

**BAY COUNTY BOARD OF COMMISSIONERS**

**TUESDAY, DECEMBER 13, 2022**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

**PAGE NO.**

**I. CALL TO ORDER (CHAIRMAN HEREK)**

**II. ROLL CALL**

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE**

135-143

**V. MINUTES (11/15/22)**

**VI. CITIZEN INPUT**

**VII. PETITIONS AND COMMUNICATIONS**

**A. Presentations:**

**1. Patriot Award Presented to County Executive Jim Barcia (Receive)**

1

**2. 2022 Bay County Pony All-Stars Team (Res. No. 2022-280 – adopt and present)**

2

**B. City of Bay City – Application for Industrial Facilities Tax Exemption District and Certificate – Mersen USA GS Corp, Bay City, Michigan - \$17,000,000 (Receive)**

3

**C. Connie Barber – Resignation from the Bay Arenac Behavioral Health Authority Board of Directors (Receive)**

4-10

**D. Appointments:**

**1. Van Digby – Request for Appointment to Bay County Veterans Affairs Committee (Receive and Confirm Appointment)**

**2. Request for Appointments to Bay County Department on Aging Advisory Committee (Receive and Confirm Appointments)**

**1. Doug Dewald – 2<sup>nd</sup> District**

**2. Sally Kaminski – 4<sup>th</sup> District**

3. Mary Donnelly - 6th District

4. Janine Kravetz - At Large Representative

**VIII. REPORTS/RESOLUTIONS OF COMMITTEES**

**A. WAYS AND MEANS (Marie Fox, Chair; Kaysey L. Radtke, Vice Chair)**

- 11 1. No. 2022-247 – Rescission of Motion No. 22-23 (1/18/2022) Appropriating  
12-13 \$150,000 in ARPA Funding for Broadband Study (ARPA Funds)
- 14 2. No. 2022-248 - Appropriation of \$110,000 in ARPA Funding for the Linwood Scenic  
Access Site Improvements (ARPA Funds)
- 15 3. No. 2022-249 - Appointment of Kristal Gonzales and Weston Prince to the 401k  
and 457 Committees (County Executive)
- 16 4. No. 2022-250 - 2023 Remonumentation Grant/Documentation/Contracts (Drain  
Office)
- 17 5. No. 2022-251 - Vendor Agreements (Community Corrections)
- 18 6. No. 2022-252 - Tyler Technologies Software Update (9-1-1 Central Dispatch)
- 19-20 7. No. 2022-253 - Acceptance of Grant Funding (Health Department)
- 21 8. No. 2022-254 - Community Health and Human Services Center Purchase &  
Renovation of Property – Allocation of \$9,000,000 in ARPA funding (Health  
Department)
- 22 9. No. 2022-255 - Acceptance of Medical Marihuana Grant - \$55,069 (Health  
Department)
- 23-24 10. No. 2022-256 - Congregate Nutrition Services Grant - \$43,210 (Department on  
Aging)
- 25 11. No. 2022-257 - Monitor Township DDA One-Time \$50,000 Tax Capture  
(Corporation Counsel)
- 26 12. No. 2022-258 - Agreement with Michigan Fair Contracting Center (Corporation  
Counsel)
- 27 13. No. 2022-259 - MSU Extension Agreement of Services (Finance)
- 28 14. No. 2022-260 - DMC Software Upgrade of Power 9 to Latest Version of IBM  
Software Version Compliance (Finance/ISD)
- 29 15. No. 2022-261 - DMC Statement of Work to Move Legacy Date for Public Safety  
Records to Decommission Expired Hardware (Finance/ISD)
- 30-38 16. No. 2022-262 - 2023 Budgeted Maintenance Expenses (Finance/ISD)
- 39 17. No. 2022-263 - Revised Travel Policy (Finance)
- 40 18. No. 2022-264 - Employees' Health Care Contribution Rates – 85/15 Split for Health  
Care (Personnel)
- 41 19. No. 2022-265 - Delta Dental Contract (Personnel)
- 42 20. No. 2022-266 - Covenant Agreement (Personnel)
- 43 21. No. 2022-267 - Blue Cross Blue Shield Schedule (Personnel)
- 44-111 22. No. 2022-268 - Payables: General Fund (Finance)
23. No. 2022-269 - 2023 Bay County Budget (Board of Commissioners)

**B. PERSONNEL/HUMAN SERVICES (Jayme A. Johnson, Chair; Ernie Krygier, Vice Chair)**

- 112 1. No. 2022-270 – Appropriation of ARPA funds (\$40,000) for EV Feasibility Study (ARPA Funds)
- 113 2. No. 2022 - 271 Creation of Full Time Animal Services Manager for the Bay County Animal Services & Adoption Center (County Executive/Animal Services)
- 114 3. No. 2022-272 - Renewal Agreements with Nurse Practitioner Tammy J. Hill, DNP and additional Nurse Practitioner (Health Department)
- 115-123 4. No. 2022-273 - Amendment to Bay County Freedom of Information Act (FOIA) Procedures & Guidelines (Corporation Counsel)
- 124 5. No. 2022-274 - Renewal of Property and Liability Insurance with Michigan Municipal Risk Management Authority - 2023 (Corporation Counsel)
- 125 6. No. 2022-275 - Vacancies: 9-1-1 Central Dispatch; Department of Criminal Defense; Mosquito Control; Department on Aging (Personnel)
- 126 7. No. 2022-276 - Reclassifications: Recreation Manager (MB09); Gypsy Moth Coordinator (PB07) (Personnel)
- 127 8. No. 2022-277 - Preliminary Breathalyzer Test (PBT) Officers – Retention of Fringe Benefits and Wages (Personnel)
- 128 9. No. 2022-278 - Creation of Full Time Typist Clerk III for Animal Services & Adoption (Personnel/Animal Services)

**C. BOARD OF COMMISSIONERS (Thomas M. Herek, Chair; Vaughn J. Begick, Vice Chair)**

- 129-131 1. No. 2022 - 279 - Reports of County Executive – NOVEMBER
- 132-134 2. No. 2022 – 281 – 2022 Assessment Roll – Hampton Township (Drain)

**IX. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

**A. County Executive**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. MISCELLANEOUS**

**XIII. ANNOUNCEMENTS**

**A. 2022 Appointments:**

**1. DECEMBER:**

- a. Veterans Affairs Committee (One 4 year terms expiring: M.Lazarz)

- b. Department on Aging Advisory Committee (Four 2-year terms expiring: Districts 2, 4, 6 and at-large)

XIV. CLOSED SESSION (IF REQUIRED)

XV. RECESS/ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4131



ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: DECEMBER 13, 2022

PAGE 2 OF 4

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2022-264	Fox	Employees' Health Care Contribution Rates 85/15 Split Health Care (Personnel)	XX						
2022-265	Fox	Delta Dental Contract (Personnel)	XX						
2022-266	Fox	Covenant Agreement (Personnel)	XX						
2022-267	Fox	Blue Cross Blue Shield Schedule (Personnel)	XX						
2022-268	Fox	Payables; Gerald Fund (Finance)	XX						
2022-269	Fox	2023 Bay County Budget (Board of Commissioners)	XX						
2022-270	Johnson	Appropriation of ARPA funds (\$40,000) for EV Feasibility Study (ARPA Funds)	XX						
2022-271	Johnson	Creation of Full Time Animal Services Manager for the Bay County Animal Services & Adoption Center (County Executive/Animal Services)	XX						
2022-272	Johnson	Renewal Agreements with Nurse Practitioner Tammy J. Hill, DNP and additional Nurse Practitioner (Health Department)	XX						
2022-273	Johnson	Amend. Bay County(FOIA) Procedures & Guidelines (Corporation Counsel)	XX						
2022-274	Johnson	Renew Prop & Liability Insurance w/Michigan Mun. Risk Manage. Authority 2023 (Corp. Counsel)	XX						
2022-275	Johnson	Vacancies: 911 Cent. Dispatch; Dept of Criminal Def.; Mosquito Control; DOA (Personnel)	XX						
2022-276	Johnson	Reclass: Rec. Manager; Gypsy Moth Coordinator (Personnel), Criminal Defense, Corporation Council, Public Defender	XX						
2022-277	Johnson	Prelim. Breathalyzer Test (PBT) Officers - Retention Fringe Benefits & Wages (Personnel)	XX						
2022-278	Johnson	Creation Full Time Typist Clerk III Animal Services & Adoption (Personnel/Animal Services)	XX						
2022-279	Begick	Reports of County Executive - November	XX						
2022-280		2022 Bay County Pony All-Stars Team							XX

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: DECEMBER 13, 2022

PAGE 3 OF 4

MOTION/ RES. NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2022-281	Begick	2022 Assessment Roll - Hampton Township (Drain)	XX						
2022-282	Begick	Appoint. Michael Huber as Chief Defense Attorney in the Public Defender's Office	XX						
<b>Motion</b>									
22-110	Coonan	Approve Board Minutes for Regular Session Meeting November 15, 2022	XX						
22-111	Coonan	Approve Addition to the Agenda Res. 2022-282	XX						
22-112	Krygier	Approve Addition of Revised Resolution 2022-276 Re: Reclassification	XX						
22-113	Coonan	Receive Presentation of the Patriot Award to Executive Jim Barcia	XX						
22-114	Coonan	Receive Presentation to Deanne C. Berger, for her 52 Years of Service to Bay County	XX						
22-115	Johnson	Receive City of Bay City, Application for Industrial Facilities Tax Exemption District	XX						
22-116	Krygier	Receive Connie Barber, Resignation from Bay Arenac Behavioral Health Authority Board	XX						
22-117	Krygier	Receive Request from Van Digby, to Bay County Veterans Affairs Committee	XX						
22-118	Begick	Approve Appointment of Van Digby, to Bay County Veterans Affairs Committee	XX						
22-119	Coonan	Received Application for Appt. to Bay County Dept. On Aging Advisory Committee	XX						
22-120	Krygier	Appointment to Bay County Department on Aging Advisory Committee	XX						
22-121	Begick	Approve Amendment to Bay County Budget to Eliminate Per Diem for Commissioners who Serve on Boards, including Retirement Boards	XX						
22-122	Begick	Call to Question Motion 121							XX





BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, On January 18, 2022, Bay County adopted motion no. 22-23 allocating \$150,000 in ARPA funding for a Broadband Study in Bay County; and

WHEREAS, While Bay County will continue the pursuit of Broadband for Bay County, other State and Federal funding avenues are being pursued; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby rescinds motion no. 22-23 adopted 1/18/2022.

MARIE FOX, CHAIR  
AND COMMITTEE

ARPA Funding - Rescission of \$150,000 for Broadband Study

MOVED BY COMM. FOX

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- WHEREAS, Bay County is gaining statewide interest as a destination for outdoor recreational activities as we host and community partners promote the statewide Ironbelle Trail, Regional bike trails, community RailTrails and our diverse bluewater kayaking on local rivers and the Saginaw Bay. Participating in outdoor recreation has a well-documented positive impact on public health, well-being and directly supports the local economy; and
- WHEREAS, Increasingly young professional talent and mobile workers can choose where to live and work and growing business' factor community quality of life with access to diverse outdoor recreation into site selection and expansion plans; and
- WHEREAS, Bay County has abundant natural resources on land and the Great Lakes shoreline with the potential to provide significant outdoor recreation but lacks developed public access points and ADA accessible infrastructure to these areas creating barriers to use and enjoy Bay County's natural features by many including the less abled and aging populations; and
- WHEREAS, The Linwood Scenic Access site provides a rare waterfront experience and the proposed development will create a unique ADA Public Greenspace with a grassy viewing area on the waterfront having picnic tables, hard surface trail, fishing access and kayak launch, all ADA accessible; and
- WHEREAS, The landowners Kawkawlin Township and Fraser Township are committed to provide on-going, continued maintenance of the site along with the Village of Linwood Civic Improvement Club, at their own expense of approximately \$20,000 annually, as they have for the past 30 years when the road end was first developed as a Scenic Access Point with technical assistance from Bay County, and
- WHEREAS, Bay County has now again provided technical assistance through work to obtain all permitting along with securing Grant funding with commitments of \$398,000 in place for development of the site from the Bay Area Community Foundation, Michigan DNR, Saginaw Watershed Initiative Network and the Consumers Energy Foundation; and
- WHEREAS, The Engineers estimate for the project is \$516,000. Community partners have raised \$172,000 (\$127,000 Bay Area Community Foundation + \$20,000 Saginaw WIN + \$25,000 Consumers Energy Foundation - contingent); and
- WHEREAS, The project has also been awarded a \$201,000 grant from DNR contingent upon local match being committed and available to cover first costs as the DNR grant is a reimbursable funding source.
- WHEREAS, There is a project funding short fall of \$143,000 however with careful reductions to the project, a local contribution of \$110,000 can secure the DNR Land and Water Conservation Fund grant award and allow Fraser Township to sign/finalize the Project Agreement that will allow for construction to begin in 2023; and
- WHEREAS, The Linwood Scenic Access Site is a true community asset which is short \$110,000 construction funds (due to inflated Covid costs and permitting requirements) in order to begin this last phase of development based on the original vision over 30 years ago and, without this additional funding, the entire project is at risk; Therefore Be it
- RESOLVED That Bay County Board of Commissioners appropriates \$110,000 of ARPA Funding for

the project construction of the site improvements at the Linwood Scenic Access site for all residents and visitors to use and enjoy the universal ADA accessible outdoor recreation features, including picnic area, fishing platform, kayak launch and waterfront viewing; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute required documents on behalf of Bay County, if required, following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That budget adjustments, if required, are approved.

**MARIE FOX, CHAIR  
AND COMMITTEE**

Envir. Aff. - Linwood Scenic Access Site Improvements Funding Match-Fraser Township Project-\$110,000

**MOVED BY COMM. FOX**  
**SUPPORTED BY COMM. KRYGIER**

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      EXCUSED       
**VOICE: X** YEAS 7 NAYS 0 EXCUSED 0

**DISPOSITION:** ADOPTED X DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, Due to resignations, there are two vacant seats on the 401k Committee and two vacant seats on the 457 Committee; and

WHEREAS, It is recommended that the Board of Commissioners appoints Kristal Gonzales and Weston Prince to the 457 and 401K Committees; and

WHEREAS Ms. Gonzales, is the Human Resources Director of the Bay County Medical Care Facility and long-standing board member on the Bay County Employees' Retirement System and VEBA Boards making her well suited for these appointments; and

WHEREAS, Weston Prince, Bay County Treasurer, is a valued member of the Bay County Employees' Retirement System and VEBA Boards and has expertise and knowledge in dealing with investments and financial matters and will serve these committees well; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners concurs with the recommendation of the Bay County Executive to appoint Kristal Gonzales and Weston Prince to both the 401K and 457 Committees, effective immediately.

MARIE FOX, CHAIR AND COMMITTEE

County Executive – 401K & 457 Board Appointments - Kristal Gonzales & Weston Prince

MOVED BY COMM. FOX
SUPPORTED BY COMM. RADTKE

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Marie Fox, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Kaysey L. Radtke.

VOTE TOTALS:
ROLL CALL: YEAS NAYS EXCUSED
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN-
AMENDED CORRECTED REFERRED NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, Bay County is in its 30th year of the Remonumentation Program with the State of Michigan and the grant program requires a yearly submission of an application identifying a work plan for the grant year; and

WHEREAS, The Remonumentation Program is funded through a combination of state grant dollars and a fee on deed recordings which are specifically allowed by state law to be allocated to the program into a reserve account; and

WHEREAS, No funding from the general fund is requested; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2023 Remonumentation Grant and authorizes the Chairman of the Board to execute grant application and award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That Chairman of the Board is further authorized to execute contracts required for survey work for the Remonumentation Program following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Drain Office - 2023 Remonumentation Program

MOVED BY COMM. FOX

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, Each year, the Community Corrections Department requests grant funding from the Michigan Department of Corrections for the purpose of providing services to the community; and

WHEREAS These services include inpatient/outpatient substance abuse treatment, accountability drug testing and educational programming. Additionally, these programs services assist in lowering prison commitments, pre-trial supervision services and provide valuable drug treatment and educational services; and

WHEREAS Routinely, the Michigan Office of Community Corrections contracts with SMB Program d/b/a TRI-CAP, INC, Sacred Heart Rehabilitation Center d/b/a BASIS, and Education Training Connection as the providers for these services; and

WHEREAS The SMB Program offers cognitive behavioral programs; Scared Heart provides substance abuse evaluations and treatment; and Education Training Connection provides educational services to assist with GED prep and employment training; and

WHEREAS On March 8, 2022, the Bay County Board of Commissioners, pursuant to Resolution 2022-57 authorized the execution of the Community Correction grant documents including the application and award documents. Bay County Community Corrections was awarded \$156,796 for the 2023 MDOC Office of Community Corrections Grant Program to contract the service providers; and

WHEREAS Pursuant to the terms and conditions of the grant agreement, the Department of Community Corrections is seeking authorization to enter into the following service agreements with the service providers: (1) Non-Core Service Agreement with SMB Probation Center; (2) Substance Abuse Evaluations Agreement with Sacred Heart; (3) Outpatient Substance Abuse Treatment Agreement with Scared Heart; and (4) Agreement for Education Services provided by Education Training Connections; and

WHEREAS There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds and no service contracts will not be entered into unless the grant funding is awarded to Bay County; further, the services contracts provide for contract termination if there is no available granting funding; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2023 Service Contracts and Agreements outlined above and authorizes the Chairman of the Board to sign all related Contracts and Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Community Corrections 2023 Service Contracts/Agreements

MOVED BY COMM. FOX

SUPPORTED BY COMM. JOHNSON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION:

ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)  
 WHEREAS, Central Dispatch has utilized Textty to receive and send text messages to and from 9-1-1 since the capability was added in 2017; and  
 WHEREAS, This method is a separate entity from the 9-1-1 CAD system and therefore all messages have to be manually copied into the narrative of the call logs which also involves having an extra window open on the computer screens; and  
 WHEREAS, Following the most recent software update from Tyler Technologies, 9-1-1 Central Dispatch now has the ability to have the text function implemented directly into CAD, eliminating the additional window previously required and adds all text conversations directly into the CAD narrative for staff; and  
 WHEREAS, As an incentive for participation in the Tyler Early Adopter Program during the months of September and October, 9-1-1 is receiving this implementation at no cost; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners authorizes the amendment to the Agreement with Tyler Technologies, Inc. for software updates pertaining to NG911 Interface with CAD (Text to 911) and authorizes the Chairman of the Board to execute the Amendment and all required documents following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
 AND COMMITTEE

911-Tyler Technologies Software Update - NG911 Interface with CAD (Text to 911)

MOVED BY COMM. FOX  
 SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)  
 WHEREAS, The State of Michigan has notified the Bay County Health Department that it will be allocating three streams of funding for services; and  
 WHEREAS, The first item is a renewal of the current agreement between Bay County, on behalf of the Bay County Health Department (BCHD), and the Department of Environment, Great Lakes and Energy (EGLE). The agreement engages the BCHD to render certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Public Swimming Pools, Septage, and Campgrounds; and  
 WHEREAS, The second item is additional funding for outreach and services related to Mpox and the third item is the annual appropriation of Local Community Stabilization Act funding from the Michigan Department of Health and Human Services (MDHHS); and  
 WHEREAS, The agreement from EGLE specifies that BCHD will receive \$13,338 to provide the aforementioned program services. Mpox funding from MDHHS is a total of \$50,000. The amount of funding for Community Stabilization Act is \$95,281. There is no match or general fund contributions required to accept any of these funding sources; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners accepts the following:

1. Supplemental allocation of \$13,338 from the Department of Environment, Great Lakes and Energy (EGLE) to be utilized for certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Public Swimming Pools, Septage, and Campgrounds;
2. Additional funding for outreach and services related to Mpox in the amount of \$50,000;
3. Annual appropriation of Local Community Stabilization Act funding from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$95,281; Be It Further

RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to execute all documents required for the grant funding outlined above on behalf of Bay County (Health Department) following Finance and Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
 AND COMMITTEE

Health Dept – Grant and Supplemental EGLE & MDHHS Funding

MOVED BY COMM. FOX

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (12/6/2022)
- WHEREAS,** On February 15, the Board of Commissioners voted unanimously to initially reserve \$9,000,000 of ARPA funds for a proposed Health and Human Services Center (Res. No. 2022-49); and
- WHEREAS,** This proposed concept is a collaborative and community-based project among Bay County providers that will deliver comprehensive, high-quality, health and social services to the county residents in a single place, with the goal of coordination of care amongst existing providers in the community to work collaboratively and effectively meet the needs of the community in an efficient manner; and
- WHEREAS,** Under the initial resolution, the Bay County Health Department (BCHD) was charged to 1) formally procure partners through agreements with other organizations in the community; 2) leverage funds and resources from potential partners; and 3) determine locations for a facility by December 31, 2022; and
- WHEREAS,** The Health Department has worked diligently to meet these three directives and quickly identified and have worked with a number of potential partners including the CAN Council, the State of Michigan, a behavioral health provider, and two substance abuse treatment organizations; and
- WHEREAS,** Throughout the spring and summer, BCHD and McLaren Bay Region examined the possibility of a potential site development and service partnerships, however, due to financial restraints from MBR, the proposed site development could not move forward; and
- WHEREAS,** As an alternative, BCHD also investigated property at the Bay City Town Center, specifically the former Younker's Department store, a facility which is approximately 70,000 square feet and was appraised per federal purchasing standards and a buildout analysis completed (per Resolution 2022-199), that confirmed the property can be developed within the proposed allocations (see below); and
- WHEREAS,** Initial estimates of the purchase of the property and renovation range from \$9,500,000 to \$11,000,000 if the entire facility is fully developed at once; however, it is more prudent to scale up the renovation project as new partners commit; and
- WHEREAS,** Within this proposed parameter, the buildout analysis indicated that renovations of 60,000 square feet at \$87 per square foot could limit the initial investment (beyond the purchase) of the property to roughly \$5,220,000; and
- WHEREAS,** The proposed allocation is for \$9,000,000 of ARPA funds with no impact to general funds and no long-term bonds will be sought for the project; and
- WHEREAS,** An additional \$2,000,000 Community Project Funding request was put forward by Rep. Kildee's office in the current budget and additional funding of up to \$3,000,000 is being sought from the State of Michigan for the development of the project; and
- WHEREAS,** Discussions are underway with the identified partners and potential partners to negotiate lease terms and it is anticipated that revenue from lease agreements

would provide an additional \$450,000-\$600,000 of revenue annually for the continued maintenance and related expenses; and

WHEREAS, The Health Department is seeking Board approval of a resolution to formally allocate the \$9,000,000 in ARPA funds for the Community Health and Human Services Center and authorize the administration to negotiate a purchase of the property in question as well as authorization to receive and award bids for design, sitework and other necessary services for the proposed renovation; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners allocates \$9,000,000 in ARPA funding for the Community Health and Human Services Center; Be It Further

RESOLVED That Administration is authorized to negotiate a purchase of the property referred to in this resolution as well as authorized to receive and award bids for design, sitework and other necessary services for the proposed renovation.

MARIE FOX, CHAIR  
AND COMMITTEE

Health Dept - Community Health and Human Services Center - Purchase & Renovation of Property

MOVED BY COMM. FOX

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)  
 WHEREAS, The Bay County Health Department was notified of a grant opportunity from the Michigan Department of Licensing and Regulatory Affairs (LARA); and  
 WHEREAS, The grant provides funding to counties for education and outreach programs relating to the Michigan medical marihuana program; and  
 WHEREAS, As per last year's award, grant resources would be used to provide education and outreach to individuals, organizations, schools, and community providers regarding public health, legal, and safety aspects of marijuana usage; and  
 WHEREAS, There are no financial considerations as all costs associated with the activities are included in the grant funding and require no match; and  
 WHEREAS, The funding would be utilized to fund the services of current health education staff, thus offsetting existing personnel costs; and  
 WHEREAS, The grant money is distributed proportionately based on the number of registry identification cards issued to or renewed for the residents of each county that applied for a grant, of which Bay County's total is estimated to be \$55,069; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Health Department to apply for grant funding to the Michigan Department of Licensing and Regulatory Affairs (LARA) Medical Marihuana Operation and Oversight Grant to Establish Education and Outreach Efforts; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute grant application, grant award and all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
 AND COMMITTEE

Health Dept - Marihuana Grants 2023

MOVED BY COMM. FOX  
 SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, Department on Aging received the revised award letter from Region VII Area Agency on Aging on December 2, 2022 regarding the 2021/2022 funding for the Congregate Nutrition Services Program which resulted in an overall increase of \$43,210 for the Department on Aging; and

WHEREAS, Department on Aging is working with the Finance Department to complete required budget adjustment requests for Congregate Nutrition Services Grant of \$43,210; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the updated Congregate Nutrition Services Program funding award in the amount of \$43,210 for 2021/2022 period; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

DOA – 2021/2022 Congregate Nutrition Services Grant - \$43,210

MOVED BY COMM. FOX  
SUPPORTED BY COMM. JOHNSON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-      
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/2022)
- WHEREAS, Monitor Township (the "Township") adopted Ordinance No. 34, which established the Monitor DDA (the "DDA") and the DDA district boundaries; and
- WHEREAS, Over the years, the Township has amended Ordinance No. 34 (Ordinance 34 and all subsequent amendments are hereby referred to collectively as "Ordinance 34"); and
- WHEREAS, The Township adopted Ordinance No. 36, which established a Development and Tax Increment Financing ("TIF") Plan for the DDA Development District; and
- WHEREAS, Over the years, the Township has amended Ordinance No. 36 (Ordinance 36 and all subsequent amendments are hereby referred to collectively as "Ordinance 36" or the "Development/TIF Plan"); and
- WHEREAS, On June 13, 2006, the Township, the DDA, the County, and Northern Michigan Land Investment, LLC, executed an agreement entitled the MONITOR TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT AGREEMENT, which was amended thereafter in 2006, 2007, and 2016 (the Agreement and subsequent amendments are hereinafter referred to as the "Development Agreement"); and
- WHEREAS, In 2016, pursuant to Section 4 the Development Agreement, the DDA reverted to the County \$400,000 of surplus funds; and
- WHEREAS, In 2016, the Township, the DDA, and the County executed the MONITOR TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY REVENUE SHARING AGREEMENT (hereinafter referred to as the "Revenue Sharing Agreement"), which states that the DDA is to share its TIF revenue with the County in an amount equal to, and not less than, the amount that the DDA captures from the County; and
- WHEREAS, Section II.B of the Revenue Sharing Agreement provides that "[t]he County agrees to review and consider funding any projects that are proposed by the DDA . . . that are mutually beneficial to the Parties. If the County and Township affirmatively vote that the project is beneficial, then the County shall determine by resolution of the County Board the amount of TIF revenue and the duration in which the TIF revenues shall be retained by the DDA to assist the DDA in funding the project."; and
- WHEREAS, The Township is currently expanding the boundaries of the DDA to include approximately 200 acres of land that is vacant and can be marketed in an effort to attract a large company or business; and
- WHEREAS, The DDA, pursuant to Section II.B of the Revenue Sharing Agreement, is requesting the retain \$50,000 of funds that would normally be reverted back to the County to amend its Development/TIF Plan to include infrastructure projects and marketing for the 200 acres, which is being added to the DDA area; and
- WHEREAS, The DDA believes that this will allow the DDA to successfully market the 200 acres to a large company or business, that may have the following mutually beneficial impacts on the County as required pursuant to Section II of the Agreement: (i) increase jobs that will add to the population and increase revenue sharing to the

County; (ii) increase demand for housing resulting in tax revenue for the County, and (iii) increases the amount of individuals that frequent retail and restaurants in the County; and

- WHEREAS, The County Executive is recommending approval of the request allowing the DDA to retain \$50,000 of TIF revenue that would normally be reverted back to the County pursuant to the Revenue Sharing Agreement; Therefore, Be it
- RESOLVED The County agrees that amending the Development/TIF Plan is mutually beneficial for the County; Be it further
- RESOLVED Pursuant to Section II.B of the Revenue Sharing Agreement, the County Board agrees to allow the DDA to retain \$50,000 of TIF revenue that would normally be reverted back to the County pursuant to the Revenue Sharing Agreement; Be it further
- RESOLVED The \$50,000 shall be a one-time retention by the DDA and shall take place only after the Township has expanded the DDA area to include the additional approximate 200 acres of land; Be It Further
- RESOLVED That as a condition precedent to any retention of TIF revenues by the DDA as set forth in this Resolution, the Township is required to adopt a resolution and affirmatively voting that the amendment to the Development/TIF Plan is mutually beneficial to the Township; Be it Further
- RESOLVED That as a condition precedent to any retention of TIF revenues by the DDA as set forth in this Resolution, the Township shall expand the DDA area to include the approximately 200 acres of land located to the east of the Fabiano Brothers building.

MARIE FOX, CHAIR  
AND COMMITTEE

Corporation Counsel - Monitor Township DDA one time \$50,000 tax capture

MOVED BY COMM. FOX  
SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      EXCUSED       
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, The Michigan Fair Contracting Center ("MFCC") is an entity that performs certified payroll review and onsite prevailing wage compliance monitoring services on those construction projects that require use of Davis-Bacon or Prevailing Wage certified payrolls; and

WHEREAS, MFCC ensures compliance with the Davis-Bacon Act, CWHSSA, FLSA, and the Copeland Act and conducts onsite wage rate worker interviews in accordance with Federal requirements as well as reviews and approves contractor certified payroll records; and

WHEREAS, To ensure compliance with all state and federal laws on County construction projects, the County Executive would like to enter into a three (3) year Master Agreement with MFCC to allow the County to call upon MFCC to provide these services on any project that takes place within that three (3) year period, at Administration's discretion; and

WHEREAS, A Scope of Services addendum to the Master Agreement will be entered into for each separate project at a cost not to exceed \$1,500 for any single project which will limit any expenditure from the General Fund to no more than \$1,500 per project for which Administration chooses to utilize the services of MFCC during the three (3) year period; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a three (3) year Master Agreement with Michigan Fair Contracting Center to ensure payroll, state and federal prevailing wage compliance on any construction project requiring use of Davis Bacon or Prevailing Wage, with said retention to be at Administration's discretion; Be It Further

RESOLVED That the Chairman of the Board Chair is authorized to execute said three (3) year Master Agreement, as well as any necessary amendments and Scope of Work Addendums, on behalf of Bay County following Corporation Counsel review and approval.

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Corporation Counsel – Master Agreement with Michigan Fair Contracting Center (MFCC) – Davis Bacon/Prevailing Wage

MOVED BY COMM. FOX  
SUPPORTED BY COMM. JOHNSON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, For more than 100 years, Michigan State University Extension (MSUE) has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and

WHEREAS, The contractual agreement amount of \$119,188 for the 2023 MSUE services is consistent with the 2019 thru 2022 MSUE contract agreement; and

WHEREAS, An additional amount of \$5,050 of Bay County covered expenses is also included in the 2023 total budget of \$124,238, which includes telephone, water and copier expenses, which remain unchanged from the 2018 budget; and

WHEREAS, There are no changes to the services received by Bay County and all funds are included in the 2023 budget with no additional funds required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2023 proposed MSU Extension Agreement of Services for the period January 1, 2023 through December 31, 2023 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Finance - MSU Extension Agreement of Service

MOVED BY COMM. FOX  
SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN



BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)  
 WHEREAS, In 2019, Bay County purchased the Power 9 IBM system which requires to be upgraded and patched to the latest version of IBM for required support of the system and any software patches that may be required in the future; and  
 WHEREAS, The current version of IBM is no longer able to be patched and is out of compliance with IBM; and  
 WHEREAS, Any cost related to the statement of work provided by DMC to upgrade the Power 9 system is available in the Information Systems Division budget; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves the Agreement with DMC to perform work to upgrade Bay County's Power 9 system and authorizes the Chairman of the Board to execute said Agreement and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be it Finally  
 RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
 AND COMMITTEE

ISD - DMC Upgrade Power 9 to Latest Version of IBM Software

MOVED BY COMM. FOX  
 SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, Existing equipment that houses legacy data for Public Safety needs to be decommissioned and removed from the network. The existing equipment is over 15 years old and requires a separate maintenance contract due to the age of the equipment; and

WHEREAS, The Power 9 IBM system that was purchased in 2019 is able to house the legacy data and provide access to users who require read only access to legacy records related to Public Safety; and

WHEREAS, Any cost related to the statement of work provided by DMC to create, assist and move legacy data is available in the Information Systems Division budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with DMC to perform work to create a location on production IBM and move data from records retention; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Agreement with DMC and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be it Finally

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR AND COMMITTEE

ISD - DMC Agreement for Public Safety Records Retention to Decommission Expired Hardware

MOVED BY COMM. FOX  
SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:  
ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, Information Systems Division, each year, budgets for maintenance costs for hardware and software to support various departments in the County and many vendors request an updated signed agreement while others need a purchase order to pay for the maintenance in accordance with the Purchasing Policy. Backup material is required for a purchase order. Each vendor is listed on the backup material for ISD; and

WHEREAS, Information Systems Division has budgeted approximately \$497,626 for the hardware and software maintenance for systems in the County; and

WHEREAS, The following software and hardware vendors each submit invoices or maintenance requests:

Time Clock Plus Web, Mobile Device Management, Symantec Anti Virus, BS&A, Dude Solutions Software, Cherry Lan, Track IT Help Desk Software, MUNIS/TYLER, Imagesoft, ESRI, Westlaw, i2G Systems, FTP Server Maintenance, Beyond Trust, Time Matters, New World Jail Management, Jury Systems Inc, Antivirus Software, RecPro, Office 365, Just FOIA, DELL Windows Server, Barracude Email Filter, Pivot Point Software, MGT Consulting, Power 9 IBM Support, Additional Laptop Maintenance/Tracking, Network Switches/Firewall, UPS Data Center, Archive Social, Shred Experts, Creative Breakthrough, NetSource One, MicroTrain, and Dude Solutions

RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to execute the 2023 yearly maintenance agreements for a vendor budgeted as an expense following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

ISD - 2023 Budgeted Maintenance Expenses

MOVED BY COMM. FOX

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

- WHEREAS, Revisions of the Travel Policy address necessary clarification language based upon the current processes in place, modification of meal reimbursement process and the prohibition on the use of tolled bridges; and
- WHEREAS, The prohibition on the use of tolled bridges in both Bay County vehicles and personal vehicles for Bay County business is necessary given the cost of between \$4-\$11.50 each pass of the bridge based upon vehicle type; Sheriff's Office vehicles are exempt from being charged a toll; and
- WHEREAS, Bay County is unable to secure a bulk rate arrangement for municipal vehicles at this time and it is impossible for Bay County to budget given all the variables with the number of vehicles and number of employees; and
- WHEREAS Modification of the meal reimbursement process is to clarify the per diem process and to eliminate unnecessary time on very minimal expenses; Therefore; Be It
- RESOLVED By the Bay County Board of Commissioners that the attached Bay County Travel Policy, as revised, is hereby adopted and shall take effect December 13, 2022; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Finance – Travel Policy 2022; Effective 12/13/2022

MOVED BY COMM. FOX  
SUPPORTED BY COMM. JOHNSON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-      
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

Category: 350

Number: 351

## **TRAVEL POLICY**

1. PURPOSE: This policy shall govern all employees and elected officials submitting Bay County travel expense vouchers to Bay County for reimbursement.
2. AUTHORITY: Bay County Board of Commissioners
3. APPLICATION: All Bay County employees, department heads and elected officials.

## STANDARD TRAVEL POLICY

Adopted: 4/13/93, Resolution #93-113  
Amended: 6/8/04, Resolution #04-115  
Amended: 11/3/2016, Resolution #2016-278  
Amended: 12/13/2022, Resolution # 2022-XXX

### 1. Section I - General

These policies shall govern all Employees/Elected Officials submitting Bay County Travel Expense Vouchers to Bay County for reimbursement.

Compliance with the Standard Travel Policy is the responsibility of each Department Head/Elected Official. The Bay County Finance Department shall question and appropriately adjust Travel Expense Vouchers which violate the intent of these policies. Only the Bay County Board of Commissioners may waive any policy when it is in the best interest of Bay County.

Employees/Elected Officials traveling on behalf of Bay County are expected to exercise the same care in incurring travel expenses that a reasonable and prudent person would if traveling on personal business.

Legitimate travel expenses incurred incidental to the efficient and effective transacting of Bay County business shall be held to a minimum.

Personal credit card receipts will be acceptable as evidence of payment if supported by a vendor statement/receipt.

No employee/Elected Official is authorized to apply for and possess any credit cards the name of Bay County or a Bay County Department or Agency unless it is issued via the Finance Department.

Bay County shall not reimburse any individual for travel expenses who has not complied with these standard travel policies.

The Department Head/Elected Official shall be responsible for compliance with this Standard Travel Policy and for the accuracy and appropriateness of the Travel Request Form and Travel Expense Voucher.

The Department/Director or designees approving the travel request shall be held responsible for all approved expenses as being necessary and reasonable.

Any Employee/Elected Official who shall fraudulently misrepresent travel expenses

submitted for reimbursement shall be subject to disciplinary action and/or prosecution.

All forms referenced within this document may be found on the Bay County Intranet.

## **2. Section II - Non-County Personnel**

Travel expenses of non-county personnel, as identified in Section V, Paragraph 2, exclusive of meal costs, are not allowed and shall not be reimbursed unless otherwise contractually obligated.

The cost of meals for non-county personnel shall be reimbursed only when it is incidental and necessary to the transacting of Bay County business. Receipts must be furnished with a complete explanation and justification, along with the name of the non-county personnel, his/her affiliation and place of meeting must be identified on the Bay County Travel Expense Voucher.

Travel expenses incurred by the immediate family member of an employee/Elected Official shall not be reimbursed under any circumstances.

## **3. Section III - Request for Travel**

Travel outside the County's boundary, exclusive of routine business travel to contiguous counties must be approved prior to departure by entering a Bay County Travel Request Form into the computerized financial system, regardless of whether expenses will be incurred. The request shall be released and forwarded to the Department/Division head for approval. The request is then forwarded to, the County Executive's Office or the Finance Department, whichever is applicable.

Travel requests shall be authorized and approved by the Division Head/Department Head/Elected Official, reviewed for appropriateness by the County Executive's Office or the Finance Department, whichever is applicable.

For unbudgeted trips exceeding three hundred (300) air miles from Bay City or for trips for which funds do not exist, approval must be granted prior to departure by two (2) of the three (3) following officials: Chair of the Board of Commissioners, Vice-Chair of the Board of Commissioners, or the Chair of the Ways and Means Committee. Such request shall be accompanied with the appropriate Budget Adjustment Request Form (if applicable) identifying the justification and the proposed source of funding for formal approval at the next meeting of the Ways and Means Committee and the Board of Commissioners.

The Bay County Travel Request form shall be completed in its entirety.

#### **4. Section IV -Cash Advances**

Cash advances may be provided for approved travel by completing the related section of the Travel Request Form. An approved request for an advance shall be submitted by the Division Head/Department Head/Elected official to the Bay County Finance Department. The Finance Department will determine if the request is reasonable and process a check no sooner than the check run just prior to departure. In no event shall the cash advance be in an amount less than the total daily meal allowance as identified in Section VII, Paragraph 2.

Advances spent shall be accounted for by filing a Bay County Travel Expense Voucher. Cash advances must be requested through Accounts Payable AFTER receipt of the Bay County Travel Authorization.

Unspent cash advances shall be remitted to the Bay County Treasurer's Office within five (5) workdays from return date. Unspent advances which are not remitted to the Bay County Treasurer within the five (5) workdays shall be deducted from the Employee's/Elected Official's payroll check.

#### **5. Section V - Travel Expense Voucher**

The Bay County Travel Expense Voucher shall be completed in its entirety and shall be used for reimbursement of all actual travel expenses incurred while attending conventions, conferences, seminars, training programs and meetings.

Not all travel expenses are reimbursable. The Finance Department shall review all travel expenses and determine whether they are reimbursable. Reimbursable travel expenses may include, for example: meals, lodging, and mileage, parking fees, air fare and cab fare. , .

The expense of only one traveler shall be included on a single Travel Expense Voucher, EXCEPT when an employee/Elected Official is in a custodial capacity and is responsible for and pays the travel expenses of others who accompany him/her. Names of others shall be shown.

A Travel Expense Voucher shall not cover more than one trip and shall be submitted by the fifth (5<sup>th</sup>) workday after the employee/Elected Official returns from travel.

Travel expenses incurred for routine daily business travel within Bay County, the



employee/Elected Official shall submit a monthly Travel Expense Voucher, detailing the travel expenses from the first day to the last day of the month, by the fifth (5<sup>th</sup>) workday of the subsequent month..

Supporting receipts shall be attached for all travel expenses being submitted for reimbursement. Travel expenses not supported by receipts shall not be reimbursed. EXCEPTION: Whenever a flat rate reimbursement allowance is used, as allowed by Section VII, no receipts are required.

## **6. Section VI - Transportation**

All Bay County business transportation expenses shall be incurred by the most economical route and means available. Additional meals, lodging and time shall not be reimbursed if a more expensive route and/or method of travel is used.

Travel utilizing a personal vehicle, or any Bay County vehicle shall be by the most direct route with the exception of tolled bridges. Bridges with tolls should not be utilized in any Bay County vehicle. If an employee/Elected Official travels by an indirect route or uses a tolled bridge for his/her own convenience, any extra costs shall be borne by the employee/Elected Official and reimbursement shall be based only on charges that would have been incurred by using the most direct route.

No mileage reimbursement shall be paid to employees/Elected Officials traveling in Bay County vehicles. Travel utilizing a Bay County vehicle shall commence from and end at a Bay County parking lot located at the Bay County Building.

No toll bridge reimbursement for bridges in Bay County shall be paid to employees/Elected Officials. If a toll is utilized in a Bay County vehicle that employee/Elected Official will be required to reimburse the County. The Bay County Sheriff's Office vehicles are exempt from being charged on toll bridges in Bay County and exempt from the prohibition on using bridges with tolls.

The employee/Elected Official is responsible for refueling any Bay County owned vehicle immediately upon return from the trip with the County issued gas card.

County owned vehicles shall only be used for purposes within the scope of County employment and shall not be used for personal or social activities.

When an employee/Elected Official uses a privately owned vehicle, reimbursement for actual miles driven shall be made at the standard mileage rate as identified annually by the Internal Revenue Service. The Finance Department shall notify all Department Heads/Elected Officials of the rate and its effective date soon after notification is received. No reimbursement shall be made for gasoline, repairs, or

other incurred vehicle expenses. When two or more employees/Elected Officials travel in the same privately owned vehicle, mileage reimbursement shall be paid only to the owner of the vehicle.

If the employee is permitted to begin business travel from his/her residence, the amount of mileage claimed should be calculated from the employees work site to the place of travel. The employee will be reimbursed at the lesser number of miles between his/her residence and the place of travel or the worksite and the place of travel.

The employee/Elected official shall possess a valid driver's license and have insurance coverage at the minimum levels required by the State of Michigan. Bay County assumes no liability for employee's/Elected Official's vehicles used while on Bay County business.

The expense of traveling by public carrier shall be based on actual cost. All public carrier travel shall be purchased at the lowest available economy fare. If an employee/Elected Official chooses to travel first- class, the cost differential shall be at the employee's/Elected Official's own expense. If an employee/Elected Official has to purchase a first-class ticket because of the unavailability of an economy seat, prior written approval shall be obtained from the employee's Department Head/Elected Official, and a full written explanation shall be attached to the Travel Request Form.

Mileage reimbursement shall be allowed for travel in a privately owned vehicle from home to a public carrier terminal and return.

The Employee/Elected Official shall not be reimbursed for parking violation or traffic violation tickets.

Employees/Elected Officials may be reimbursed for taxi fares, parking fees, highway toll charges and, when it is in the economic best interest of Bay County, car rental. All car rental arrangements shall be made at the most economical rate.

For employees/Elected Officials whose workday commences with travel to a work site other than their office, mileage shall be paid for actual miles traveled in excess of the distance from the employee's/Elected Official's residence to their office.

For employees/Elected Officials whose workday terminates with travel from a work site other than their office, mileage shall be paid for actual miles traveled in excess of the distance from the employee's/Elected Official's office to their residence.

## 7. Section VII - Meals

An allowance for meals will be paid as a per diem up to the current annual GSA meal and incidental expense (M&IE) rates found at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem), as applicable for the destination city for out-of-county travel. The per diem rate includes tips and taxes. The Finance Department shall inform all Department Heads/Elected Officials of the rates and their effective date soon after notification is received from the State of Michigan.

Where meals are covered by a conference registrations fee, provided via a group meal, etc., they should be deducted from the daily allowed rate indicated per meal (e.g. for breakfast, lunch, dinner) amounts.

The employee/Elected Official shall be reimbursed only for those meal expenses incurred, that are associated with his/her travel, during the time encompassing the actual travel to and from point of destination and time at destination. If an employee/Elected Official leaves earlier than necessary to reach his/her destination or later than necessary to return home with no benefit accruing to Bay County, the additional expenses incurred shall not be reimbursed.

Bay County shall reimburse an employee/Elected Official for meals associated with out-of-town travel beyond twenty-five (25) miles from the city limits of Bay City under the following circumstances:

- i. The breakfast will be reimbursed when travel is documented and starts prior to 6:00 a.m.
- ii. Dinner will be reimbursed when travel extends beyond 7:00 p.m.

Expenses for alcoholic beverages shall not be reimbursed.

When a provider offers a limited selection such as a continental breakfast with a small selection of rolls, or is found to be inadequate, reimbursement can be sought with sufficient justification for reimbursement.

Employees/Elected Officials required to attend pre-arranged business meetings held in Bay County may be reimbursed for meal expenses associated with such meetings. The employee/Elected Official shall be representing Bay County at these meetings, and it shall be established that it was not practical for the employee/Elected Official to return to his/her residence/office for the meal.

## 8. Section VIII - Lodging

The employee/Elected Official shall only be reimbursed for lodging expenses incurred at a commercial lodging establishment. An employee/Elected Official submitting a Travel Expense Voucher for reimbursement of lodging expenses shall attach a supporting receipt identifying the name and address of the commercial lodging establishment, the date(s) and rate of lodging, and total charge.

Any change in the daily lodging rate on the commercial lodging receipt shall be explained on the Travel Expense Voucher.

As a Michigan Municipal Corporation, Bay County is exempt from Michigan State sales tax. The employee/Elected Official shall not pay Michigan State sales tax. The employee/Elected Official is required to either have the expense billed directly to the County or to use a County credit card and is required to obtain from the Finance Department a Michigan State Tax Exemption Certificate Letter prior to traveling which is to be provided to the commercial lodging establishment.

The employee/Elected Official shall stay at the commercial lodging establishment designated by the conference/training, if the employee chooses to stay at a different lodging establishment and pay a higher rate the employee/Elected Official shall pay the difference.

## **9. Section IX - Miscellaneous**

Gratuities to valets, charges for cleaning and pressing garments, and other personal expenses shall not be reimbursed.

Other expenses that are not reimbursable include, but are not limited to, the following:

- Books and publications
- Stationery and small tools
- Gifts
- Laundry
- Fitness center fees
- In-room movies/videos

Enrollment or registration fees, which were not prepaid for conventions, conferences, seminars, training programs and meetings, shall be reimbursed provided supporting receipts are submitted with the Travel Expense Voucher.

Under no circumstances shall an employee be reimbursed for expenses reported on a Travel Expense Voucher which has not been authorized and signed by his/her Department Head/Elected Official.

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

WHEREAS, For several years, Bay County's represented and non-represented employees have borne a 15% cost contribution to their health care coverage, long before most counties; and

WHEREAS, On September 27, 2011, Public Act 152 became effective and provided, among other items, that the employer shall bear no more than 80% of the total health care costs (Section 3 of the Act) unless "Sec. 8.(1) by a 2/3 vote of its governing body each year, a local unit of government exempt itself from the requirements of this act for the succeeding year." MCL 15.568(1); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, for the year 2023, opts out of the requirements of P.A. 152 and continues the allocation of health care costs of 85% to the County and 15% to employees.

MARIE FOX, CHAIR  
AND COMMITTEE

Personnel - 85-15 Split for Health Care 2023

MOVED BY COMM. FOX  
SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)  
 WHEREAS, Delta Dental has submitted a contract for dental coverage for January 1, 2023 through December 31, 2023; and  
 WHEREAS, Delta Dental is the third party administrator for Bay County's fully insured dental plan. The annual cost for dental coverage through Delta Dental for the period January 1, 2023 through December 31, 2023 is \$29.26 per month per enrollee (\$320k estimated annually) which is an increase of .03 cents per contract; and  
 WHEREAS, A "buyup" plan was also negotiated for 2023 in which the employee can elect an additional \$500 of coverage and the employee will bear 100% of the cost difference  
 WHEREAS, Funds are budgeted in the self-insurance fund with no additional funds necessary; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves the Contract with Delta Dental for dental coverage for the period January 1, 2023 through December 31, 2023; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute said Contract and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
 AND COMMITTEE

Personnel - Contract with Delta Dental

MOVED BY COMM. FOX  
 SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/2022)
- WHEREAS, Bay County has positions which require a Commercial Driver License (CDL) to perform the essential functions of the job; and
- WHEREAS, The Federal Motor Carrier Safety Administration requires employers to have a random drug testing policy for any position which requires a CDL and it is allowable for employers to join a consortium in order to adhere to these regulations; and
- WHEREAS, Covenant Occupational Health offers a consortium where employers with five or less CDL required positions can join and Covenant will oversee and conduct the random drug testing adhering to Department of Transportation guidelines; and
- WHEREAS, Bay County currently qualifies for this program based on the number of active positions requiring a commercial driver's license; and
- WHEREAS, There is a \$75.00 annual maintenance fee and up to \$90.00 fee if a Bay County employee is chosen in the random selection; funds exist in the current budget and no additional funds are necessary; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves renewal of the Contract with Covenant Occupational Health for random screenings for positions which require a Commercial Driver Licenses as required through the Federal Motor Carrier Safety Administration; Be It
- RESOLVED That the Chairman of the Board is authorized to execute said Contract and related documents on behalf of Bay County (Personnel) following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Personnel - Contract with Covenant Occupational Health - Random Drug Screenings - 2023

MOVED BY COMM. FOX  
SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/6/2022)
- WHEREAS, Blue Cross Blue Shield of Michigan (BCBS) is the Third Party Administrator for the Bay County Self Insured Health Plan; and
- WHEREAS, The County's current stop loss coverage remains at the same coverage level as 2022 at \$250,000 with a 10.5% increase which was much lower than expected; and
- WHEREAS, Due to several years of utilization of the coverage there has been an increase just below the rate cap of 50% in the last few years; and
- WHEREAS, The administrative fee increased slightly by 3% going from \$74.44 in 2022 to \$77.12 in 2023; and
- WHEREAS, The overall increase in contract costs is estimated to be 1.12% or \$100k annually.
- WHEREAS, Funds are budgeted in the 2023 budget and no additional funds are necessary; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Schedule A-Renewal Term (Effective January 1, 2023 through December 31, 2023), Schedule B and Stop Loss Contract with Blue Cross Blue Shield of Michigan and authorizes the Chairman of the Board to execute said Contract and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

MARIE FOX, CHAIR  
AND COMMITTEE

Personnel - BCBS Schedule A - Renewal Term 2023

MOVED BY COMM. FOX  
SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



BAY COUNTY BOARD OF COMMISSIONERS

December 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

11/02/2022	\$ 504,449.07
11/09/2022	\$ 965,988.98
11/16/2022	\$ 294,136.28
11/22/2022	\$ 353,705.54
11/30/2022	\$ 331,175.45

MARIE FOX, CHAIR  
AND COMMITTEE

Payables

MOVED BY COMM. FOX

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

2023

GENERAL APPROPRIATION BUDGET ACT RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, THE PROPOSED 2023 BAY COUNTY BUDGET HAS BEEN SUBMITTED TO THE BAY COUNTY BOARD OF COMMISSIONERS; PURSUANT TO THE PROVISIONS OF ACT 43 OF THE P.A., 1963, AS AMENDED BY P.A. 40 OF 1995, OF THE STATE OF MICHIGAN

WHEREAS, THE TOTAL NUMBER OF MILLS TO BE LEVIED IN 2022 FOR 2023 OPERATIONS IS 12.6390. THE PURPOSE FOR WHICH THAT MILLAGE IS TO BE LEVIED IS AS FOLLOWS:

	Mills Levied in 2022
BAY COUNTY GENERAL OPERATING	5.7078
BAY COUNTY LIBRARY OPERATING	1.7445
BAY COUNTY MOSQUITO CONTROL	.5482
BAY COUNTY SENIOR CITIZENS	.8500
BAY COUNTY 911 CENTRAL DISPATCH	1.0500
BAY COUNTY MEDICAL CARE FACILITY	.7476
BAY COUNTY MEDICAL CARE FACILITY	.9969
BAY COUNTY HISTORICAL	.0948
BAY COUNTY GYPSY MOTH	.0996
BAY COUNTY VETERANS	.0996
BAY COUNTY ANIMAL SERVICES	.7000
TOTAL	12.6390

WHEREAS, IN CONFORMITY WITH ACT 2, MICHIGAN PUBLIC ACT OF 1968, AS AMENDED, IT IS REQUIRED THAT A GENERAL APPROPRIATIONS ACT BE ADOPTED WHICH SETS FORTH THE AMOUNTS APPROPRIATED BY THE BAY COUNTY BOARD OF COMMISSIONERS TO DEFRAY EXPENDITURES AND MEET THE LIABILITIES OF BAY COUNTY FOR THE ENSUING 2023 FISCAL YEAR ENDING DECEMBER 31, AND WHICH ALSO SETS FORTH THE ESTIMATED REVENUES, BY SOURCE IN EACH FUND FOR THE ENSUING YEAR,

WHICH SAID ESTIMATED REVENUES AND EXPENDITURES/ EXPENSES ARE BALANCED AS FOLLOWS:

GENERAL OPERATING FUND	43,950,309
SPECIAL REVENUE FUNDS	34,595,914
DEBT SERVICE FUNDS	1,209,237
CAPITAL PROJECT FUNDS	7,151,238
ENTERPRISE FUNDS	29,013,240
INTERNAL SERVICE FUNDS	10,473,062
TRUST FUNDS	33,634,851
<b>GRAND TOTAL</b>	<b>160,027,851</b>

**WHEREAS,** SOME OF THE BUDGETED FUNDS ABOVE ARE APPROVED BY SEPARATE GOVERNING BOARDS. THE INCLUSION OF THOSE FUNDS IN THIS RESOLUTION IS FOR INFORMATIONAL PURPOSES ONLY;

**RESOLVED,** BY THIS BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, THAT THE 2023 BAY COUNTY BUDGET, AS PRESENTED TO THE BAY COUNTY COMMISSIONERS IS ADOPTED ON A FUNCTIONAL LEVEL FOR THE GENERAL FUND AND ALL SPECIAL REVENUE FUNDS, SUBJECT TO ALL COUNTY POLICIES REGARDING THE EXPENDITURE OF FUNDS AND THE CONDITIONS SET FORTH IN THIS RESOLUTION; AND BE IT FURTHER

**RESOLVED,** THAT THE PROPER ELECTED AND APPOINTED COUNTY OFFICIALS ARE DIRECTED TO IMPLEMENT THIS 2023 COUNTY BUDGET IN CONFORMITY WITH ITS PROVISIONS; BE IT FURTHER

**RESOLVED,** THAT THE FOLLOWING BUDGET STIPULATIONS ARE ADOPTED IN CONFORMITY WITH THE 2023 BUDGET AND ALL PROPER AND NECESSARY COUNTY OFFICIALS ARE DIRECTED TO FOLLOW THESE STIPULATIONS WHILE IMPLEMENTING THE 2023 BUDGET:

1. THE FOLLOWING ACCOUNTS SHALL HAVE THEIR APPROPRIATIONS DISTRIBUTED QUARTERLY UNLESS OTHERWISE DIRECTED BY THE BAY COUNTY BOARD OF COMMISSIONERS.

- A. SUBSTANCE ABUSE APPROPRIATION
- B. BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY
- C. MID-MICHIGAN DISPUTE RESOLUTION

THE APPROPRIATION IN FISCAL YEAR 2023 TO THE BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY WILL BE \$682,242.

2. STATE AND FEDERAL GRANT REIMBURSEMENTS TO ALL APPLICABLE FUNDS OF THE COUNTY ARE OF EVER INCREASING IMPORTANCE. NOW, THEREFORE; THE FINANCE DEPARTMENT SHALL PREPARE AND IMPLEMENT THE NECESSARY CHARGES AND ACCOUNTING PROCEDURES TO INSURE THESE REIMBURSEMENTS ARE TIMELY AND CORRECT.
3. THE COUNTY EXECUTIVE SHALL COMPLY WITH THE PROVISIONS OF ACT 139 IN MAKING QUARTERLY REPORTS TO THE BAY COUNTY COMMISSIONERS AND THOSE REPORTS WILL INCLUDE AT LEAST THE COUNTY'S RECEIPT OF REVENUES, AND DISBURSEMENT OF EXPENDITURES/ EXPENSES FROM THE VARIOUS DEPARTMENTS ON A LINE ITEM BASIS FOR ALL FUNDS.
4. NO MEMBER OF THE BOARD OF COMMISSIONERS, THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY OTHER ADMINISTRATIVE OFFICER OR EMPLOYEE OF BAY COUNTY SHALL CREATE A DEBT, INCUR A FINANCIAL OBLIGATION ON BEHALF OF THE COUNTY AGAINST AN APPROPRIATION ACCOUNT IN EXCESS OF THE AMOUNT AUTHORIZED, NOR APPLY OR DIVERT MONEY OF THE COUNTY FOR PURPOSES INCONSISTENT WITH THOSE SPECIFIED IN THE GENERAL APPROPRIATIONS MEASURE AS APPROVED AND AMENDED BY THE BOARD OF COMMISSIONERS.
5. ANY VIOLATION OF THE GENERAL APPROPRIATIONS MEASURE BY THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY ADMINISTRATIVE OFFICER, EMPLOYEE OF BAY COUNTY, OR MEMBER OF THE BOARD OF COMMISSIONERS DETECTED THROUGH APPLICATION OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES AND/OR AUDITING STANDARDS UTILIZED BY BAY COUNTY OR DISCUSSED IN AN AUDIT OF THE FINANCIAL RECORDS AND ACCOUNTS OF THE COUNTY SHALL BE FILED WITH THE STATE TREASURER AND REPORTED BY THE STATE TREASURER TO THE ATTORNEY GENERAL. PURSUANT TO PUBLIC ACT 621 OF 1978, THE UNIFORM BUDGETING AND ACCOUNTING ACT, THE ATTORNEY GENERAL SHALL REVIEW THE REPORT AND INITIATE APPROPRIATE ACTION AGAINST THE PERSON OR PERSONS IN VIOLATION. FOR USE AND BENEFIT OF THE COUNTY OF BAY, THE ATTORNEY GENERAL OR PROSECUTING ATTORNEY MAY INSTITUTE A CIVIL AND/OR CRIMINAL ACTION IN A COURT OF COMPETENT JURISDICTION FOR THE RECOVERY OF COUNTY FUNDS DISCLOSED BY AN EXAMINATION TO HAVE BEEN ILLEGALLY EXPENDED OR COLLECTED AS A RESULT OF MALFEASANCE, AND FOR THE RECOVERY OF PUBLIC PROPERTY DISCLOSED TO HAVE BEEN CONVERTED OR MISAPPROPRIATED.

6. THE BAY COUNTY EXECUTIVE SHALL PREPARE AS AN EXPLANATION TO THE 2023 BUDGET THE FOLLOWING CHARTS AND DESCRIPTION:
  - A. SOURCE AND USE OF MONIES
  - B. EXPENDITURE SUMMARIES BY FUNCTION
  - C. DEPARTMENT/PROGRAM DESCRIPTION AND NUMBER OF PERSONNEL OF ALL DEPARTMENTS BUDGETED IN THE 2023 BUDGET
  
7. THE LEVEL OF EXPENDITURES OF THE FOLLOWING FUNDS ARE PREDICATED ON RECEIPT OF ANTICIPATED REVENUES FROM STATE AND/OR FEDERAL AGENCIES:
  - A. GENERAL OPERATING FUND
  - B. 911 CENTRAL DISPATCH FUND
  - C. FRIEND OF THE COURT FUND
  - D. HEALTH FUND
  - E. MOSQUITO CONTROL FUND
  - F. INDIGENT DEFENSE FUND
  - G. LIBRARY FUND
  - H. COMMUNITY CORRECTIONS FUND
  - I. DEPARTMENT ON AGING FUND
  - J. OPIOID SETTLEMENT FUND
  - K. AMERICAN RESCUE PLAN ACT FUND
  - L. CHILD CARE FUND
  - M. VETERANS' RELIEF FUND
  - N. MEDICAL CARE FACILITY FUND
  - O. DRAIN FUND
  
8. THE BAY COUNTY EXECUTIVE IS DIRECTED TO CHARGE ALL FUNDS FOR THE ACTUAL CHARGES FOR FRINGE BENEFITS. IF THE ACTUAL CHARGES EXCEED OR ARE LESS THAN WHAT HAS BEEN BUDGETED AS A RESULT OF RATE CHANGES, ALL APPLICABLE BUDGET ADJUSTMENTS MUST BE APPROVED BY THE BOARD OF COMMISSIONERS AS SOON AS THE NEW RATES ARE IMPLEMENTED OR SHORTLY THEREAFTER.

9. EXCEPT FOR THE COURTS AND THE PERFORMANCE OF STATUTORY DUTIES BY THE PROSECUTING ATTORNEY, NO FUNDS APPROPRIATED IN THE 2023 GENERAL FUND EXPENDITURES BUDGET, WHETHER IN LINE ITEMS LABELED LEGAL OR NOT, MAY BE EXPENDED FOR LITIGATION AGAINST ANOTHER GOVERNMENTAL ENTITY, ELECTED OFFICIAL, OR BODY OR PUBLIC CORPORATION WITHOUT THE PERMISSION OF THE BAY COUNTY BOARD OF COMMISSIONERS.
  
10. THE FEE SCHEDULE MARKED AS APPENDIX A IS MADE A PART HEREOF AND IDENTIFIES CERTAIN DEPARTMENTAL FEES THAT WILL BE INCREASED EFFECTIVE JANUARY 1, 2023, UNLESS OTHERWISE INDICATED.
  
11. THE WORKING 2023 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE MONITORED ONTO THE FOLLOWING SIX BUDGETARY CATEGORIES, WHICH IS IN ACCORDANCE WITH THE STATE'S LEGAL REQUIREMENT AND IS THE LEVEL OF CLASSIFICATION DETAIL AT WHICH EXPENDITURES MAY NOT LEGALLY EXCEED APPROPRIATIONS:
  - A. PERSONAL SERVICES
  - B. SUPPLIES
  - C. OTHER SERVICES & CHARGES
  - D. CAPITAL OUTLAY
  - E. DEBT SERVICE
  - F. TRANSFERS

AND SUBJECT TO THE FOLLOWING RESTRICTIONS:

- A. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN LINE ITEMS WITHIN A CATEGORY.
  
- B. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN CATEGORIES. ANY ADJUSTMENTS THAT ALTER THE TOTAL BUDGET OF ANY CATEGORY BY \$5,000 MUST BE APPROVED BY THE BOARD OF COMMISSIONERS
  
- C. IF A BUDGET ADJUSTMENT BETWEEN CATEGORIES IS DETERMINED TO BE REQUIRED BECAUSE OF AN ACCOUNTING

CHANGE OR ERRORS AND OMISSIONS, AND THE USE OF THE APPROPRIATED FUNDS HAS NOT CHANGED, THE BUDGET ADJUSTMENT ONLY REQUIRES PRIOR APPROVAL OF THE FINANCE OFFICER.

- D. APPROPRIATIONS IN THE PERSONAL SERVICES CATEGORY MAY ONLY BE EXPENDED FOR PERSONAL SERVICES, AND ANY APPROPRIATIONS NOT EXPENDED DUE TO VACANCIES, RESIGNATIONS, ETC., SHALL BE REMOVED FROM THE 2023 DEPARTMENTAL EXPENDITURE BUDGETS AND PLACED IN FUND BALANCE BY THE FINANCE DEPARTMENT UNLESS OTHERWISE APPROVED BY THE BOARD OF COMMISSIONERS.
- E. 2023 CAPITAL EXPENDITURES WILL BE LIMITED TO THOSE APPROVED WITH THIS RESOLUTION (APPENDIX B). ANY MODIFICATIONS OF A DEPARTMENT'S CAPITAL OUTLAY CATEGORY GREATER THAN \$5,000 PER ITEM, MUST FIRST GAIN APPROVAL OF THE BOARD OF COMMISSIONERS.
- F. THE FINANCE DEPARTMENT IS AUTHORIZED TO ADJUST COUNTY GRANT BUDGETS, TO ALIGN WITH THE FINAL STATE & FEDERAL AWARDS, AS LONG AS THE TOTAL BUDGET DOES NOT EXCEED THE ORIGINAL APPROVED GRANT TOTAL. ADJUSTMENTS WOULD BE BETWEEN LINE ITEMS AND/OR CATEGORIES AS NEEDED.
- G. **THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO RECEIVE BAY COUNTY'S GRANTS OR CONTRIBUTIONS WITH A VALUE OF \$5,000 OR LESS. BOARD APPROVAL WILL NOT BE REQUIRED AND BUDGET ADJUSTMENTS ARE APPROVED.**

HOWEVER, THE WORKING 2023 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE ACCOUNTED FOR AND REPORTED ON A LINE-ITEM BASIS.

- 12. AT THE END OF THE 2022 FISCAL YEAR THE VALUE OF ALL ENCUMBRANCES FOR ANY UNLIQUIDATED COMMITMENT OR OBLIGATION (I.E. OPEN PURCHASE ORDER OR UNFULFILLED CONTRACT) OF THE COUNTY SHALL BECOME A PART OF DESIGNATED FUND BALANCE. IN 2023 THE FINANCE DEPARTMENT SHALL REAPPROPRIATE FROM DESIGNATED FUND BALANCE TO THE RESPECTIVE BUDGETS THE VALUE OF SUCH COMMITMENTS OR OBLIGATIONS FROM THE FUND BALANCE DESIGNATED FOR ENCUMBRANCES. IN ADDITION IN 2023, THE FINANCE DEPARTMENT SHALL REAPPROPRIATE TO THE RESPECTIVE CAPITAL PROJECT

BUDGETS THE VALUE OF UNSPENT/UNENCUMBERED FUNDS APPROPRIATED IN 2022 FOR SUCH PROJECT.

13. THE CHAIRMAN OF THE BOARD OF COMMISSIONERS IS THE AUTHORIZED DEPARTMENT HEAD FOR ALL BOARD OF COMMISSIONERS BUDGET ACTIVITIES.
14. THE COUNTY EXECUTIVE SHALL SUBMIT TO THE BOARD OF COMMISSIONERS AT THEIR ANNUAL ORGANIZATIONAL MEETING, A LIST OF "AUTHORIZED DEPARTMENT HEADS."
15. ALL ELECTED OFFICIALS, EXCLUSIVE OF THE BOARD OF COMMISSIONERS, AND NON-REPRESENTED EMPLOYEES SHALL RECEIVE A PAY INCREASE EQUAL TO THE BOARD APPROVED INCREASE OFFERED TO THE UNITED STEELWORKERS OF AMERICA (U.S.W.A.) - FULL TIME BARGAINING UNIT. THIS METHOD SHALL BE USED FOR ALL FUTURE WAGE INCREASES. ELECTED OFFICIALS AFFECTED ARE AS FOLLOWS:

EXECUTIVE  
PROSECUTOR  
TREASURER  
CLERK  
REGISTER OF DEEDS  
DRAIN COMMISSIONER  
ROAD COMMISSIONERS

THE BAY COUNTY BOARD OF COMMISSIONERS SHALL BE REIMBURSED AT THE ANNUAL IRS APPROVED RATE FOR MILEAGE FOR ALL TRAVEL MADE IN THE COURSE OF COUNTY BUSINESS, INCLUDING TRAVEL MILES INCURRED TO AND FROM A COMMISSIONER'S PLACE OF RESIDENCE.

16. THE BAY COUNTY CIRCUIT COURT EXPENDITURE BUDGET CONSISTS OF \$3,203,547 PERSONNEL COST AND \$803,275 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$4,006,822. WHICH ALSO INCLUDES GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 84 (GASB #84) REVENUE AND EXPENDITURES OF \$135,000. THE CIRCUIT COURT BUDGETS INCLUDE: CIRCUIT COURT, CIRCUIT COURT ADULT PROBATION, FRIEND OF THE COURT, FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT, FRIEND OF THE COURT MEDIATION DUTIES, LAW LIBRARY AND JURY/JUDICIAL COUNCIL.
17. THE BAY COUNTY PROBATE COURT EXPENDITURE BUDGET CONSISTS OF \$1,011,775 PERSONNEL COST AND \$345,342 OTHER OPERATING



EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$1,357,117 WHICH ALSO INCLUDES GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 84 (GASB #84) REVENUE AND EXPENDITURES OF \$25,000. TOTAL EXPENDITURES INCLUDE PROBATE COURT AND PUBLIC GUARDIAN.

18. THE BAY COUNTY DISTRICT COURT EXPENDITURE BUDGET CONSISTS OF \$2,028,492 PERSONNEL COST AND \$229,691 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF \$2,258,183. WHICH ALSO INCLUDES GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 84 (GASB #84) REVENUE AND EXPENDITURES OF \$100,000. TOTAL EXPENDITURES INCLUDE DISTRICT COURT, DISTRICT COURT ADULT PROBATION AND DISTRICT COURT OWI TREATMENT GRANT.
19. ANY NON-COUNTY ENTITY RECEIVING FUNDS FROM THE COUNTY MUST PRESENT THE BOARD OF COMMISSIONERS WITH DETAILED FINANCIAL REPORTS NO LESS THAN ANNUALLY. THESE ENTITIES SHALL BE PROPERLY BONDED AND INSURED TO PROTECT THE COUNTY FROM ANY AND ALL LIABILITY RESULTING FROM THE ENTITY'S ACTIONS. THE BAY COUNTY EXECUTIVE SHALL STOP PAYMENT OF COUNTY FUNDS TO ANY ENTITY THAT FAILS TO COMPLY WITH THESE REQUIREMENTS.
20. 2023 MEETING PER DIEM RATES FOR BOARDS, ~~EXCLUDING AND~~ COMMISSIONERS, SHALL BE REIMBURSED AS FOLLOWS:

<u>BOARD</u>	<u>PER DIEM RATE</u>
JURY	Annual Jury Board Stipend of \$200 to cover all meetings held in a calendar year
ELECTIONS	\$50.00 ½ DAY \$100.00 FULL DAY
BOARD OF CANVASSERS	\$50.00 ½ DAY \$100.00 FULL DAY
BLDG AUTHORITY	\$45.00 PER MTG
SAG.MID.BAY-JOB TRAIN. CONSORT. MI WORKS	\$45.00 PER MTG
MIDLAND-BAY-SAGINAW AIRPORT	\$45.00 PER MTG
MI DEPT HUMAN SERV BRD -BAY CITY	\$45.00 PER MTG
<u>BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM</u>	<u>\$45.00 PER MTG</u>

21. ALL PERSONNEL VACANCIES, REGARDLESS OF FUND, THAT ARE BUDGETED OR OCCUR IN THE 2023 DEPARTMENT EXPENDITURES BUDGET SHALL BE FILLED ONLY AFTER CONCURRENCE BY THE

BOARD OF COMMISSIONERS.

22. ALL APPROVED SERVICE ENHANCEMENT REQUESTS THAT ARE INCLUDED IN THE 2023 APPROVED FINAL BUDGET TO BE FILLED AND POSTED WITHOUT ADDITIONAL BOARD APPROVAL. IF THE NEWLY CREATED POSITION BECOMES VACANT AFTER THE INITIAL FILLING, BOARD APPROVAL WILL BE NEEDED TO REPOST.
23. ALL APPROVED CAPITAL PROJECT REQUESTS OVER \$20,000 THAT ARE INCLUDED IN THE 2023 FINAL ADOPTED BUDGET HAVE BOARD APPROVAL TO GO OUT FOR COMPETITIVE SEALED BID.
24. THE COUNTY TREASURER IS AUTHORIZED, AS PERMITTED BY THE STATUTE, TO ADVANCE THE NECESSARY FUNDS FROM THE GENERAL FUND TO ANY SPECIAL REVENUE FUND FOR CASH FLOW PURPOSES.

THOMAS M. HEREK, CHAIR  
AND BOARD

MOVED BY COMM. FOX  
SUPPORTED BY COMM. JOHNSON

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX		X		KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK		X					
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 5 NAYS 2 EXCUSED     

VOICE: YEAS      NAYS      EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

**2023 FEE SCHEDULE**

STATUTORY FEE

		<u>2022</u>	<u>2023</u>
<b><u>ADMINISTRATIVE SERVICES</u></b>			
FOIA	Cost for copies per page	0.02	0.02
Plus cost of hourly wage rate, multiplied by time required, plus postage, with rates adjusted for actual cost of other media requested and available.			
<b><u>ANIMAL SERVICES AND ADOPTION CENTER</u></b>		<u>2022</u>	<u>2023</u>
<b>ADOPTION-DOGS</b>			
	License	10.00	10.00
	Adoption	18.00	18.00
	Total	<u>28.00</u>	<u>28.00</u>
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
<b>ADOPTION-CATS</b>			
	License	10.00	10.00
	Adoption	18.00	18.00
	Total	<u>28.00</u>	<u>28.00</u>
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
<b>ANIMAL PICK-UP</b>			
	Owner/Business Request-Daytime	42.00	42.00
	Owner/Business Request-After-Hours	84.00	84.00
<b>IMPOUNDMENT</b>			
	1st Time	42.00	42.00
	2nd Time	94.00	94.00
	3rd Time	166.00	166.00
	4th Time	312.00	312.00
<b>BOARD &amp; CARE</b>			
	Small Animals, per day	13.00	13.00
	Large Animals, per day	25.00	25.00
<b>EUTHANASIA</b>			
	Owner Requested	48.00	48.00
	Disposal	19.00	19.00
<b>ANIMAL LICENSE</b>		See Treasurer's Schedule	See Treasurer's Schedule
<b>LICENSE-KENNEL</b>		See Treasurer's Schedule	See Treasurer's Schedule
<b><u>BAY COUNTY TV DEPARTMENT</u></b>		<u>2022</u>	<u>2023</u>
Event Taping	Per hour fee (minimum charge of 1 hour)	53.00	53.00
Editing of Program	Per hour fee (1 DVD & digital file of final product included)	53.00	53.00
DVD of programs	Per DVD - includes label & case (price includes sales tax)	12.00	12.00
DVD Duplication	Per DVD copied (price includes sales tax)	5.00	5.00
Bay County High School Broadcast Sponsorship semi annual season fee	Gold Fee	3,000.00	3,000.00
	Silver Fee	1,500.00	1,500.00
Exclusive semi season pregame/halftime/postgame sponsor	Bronze Fee	1,000.00	1,000.00
		750.00	750.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>	
		<u>2022</u>	<u>2023</u>
<u>BAY COUNTY TV DEPARTMENT</u>	Single game sponsorship	300.00	300.00
	(For double header games)	450.00	450.00
	Verbal mentions throughout game	50.00	50.00
	(For double header games)	75.00	75.00
<u>CIVIC/ICE ARENA</u>		<u>2022</u>	<u>2023</u>
BASE PRIME ICE (hourly rates reserved):		245.00	245.00
	U-8 & under	65.00	70.00
	Plus \$50 per child over 15 children		
NON-PRIME RATES:	Ice time starting at or between 10a.m. - 3:50p.m. Mon.-Fri. non-holidays	215.00	215.00
MORNING ICE:	Ice time starting at or between 6a.m. - 9:50a.m. Mon.-Fri. non-holidays	165.00	165.00
UNRESERVED ICE:	Booked within 72 hours "of ice time"	165.00	165.00
DRY FLOOR RENTAL:		1,610.00	2,500.00
CEMENT FLOOR RENTAL		780.00	780.00
	Hourly Rate	80.00	80.00
BIRTHDAY PARTIES	*Birthday Party Package 1	150.00	175.00
	*Birthday Party Package 2	235.00	260.00
	Per person fee for larger than a 20 person party; \$10.00 per person.		
PUBLIC SKATE	Weekdays @ noon-Mon-Fri	5.00	7.00
	Skate rental	3.00	3.00
	Helmet rental	2.00	2.00
	Friday morning 2hrs (18 & up only)	5.00	7.00
	Weekend 1hr, 20 mins	5.00	7.00
DROP IN HOCKEY	Wed, Fri, Sun. 1 1/2 hrs	8.00	10.00
	Skate rental	3.00	3.00
	Helmet rental	2.00	2.00
RECREATIONAL YOUTH HOCKEY	Ages K-4th Grade (Limit 1 per person) 2nd yr player and forward (per player)	Free for 1st year 30.00	Free for 1st year 30.00
YOUTH TEAM TRY-OUTS	1 HR- PER YOUTH PLAYER	10.00	10.00
	1 HR 20 MINS- PER YOUTH PLAYER	15.00	15.00
LEARN TO PLAY SUMMER SKATING PASS	DAY CAMP (1 WEEK)	125.00	125.00
		35.00	35.00
FREE SUMMER SKATING DROP IN STICK & PUCK	(K-7TH GRADE) Afternoon	- 5.00	- 8.00
DROP IN FIGURE SKATING	1HR	10.00	10.00
	1HR 20 MIN	15.00	15.00
SHOWCASE	10+hours of ice in a 3 day period, event ran by other entity	180.00	190.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>	<u>2022</u>	<u>2023</u>
<u>CIVIC/ICE ARENA</u>				
SUMMER ICE	June 1 - Aug 15		220.00	230.00
HIGH SCHOOL HOCKEY TEAMS	Weekday practice only at or before 4pm		210.00	220.00
SKATE SHARPENING			6.00	6.00
SKILLS & DRILLS DROP-IN			10.00	10.00
SUMMER HIGH SCHOOL AGE TEAM FEE			1,825.00	1,825.00
SKILLS & DRILLS DROP IN - 1.5 HOURS			10.00	15.00
HOURLY RATE FOR COMMUNITY ROOM			N/A	45.00
<u>CLERK</u>			<u>2022</u>	<u>2023</u>
ASSUMED NAME (DBA)	Includes 2 certified copies	*	10.00	10.00
FILING- ASSUMED NAME CERTIFIED COPY		*	2.00	2.00
ASSUMED NAME DISCONTINUANCE		*	10.00	10.00
BIRTH CERTIFICATES	Certified		14.00	14.00
	Each additional copy of same record		3.00	3.00
DEATH CERTIFICATES	Certified		14.00	14.00
	Each additional copy of same record		3.00	3.00
	Non-Certified		5.00	5.00
MARRIAGE CERTIFICATES	Certified		14.00	14.00
	Each additional copy of same record		3.00	3.00
	Non-Certified		5.00	5.00
CO-PARTNERSHIP FILING	Includes 2 certified copies	*	10.00	10.00
CO-PARTNERSHIP	Certified Copy	*	2.00	2.00
CO-PARTNERSHIP	Discontinuance	*	10.00	10.00
CONCEALED WEAPONS PERMIT	New	*	100.00	100.00
	Renewal	*	115.00	115.00
	Duplicate	*	10.00	10.00
CRIMINAL RECORDS SEARCH	Each		10.00	10.00
ADDITIONAL COPIES	Each		3.00	3.00
PHOTOCOPY	Each		1.00	1.00
CERTIFIED			2.00	2.00
MARRIAGE LICENSE	Bay County Resident	*	20.00	20.00
	Out of State Resident	*	30.00	30.00
MARRIAGE CEREMONY FEE	Performed by County Clerk		25.00	25.00
Waive 3 day waiting period for marriage license			20.00	20.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>		
<u>CLERK</u>				
NOTARY PUBLIC	Bond Filing	*	10.00	10.00
			1.00	1.00
POWER OF ATTORNEY FILING			10.00	10.00
POWER OF ATTORNEY	Certified Copy			
			<u>2022</u>	<u>2023</u>
<u>SOIL EROSION</u>				
<u>RESIDENTIAL:</u>				
Plan review	Up to one acre		63.00	75.00
Plan Revisions/Amendments				
Permit fee	Up to one acre		36.00	55.00
Renewal of lapsed permit				
<u>TRANSPORTATION FACILITIES:</u>				
Railroads, airports, trails				
Plan review	Up to ½ mile		73.00	75.00
Permit fee	Up to ½ mile		250.00	250.00
Permit fee	Each add'l 1/2 mile or fraction thereof		223.00	225.00
<u>UTILITIES:</u>				
Pipelines, water mains, sewers:				
Plan review	Up to ½ mile		73.00	75.00
Permit fee	Up to ½ mile		250.00	250.00
Permit fee	Each add'l ½ mile or fraction thereof		125.00	125.00
Service line to the Home			99.00	110.00
Bore Pits - Each beyond 1/2 mile			25.00	25.00
<u>Underground cables:</u>				
Plan review	Up to ½ mile		73.00	75.00
Permit fee	Up to ½ mile		250.00	250.00
Permit fee	Each add'l ½ mile or fraction thereof		29.00	30.00
<u>SUBDIVISIONS:</u>				
<u>Plat Development:</u>				
Plan review	Up to 5 acres		73.00	75.00
Permit fee	Up to 5 acres		250.00	250.00
Permit fee	Each add'l acre or fraction thereof		125.00	125.00
<u>Mobile Home Parks, Multiple Housing Units, and Condominiums:</u>				
Plan review	Up to one acre		73.00	75.00
Permit fee	Up to one acre		435.00	435.00
Permit fee	Each add'l acre or fraction thereof		126.00	130.00
<u>SERVICE FACILITIES:</u>				
<u>Schools, Churches</u>				
Plan review	Up to one acre		73.00	75.00
Permit fee	Up to one acre		180.00	180.00
Permit fee	Each add'l acre or fraction thereof		61.00	65.00
<u>COMMERCIAL BUILDINGS:</u>				
<u>Restaurants, Gas Stations, Party Stores, Shopping Centers:</u>				
Plan review	Up to one acre		73.00	75.00
Permit fee	Up to one acre		434.00	435.00
Permit fee	Each add'l acre or fraction thereof		147.00	150.00

**2023 FEE SCHEDULE**

**STATUTORY FEE**

**SOIL EROSION**

**SEA WALLS & BOAT SLIPS:**

<b>Sea Walls:</b>			
Plan review	Up to 100 linear feet	73.00	75.00
Permit fee	Up to 100 linear feet	61.00	65.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	5.00

<b>Boat Slips:</b>			
Plan review	Up to 100 linear feet	73.00	75.00
Permit fee	Up to 100 linear feet	61.00	65.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	5.00

Note: No additional charge for seawall if part of a boat slip-to a maximum of 300 linear feet.

**RECREATIONAL FACILITIES:**

<b>Parks, Campgrounds, and Golf Courses:</b>			
Plan review	Up to one acre	73.00	75.00
Permit fee	Up to one acre	250.00	250.00
Permit fee	Each add'l acre or fraction thereof	125.00	125.00

**WATER IMPOUNDMENTS:**

<b>Ponds:</b>			
Plan review	Up to one acre	73.00	75.00
Permit fee	Up to one acre	250.00	250.00
Permit fee	Each add'l acre or fraction thereof	63.00	65.00

**EXCAVATION:**

<b>Oil Stripping/Top Soil Removal, Borrow Pits:</b>			
Plan review	Up to one acre	73.00	75.00
Permit fee	Up to one acre	312.00	315.00
Permit fee	Each add'l acre or fraction thereof	63.00	65.00

**WATERCOURSES:**

<b>Ditches/Drains:</b>			
Plan review	Up to one mile	73.00	75.00
Permit fee	Up to one mile	223.00	225.00
Permit fee	Each add'l 1/2 mile or fraction thereof	74.00	75.00

**MINOR DISTURBANCE:**

<b>Ditch Maintenance, Minor residential additions, Charitable organizations:</b>			
Permit Fee		51.00	55.00

**EQUALIZATION**

<b>SUMMER TAX BILLING</b>		<b><u>2022</u></b>	<b><u>2023</u></b>
	Tax bills and receipt	0.20	0.15
	Tax roll per page	0.10	0.10
	Personnel	0.25	0.25
	Envelope	0.05	0.05
<b>WINTER BILL</b>			
	Tax bills and receipt	0.20	0.15
	Tax roll per page	0.10	0.10
	Maintenance	1.10	1.10
	Personnel	0.25	0.25
	Envelope	0.05	0.05
<b>CHANGE OF ASSESSMENT NOTICES</b>			
	Notices	0.15	0.15
	Rolls per page	0.10	0.10
	Envelope	0.05	0.05



**2023 FEE SCHEDULE**

STATUTORY FEE

EQUALIZATION

PERSONAL PROPERTY STATEMENTS

In addition to the above charges, will also bill back to the units the cost of postage

ELECTRONIC TRANSFER OF COUNTY-WIDE ASSESSMENT INFORMATION  
(INCLUDES NAME, ADDRESS & PROPERTY DESCRIPTION)

PERCENTAGE OF PARCELS

- 0% - 25%
- 25.01% - 50%
- 50.01% - 75%
- 75.01% - 100%

REPORTS/PRINTOUTS

Flat Fee  
Plus Per Page

LABELS

NAME & ADDRESS OR NAME, ADDRESS & PROPERTY DESCRIPTION

0 - 50

Flat Fee  
Plus Each Per Label

OVER 50 LABELS

Flat Fee  
Plus Each Per Label

COPIES--8.5" X 11.0"

(INCLUDING TAX MAPS, ARCHIVED ASSESSMENT RECORDS)

FINANCE

Invoices left unpaid after 30 days will incur a \$25.00 late fee.

A 1 1/2% (18% APR) interest penalty per month on unpaid balances will be charged.

PLANNING

AERIAL PHOTOS:

8.5"x11" (labor included)

Years available: 1993, 1987, 1978, 1963

GIS-Prices for non-governmental agencies

SPECIALTY MAPS

A minimum cost of \$25 for any GIS product from Bay County exists. Any total cost that exceeded

8.5"x11" Color

8.5"x11" Black & White

11"x17" Color

11"x17" Black & White

24"x24"

24"x36"

36"x36"

42"x42"

(+Printing on 24 inch roll paper. Min. charge of \$10; for each inch over 24" in length, a charge of

Soft Copy Maps (PDF Format)

LABOR

DATA

GIS-Prices for non-governmental agencies

\*Tax Parcels (Not available for City of Bay City)

Parcel  
County Wide (\$37,231 if by parcel totals as of 2019)  
Annual County Wide update (Prior purchase req annual update required)

2022      2023  
0.35      0.45

530.00      550.00

133.00      137.50  
265.00      275.00  
398.00      412.50  
530.00      550.00

10.00      10.00  
0.10      0.10

5.00      5.00  
0.20      0.20

15.00      15.00  
0.03      0.03

0.50      0.50

2022      2023  
25.00      25.00

2022      2023  
10.00      13.00

4.00      6.00  
3.00      5.00  
7.00      10.00  
6.00      8.00  
16.00      18.00  
N/A      22.00  
21.00      24.00  
39.00      43.00

4.00      5.00  
N/A      \$42.00/hr

2022      2023

0.77      1.00  
10,602.00      12,000.00  
1,590.00      2,000.00

**2023 FEE SCHEDULE**

STATUTORY FEE

	<u>2022</u>	<u>2023</u>
<u>GIS Prices for non-governmental agencies</u>		
Street Centerline (With Address Ranges)	163.00	177.00
Local Unit	2,717.00	3,000.00
County Wide		
Subdivision Plats	1.30	2.00
Lot (Includes all lot lines)		
*Digital Aerial Photography (1993)	326.00	360.00
Local Unit		
*2005 Color Digital Orthophotography (100' scale 6" pixel)	33.00	36.00
Tile (Tile is 2500'x2500')	27.00	30.00
Tile (4-150 Tiles)	21.00	25.00
Tile (151-500 Tiles)	16.00	20.00
Tile (501-1000 Tiles)	10.00	15.00
Tile (1001+ Tiles)	3,261.00	3,500.00
Bay City/Twp Mr. Sid Mosaic	1,087.00	1,200.00
Cities of Auburn, Pinconning, Essexville Mr. Sid Mosaic		
*2010 & 2015 Color Digital Orthophotography (100' scale 6" pixel) & 2020 Color Digital Orthophotos	46.00	50.00
Tile	5,100.00	5,500.00
Township	12,240.00	13,350.00
County Wide		
Address Points	153.00	180.00
Local Unit	1,530.00	1,800.00
County Wide		
Hydrology	179.00	195.00
Local Unit	2,550.00	2,800.00
County Wide		
*Digital Tax Parcel and Digital Aerial Photography sales require a data sharing agreement/non disclosure agreement to be signed.		
*Bay County GIS Data is NOT to be construed or used as, or for, a "legal description", it is provided for informational purposes only. Precise determination of property boundaries must be made by a licensed surveyor.		
*The GIS information published and disseminated by Bay County is compiled by Bay County departments, municipal governments, and state and federal agencies. No guarantee is given as to the accuracy or currency of the data. Therefore, in no event shall Bay County Government be liable for any special, indirect, or consequential damages or any damages whatsoever resulting from loss of use, data, or profits, whether in an action of contract, negligence, or other action, arising out of or in connection with the use of the information herein provided.		
*Reproduction and/or redistribution of the GIS data provided by Bay County is prohibited without the express written consent of Bay County.		
Other data may be available upon request. Prices to be determined.		
<u>GOLF COURSE</u>	<u>2022</u>	<u>2023</u>
TRAIL FEES	150.00	200.00
Seasonal		
GREEN FEES-9 HOLES	17.00	18.00
Green Fees	13.00	13.00
Twilight	12.00	13.00
Senior (age 60 or over)/Military **	8.00	10.00
Junior (under age 18)	16.00	16.00
League Play		

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>	
		<u>2022</u>	<u>2023</u>
<b><u>GOLF COURSE</u></b>			
<b>GREEN FEES - 9 HOLES W/CART</b>			
	Green Fees	23.00	25.00
	Twilight	18.00	20.00
	Senior (age 60 or over)/Military **	18.00	20.00
	Junior (under age 18)	14.00	17.00
	League Play	22.00	23.00
<b>GREEN FEES - 18 HOLES</b>			
	Green Fees	23.00	23.00
	Senior (age 60 or over)/Military **	16.00	15.00
	Junior (under age 18)	11.00	14.00
<b>GREEN FEES -18 HOLES W/CART</b>			
	Green Fees	35.00	37.00
	Senior (age 60 or over)/Military **	28.00	29.00
	Junior (under age 18)	23.00	28.00
	Seven Day 4 some special -4 ppl required*****	120.00	120.00
<b>CART RENTAL-9 HOLES</b>			
	Daily - per rider	6.00	7.00
	Pull Cart Fee	3.00	4.00
<b>CART RENTAL - 18 HOLES</b>			
	Daily - per rider	12.00	14.00
	Pull Cart Fee	3.00	6.00
<b>GOLF OUTINGS</b>			
<b>18 HOLES WITH A CART FOR OUTINGS</b>			
	39 or less players	35.00	37.00
	40 - 70 players	28.00	29.00
	71 - and more players	28.00	29.00
<b>9 HOLES WITH A CART FOR OUTINGS</b>			
	39 or less players	23.00	25.00
	40 - 70 players	18.00	20.00
<b>ALL SENIOR WEEKDAY OUTINGS - 18 Holes w/ cart</b>			
	39+ players	28.00	29.00
<b>DRIVE RANGE</b>			
	Small buckets	N/A	N/A
<b>CART STORAGE</b>			
	Gas Cart	315.00	315.00
<b>SEASON PASS - 5 DAY</b>			
	Single	600.00	600.00
	Couple	800.00	800.00
	Senior Single (age 60 or over)	575.00	575.00
	Senior Couple (age 60 or over)	725.00	725.00
	Military	575.00	575.00
	Additional Child	115.00	115.00
<b>SEASON PASS- 5 DAY W/CART</b>			
	Single	1075.00	1075.00
	Couple	1475.00	1475.00
	Senior Single (age 60 or over)	1025.00	1025.00
	Senior Couple (age 60 or over)	1375.00	1375.00
	Military	1025.00	1025.00
	Additional Child	215.00	215.00

**2023 FEE SCHEDULE**

STATUTORY FEE

GOLF COURSE

SEASON PASS - 7 DAY

Single	800.00	800.00
Couple	1000.00	1000.00
Senior Single (age 60 or over)	675.00	675.00
Senior Couple (age 60 or over)	825.00	825.00
Military	675.00	675.00
Additional Child	135.00	135.00
College (age 19 thru 24)	415.00	415.00
Junior (under age 18)	280.00	280.00
High School Team Season	600.00	600.00
High School Player (Out of Season)	185.00	185.00

SEASON PASS- 7 DAY W/CART

Single	1475.00	1475.00
Couple	1875.00	1875.00
Senior Single (age 60 or over)	1325.00	1325.00
Senior Couple (age 60 or over)	1675.00	1675.00
Military	1325.00	1325.00
Additional Child	260.00	260.00
College (Age 19 thru 24)	915.00	915.00

BAY COUNTY GOVERNMENT EMPLOYEE - 9 Holes No Cart  
18 Holes - NO CART  
Anytime Except League Play

7.00	7.00
12.00	12.00

SUMMER CAMP - YOUTH

TBD

\*TWILIGHT IS WEEKDAY AFTER LEAGUES  
\*\*SENIOR RATE MONDAY - FRIDAY BEFORE 3:00 P.M./VALID MILITARY ID REQUIRED  
\*\*\*\*\*WEEKEND - SATURDAY AND SUNDAY

HEALTH DEPARTMENT

CLINIC FEES

FAMILY PLANNING

	<u>2022</u>	<u>2023</u>
Preventive care, Age 12-17	125.00	125.00
Preventive care, Age 18-39	0.00	133.00
Preventive care, Age 40-64	135.00	159.00
Preventive care, Est, Age 12-17	105.00	105.00
Preventive care, Est, Age 18-39	N/A	113.00
Preventive care, Est, Age 40-64	110.00	110.00
Office/Outpatient New Focused	40.00	44.00
Office/Outpatient New Expanded	55.00	55.00
Office/Outpatient New Detailed	80.00	80.00
Office/Outpatient Est. RN Eval	25.00	25.00
Office/Outpatient Est. Focused	40.00	44.00
Office/Outpatient Est. Expanded	60.00	60.00
Pap Smear	25.00	25.00
Hematoorit	10.00	10.00
Wet Mount	20.00	20.00
Flagyl-7 day supply	N/A	N/A
Condoms (12 per package)	N/A	N/A
Oral Contraceptives	20.00	20.00
Depo-Provera Injection	70.00	70.00
Nuva Ring	90.00	90.00

HEALTH DEPARTMENT

	<u>2022</u>	<u>2023</u>
Ortho Evra Patch	N/A	N/A
Foam/Jelly/Cream	10.00	10.00
Terazol Cream	N/A	N/A
Blood Draw	15.00	15.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>		
Serum Pregnancy Test			N/A	N/A
Urine Pregnancy Test		20.00		20.00
<b>HEARING AND VISION PROGRAM</b>				
HEARING SCREENING:		20.00		32.00
VISION SCREENING		20.00		32.00
Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.				
<b>IMMUNIZATION/CONTAGIOUS DISEASE</b>				
TB SKIN TEST:		<u>2022</u>		<u>2023</u>
VACCINE ADMIN FEE (single)		24.00		24.00
VACCINE ADMIN FEE (second or more)		21.00		21.00
Oral/Nasal Administration Fee		21.00		21.00
DT(Dip/Tet) Child up to 7 yrs.		21.00		21.00
DtaP		35.00		35.00
DtaP-IVP-HepB		40.00		40.00
Dtap-IVP (Kinrix)		95.00		141.00
Hepatitis A	Adult	90.00		90.00
	Child	85.00		85.00
Hepatitis B	Adult	55.00		55.00
	Child	75.00		120.00
Hepatitis A/B (Twinrix)		40.00		40.00
Hib		95.00		N/A
HPV		40.00		40.00
Influenza		240.00		240.00
Flu-High Dose over 65		27.00		27.00
Flu Mist		31.00		31.00
Garadasil 9 HPV-9		31.00		31.00
Medicare Flu - ADM Fee		240.00		240.00
Medicare Pneumonia - ADM Fee		21.00		21.00
Meningococcal B		21.00		21.00
Meningococcal MCV4	Meningitis	205.00		205.00
MMR		150.00		162.00
MMRV		90.00		95.00
Pneumococcal Conjugate		235.00		252.00
Pneumococcal PPV23		220.00		N/A
Polio-IVP		65.00		N/A
Prevnar	PCV20	40.00		41.00
Rotavirus		220.00		305.00
Varicella (Chick Pox)		95.00		N/A
Shingrix (50 and older)		140.00		168.00
Td		175.00		175.00
Tdap		35.00		35.00
Zostavax (Shingles)		50.00		53.00
		200.00		200.00
<b>LABORATORY</b>				
BLOOD DRAW		<u>2022</u>		<u>2023</u>
CHLAMYDIA		15.00		15.00
CHOLESTEROL SCREEN		N/A		N/A
GLUCOSE SCREEN		15.00		N/A
GONORRHEA CULTURE		15.00		N/A
GONORRHEA SMEAR		N/A		N/A
HERPES SIMPLEX TYPE 2 TESTING		N/A		N/A
HEMOGLOBIN		N/A		N/A

**2023 FEE SCHEDULE**

	<u>STATUTORY FEE</u>	
	<u>2022</u>	<u>2023</u>
<b><u>HEALTH DEPARTMENT</u></b>		
LABORATORY - continued	20.00	27.00
LEAD TESTING	N/A	N/A
PATERNITY	N/A	N/A
RPR	N/A	N/A
SERUM PREGNANCY	16.00	16.00
URINE PREGNANCY	N/A	N/A
WET PREPS		
	23.00	23.00
POOL TESTING	23.00	23.00
E COLI TESTING	12.00	12.00
PLATE COUNT	23.00	23.00
WELL WATERS		
LAB DRUG TESTING	N/A	N/A
5 PANEL TEST	N/A	N/A
ALCOHOL	N/A	N/A
CONFIRMATION	N/A	N/A
ECSTASY	N/A	N/A
MEDICAL EXAMINER		
	61.00	61.00
AUTOPSY REPORT	67.00	67.00
CREMATION PERMIT	125.00	125.00
DISINTERMENT PERMIT		
HIV-STD CLINIC	N/A	N/A
Health Screening Office Call		
COURT ORDERED TESTING	203.00	203.00
Office Visit for Male Testing	264.00	264.00
Office Visit for Female Testing	264.00	264.00
Jail Visit for Male Testing	323.00	323.00
Jail Visit for Female Testing	111.00	111.00
DNA Blood Draw & Testing		
NOTE: Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.		
ENVIRONMENTAL HEALTH FEES		
General Fees	38.00	38.00
Administration Fee	185.00	185.00
Consultation/Inspection Fee (VARIOUS PROGRAMS)	40.00	40.00
SEPTIC & WELL EXTENSIONS		
Enforcement Policy, Office Conference, Informal	153.00	153.00
Hearing and Formal Hearing Fee	15.00	15.00
General Food Safety Class/Per Person		

**2023 FEE SCHEDULE**

	<u>STATUTORY FEE</u>	<u>2022</u>	<u>2023</u>
<b><u>HEALTH DEPARTMENT</u></b>			
<b>FOOD SERVICE LICENSE:</b>			
Type 1: Bar, with no food prep or pre-packaged low-hazard food		305.00	320.25
Type 2: Bar, with limited food prep, Kitchen Facilities and menu with 10 items or less, Fast Food with limited food preparation		430.00	451.50
Type 3: Table Service & Bar with Food Preparation and Full Kitchen Facilities		410.00	430.50
0 - 50 Occupancy		455.00	477.75
51 - 100 Occupancy		510.00	535.50
101 - 150 Occupancy		610.00	640.50
151+ Occupancy			
Fixed Establishment All Occupancy - Not for Profit	Up to 30 days After License Deadline	240.00	252.00
LATE FEE	30 Days + Past Deadline		
CHANGE OF OWNERSHIP		300.00	300.00
Consultation/Inspection Fee (VARIOUS PROGRAMS)		184.00	184.00
Enforcement Policy, Office Conference, Informal Hearing and Formal Hearing Fee		150.00	150.00
FOLLOW UP INSPECTIONS BEYOND 1st FOLLOW UP ALL CORE, PRIORITY FOUNDATION AND PRIORITY VIOLATIONS		75.00	75.00
MOBILE FOOD SERVICE COMMISSARY LICENSE		370.00	370.00
SPECIAL TRANSITORY FOOD UNIT SERVICE LICENSE (includes MDA fee \$40.00)		144.00	144.00
TEMPORARY FOOD SERVICE LICENSE	With seven days or more notification		
For Profit	With less than seven days notification	107.00	107.00
	Issued on Site	128.00	128.00
	Office Issued-Limited Prep	174.00	174.00
	With seven days or more notification	40.00	40.00
Not-For-Profit	With less than seven days notification	72.00	72.00
	Issued on Site	85.00	85.00
		110.00	110.00
Inspection for Prep Occuring Prior to Event		50.00	50.00
SEASONAL		240.00	240.00
Consultation Fee		185.00	185.00
Special Transitory Food Unit (STFU) Inspection Fee		90.00	90.00
Remodel of Existing, Licensed Facility	Type I Restaurant	292.00	292.00
	Type II Restaurant	403.00	403.00
	Type III Restaurant	403.00	403.00
	STFU & Mobile (Not Full Services)	403.00	403.00
		292.00	600.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>	<u>2022</u>	<u>2023</u>
<b><u>HEALTH DEPARTMENT</u></b>				
New Construction	Type I Restaurant		593.00	593.00
	Type II Restaurant		812.00	812.00
	Type III Restaurant		812.00	812.00
	STFU & Mobile (Full service)		605.00	1100.00
	STFU & Mobile (Out of County)		0.00	1500.00
Resubmission of Plans or Modified Plans AFTER Plan Approval			166.00	166.00
Site Inspection Fee (After Second Fee)				
Fee if remodeling/construction is started before plans have been submitted and approved				
<b>WATER/SEWAGE PROGRAMS</b>				
CAMPGROUND & SWIMMING POOL INSPECTION:			230.00	230.00
SANITARY CODE BOARD OF APPEALS HEARING FEE			150.00	150.00
<b>DHS FACILITY INSPECTIONS:</b>				
<b>SEWAGE AND/OR WATER</b>				
Partial inspection (Water supply and sewage disposal only)			234.00	234.00
General Sanitation and Safety Only			234.00	234.00
Full inspection			300.00	300.00
	Plan Review		255.00	255.00
<b>SEWAGE AND WELL</b>				
<b>SITE EVALUATION FEE</b>				
<b>ON SITE SEWAGE DISPOSAL PERMIT:</b>				
<b>SEPTIC TANK REPLACEMENT:</b>				
<b>MODIFICATION TO PERMIT/GRADE MARK</b>				
<b>SEWAGE INSTALLER INSTALLATION FEE</b>				
<b>TYPE II WATER SUPPLY SAMPLING:</b>				
<b>TYPE II WATER SUPPLY FOLLOW-UP SAMPLING:</b>				
<b>WELL PERMITS:</b>				
	Type III & private		306.00	306.00
	Type I & Type II		610.00	610.00
	Follow-up sampling		104.00	104.00
<b>LOAN EVALUATION:</b>				
Sewage or Private Water Supply Evaluation			234.00	234.00
Sewage & Private Water Supply Evaluation			364.00	364.00
Fee if construction is started before permit is issued				
<b>ORDINANCE ENFORCEMENT</b>				
Ordinance #51			212.00	212.00
Bay County Pawn Broker License Payable Annually				



**2023 FEE SCHEDULE**

STATUTORY FEE

HEALTH DEPARTMENT

	<u>2022</u>	<u>2023</u>
Ordinance #52		
Secondhand Dealer License	212.00	212.00
Payable Annually		
Scrap Dealer License	212.00	212.00
Payable Annually		

TATTOO-BODY ART PROGRAM

Plan Review	212.00	212.00
Follow up Inspection Fee, Consultation Fee	0.00	75.00
Increased Frequency Inspection Fee	0.00	200.00
Radon Test Kits	10.00	10.00

JUVENILE HOME  
HOUSING - Per day:

	<u>2022</u>	<u>2023</u>
OUT-OF-COUNTY JUVENILES		
State of Michigan - DHHS	156.00	170.00
	170.00	185.00

PARKS AND RECREATION

	<u>2022</u>	<u>2023</u>
<u>COMMUNITY CENTER</u>		
Age 14 and under - per day	2.00	3.00
Age 15 and over - per day	5.00	5.00
<u>WEIGHT ROOM:</u>		
Daily Pass	5.00	5.00
Monthly Pass (18 and over)	15.00	15.00
Monthly Couple (same residence)	25.00	25.00
Monthly Family (up to 4)	40.00	40.00
Monthly Team Pass	85.00	85.00
Yearly Pass (18 and over)	130.00	130.00
1 HOUR FITNESS CLASS	5.00	5.00
30 MINUTE FITNESS CLASS	3.00	3.00
FITNESS CLASS WITH GYM MEMBERSHIP	4.00	4.00
30 MINUTE FITNESS CLASS WITH GYM MEMBERSHIP	2.00	2.00
PUNCH CARD FOR FITNESS 1 HR	50.00	50.00
PUNCH CARD FOR FITNESS 30 MIN	30.00	30.00

PICKLEBALL MONTHLY MEMBERSHIP OR EQUIVILANT	N/A	25.00
VOLLEYBALL MONTHLY MEMBERSHIP OR EQUIVILANT	N/A	25.00
PICKLEBALL AND VOLLEYBALL MONTHLY MEMBERSHIP	N/A	35.00
Per Player/2 hours		
PICKLE BALL COURTS	5.00	5.00
Per Class		
COMMUNITY EDUCATION	TBD	TBD
ROOM RENTALS:		
Small meeting room per hour	39.00	40.00
Large meeting room per hour	49.00	50.00
Small gym room per hour	56.00	60.00
Large gym per hour	82.00	85.00

PARKS AND RECREATION

	<u>2022</u>	<u>2023</u>
SUMMER YOUTH RECREATION PROGRAM	115.00	120.00
BASKETBALL:		
Per player, per season	25.00	25.00
VOLLEYBALL:		
Per player, per season	16.00	16.00

**2023 FEE SCHEDULE**

STATUTORY FEE

		<u>2022</u>	<u>2023</u>
<b><u>PARKS AND RECREATION</u></b>			
INDOOR BASEBALL/GOLF PROGRAM	Drop in - per person per hour	4.00	5.00
	Team Price - 30 minutes	25.00	25.00
	Team Price - 1 hour	45.00	45.00
	Team Price - 2 hours	85.00	85.00
SWIMMING POOL ADMISSION:	Age 17 and under	2.00	2.00
	Age 18 and over	5.00	5.00
	Senior	3.00	3.00
SUMMER SWIMMING PASS	Age 17 and under	52.00	52.00
	Age 18 and over	78.00	78.00
FAMILY PASS (season)	Swimming Pool	158.00	158.00
FAMILY PASS (daily)	Up to 6 swimmers	15.00	15.00
THURSDAY RATE	Children and adults	2.00	2.00
SWIMMING LESSON FEES		34.00	34.00
PRIVATE POOL PARTY	Per hour +	50.00	50.00
	Per attendant	5.00	5.00
SWIM TEAM CONTRACT PRICING	PER PERSON / ATHLETE & COACHES	2.00	2.00
<b><u>FAIRGROUND RENTALS</u></b>			
HOUSE	Monthly	*500.00	*500.00
	<i>*contract price*</i>		
WINTER STORAGE:	Winter storage-Oct. 15-May 1	205.00	215.00
MERCHANTS BUILDING:		169.00	175.00
SECURITY DEPOSIT/CANTEEN & MERCHANT		125.00	125.00
CANTEEN:	4 hr. Rate non-alcoholic day events	316.00	325.00
	alcoholic events / PLUS COST OF SECURITY	627.00	325.00
CANTEEN WEEKDAY HOURLY RATE:		50.00	50.00
PAVILION		50.00	50.00
GROUPS & BUILDINGS:	Per weekend	3,845.00	3,845.00
	Daily Rate	1,300.00	1,300.00
HORSE STALLS:	<b>*We are no longer accepting new horse stall renters. Current horse stall renters are grandfathered in.</b>		
	<i>*contract price*</i> Monthly (per horse)	*58.00	*58.00
	1 year pre-pay	636.00	636.00
CAMPING RATES	SPECIAL EVENT CAMPING ONLY		
SEPTIC DISPOSAL		8.00	8.00
<b><u>PINCONNING PARK</u></b>			
DAY USE PERMITS:	Season - regular	17.00	17.00
	Season - senior	13.00	13.00
	Daily	4.00	4.00
	Daily Boat Launch Permit	8.00	8.00
	Annual Boat Launch Permit	65.00	65.00
RENTALS:	Gazebo (Bldgs.& Grnds.)-per day	65.00	65.00
	Pavilion (Bldgs.& Grnds.)-per day	50.00	50.00

**2023 FEE SCHEDULE**

**STATUTORY FEE**

		<u>2022</u>	<u>2023</u>
<b><u>PINCONNING PARK</u></b>			
CAMPGROUNDS: Prices below do not include vehicle permit.			
Modern Site:	One night	29.00	29.00
	One week	174.00	174.00
	One month	525.00	525.00
	Three months	1150.00	1150.00
	Five months	1,750.00	1,750.00
	Full year (*see below)	2,490.00	2,490.00
*No longer accepting new full year campers. Current full year campers are grandfathered in.			
Cabin	Per day	68.00	68.00
	Three day	160.00	160.00
	Seven day	315.00	315.00
	Two day Off Season ( Nov 1- April 30)	108.00	108.00
Other	Septio Disposal	8.00	8.00
	1 day trailer storage	2.00	2.00
	1 month trailer storage	36.00	36.00
	Ice	3.00	3.00
	Firewood (Bundle)	6.00	6.00
<b><u>REGISTER OF DEEDS</u></b>		<u>2022</u>	<u>2023</u>
RECORDING FEES	First page	30.00	30.00
Act 236 of 1961 S.600.2567	Each additional page	0.00	0.00
ASSIGNMENT AND DISCHARGE		3.00	3.00
TAX CERTIFICATE FEE		5.00	5.00
TRANSFER TAX	State (per thousand consideration)	7.50	7.50
	County (per thousand consideration)	1.10	1.10
COPY - PLATS OF RECORD:	Each	1.00	1.00
MICROFILM IMAGE:	Each	1.00	1.00
<b><u>SHERIFF DEPARTMENT</u></b>		<u>2022</u>	<u>2023</u>
PBT TEST:	Each	6.00	6.00
DRUG TESTING FEE	Each	15.00	15.00
DRUG TESTING FEE	Contested	15.00	15.00
INCIDENT/ACCIDENT REPORTS:		20.00	20.00
FINGERPRINTING:		17.00	17.00
FINGERPRINTING FOR CPL:		15.00	15.00
PHOTO SALES:		3.00	3.00
EXPLOSIVE PERMIT:		16.00	16.00
CERTIFIED DOCUMENTS:		3.00	3.00
TETHER FEE:		10.00	10.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>	
		<u>2022</u>	<u>2023</u>
<u>SHERIFF DEPARTMENT</u>			
LAMINATING RECORDS:		3.00	3.00
RECORDS CHECK:		16.00	16.00
LINE UPS:	Defense	248.00	248.00
DIVE WORK:	Per hour	85.00	85.00
HOUSING PRISONERS:	Sentenced inmate housing per day	20.00	20.00
	Work release fee	10.00	10.00
	Out of County prisoner/individual per day	50.00	50.00
	Federal per day *	67.70	67.70
	State per day *	35.00	35.00
<u>CRIMINAL DEFENSE</u>	Police Reports (per page)	0.10	0.10
<u>PUBLIC DEFENDER</u>	Police Reports (per page)	0.10	0.10
<u>PROSECUTOR</u>	Police Reports (per page)	0.50	0.50
	911 tapes	5.00	5.00
	Videos	5.00	5.00
	DVDs	5.00	5.00
<u>COMMUNITY CORRECTIONS</u>		<u>2022</u>	<u>2023</u>
Tether Fee		10.00	10.00
<u>CIVIL PROCESS</u>		<u>2022</u>	<u>2023</u>
Affidavit & Claim/Small claims		16.00	16.00
Affidavit & Writ of Garnishment		23.00	23.00
All Others/Miscellaneous Papers		16.00	16.00
Claim & Delivery		40.00	40.00
Claim of Lien		30.00	30.00
Family Support Summons		26.00	26.00
Forfeiture Notice/Land Contract		12.00	12.00
Mortgage Foreclosure Posting		16.00	16.00
Mortgage Foreclosure Sale		50.00	50.00
Notice of Adjournment/Foreclosure Sale		8.00	8.00
Notice of Hearing		12.00	12.00
Notice of Levy/Posting Only		16.00	16.00
Notice to Quit/Landlord Tenant		12.00	12.00
Notice Claim Title Under Tax Deed		16.00	16.00
Release of Levy		N/C	N/C
Restraining Order (PPO)		10.00	10.00
Summons & Complaint		26.00	26.00
Subpoena		26.00	26.00
Writ of Attachment		16.00	16.00
Writ of Restitution/Eviction		40.00	40.00
<u>TREASURER</u>		<u>2022</u>	<u>2023</u>
NOTICE OF TAXES RTND.DLQ (MCLA 211.57) *		5.00	N/A
NSF CHECK RETURN *		20.00	N/A
ANIMAL LICENSE	Unaltered	30.00	33.00
	Unaltered-Late	50.00	53.00
	Altered	10.00	11.00
	Altered-Late	30.00	31.00

**2023 FEE SCHEDULE**

		<u>STATUTORY FEE</u>	<u>2022</u>	<u>2023</u>
<u>TREASURER</u>				
3 YEAR LICENSE	Unaltered		75.00	78.00
Dogs and Cats	Unaltered (Late)		95.00	98.00
	Altered		25.00	28.00
	Altered (Late)		45.00	48.00
LICENSE-KENNEL	1 to 5 dogs		19.00	20.00
	6 to 10 dogs		34.00	35.00
	11 to 15 dogs		53.00	54.00
	Each additional 10 dogs		27.00	28.00

## FY 2023 BUDGET REQUESTS - CAPITAL ITEMS

As of 11/22/2022

## GENERAL FUND

ORG	OBI	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
BUDGET DEPARTMENT							
10121200	96730	MACHINERY & EQUIPMENT EXPENSE	\$500.00	\$500.00	\$500.00	\$500.00	2 Chairs
<b>INFORMATION SYSTEMS</b>							
10122800	93700	HARD/SOFTWARE REPAIR & MAINT.	\$748,683.00	\$748,683.00	\$748,683.00	\$758,683.00	See "ISD 2023 Budget Requests"
10122800	96741	COMPUTER HARDWARE EXPENSE	\$144,000.00	\$144,000.00	\$144,000.00	\$144,000.00	See "ISD 2023 Budget Requests"
10122800	96742	COMPUTER SOFTWARE EXPENSE	\$101,000.00	\$101,000.00	\$101,000.00	\$101,000.00	See "ISD 2023 Budget Requests"
10122800	98001	COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	See "ISD 2023 Budget Requests"
10122800	98002	COMPUTER HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	See "ISD 2023 Budget Requests"
<b>COMMUNITY OUTREACH/MEDIA</b>							
10122900	96760	AUDIO / VISUAL EXPENSE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	For update/maintenance expenses of camera equipment
<b>BUILDINGS AND GROUNDS</b>							
10126500	96711	LAND IMPROVEMENT EXPENSE	\$0.00	\$0.00	\$25,000.00	\$25,000.00	Marquee on Washington for HD & Courts \$5,000; Sidewalk repairs \$5,000; Sealant & stripping for parking lots \$15,000
10126500	96720	BLDGS/BLDG ADD. & IMPROVE EXPENSE	\$0.00	\$0.00	\$142,000.00	\$142,000.00	Carpet & floor replacement \$100,000; Courts window replacement on east side \$32,000; Roof repair county wide \$10,000
10126500	96730	MACHINERY & EQUIPMENT EXPENSE	\$0.00	\$0.00	\$16,000.00	\$16,000.00	Floor scrubber \$7,500; VAV controls for courts \$8,500
10126500	96740	OFFICE EQUIPMENT & FURNITURE EXP	\$0.00	\$0.00	\$24,000.00	\$24,000.00	AED project
10126500	97101	LAND IMPROVEMENTS	\$0.00	\$0.00	\$100,000.00	\$100,000.00	Court facility - back parking lot remilling & resurfacing
10126500	97500	BLDGS/BLDG ADD. & IMPROVE EXPENSE	\$0.00	\$0.00	\$1,065,000.00	\$1,065,000.00	County elevators \$750,000; County bldg. fire alarm panel upgrade \$100,000; County bldg. exterior washing, sealing, caulk & mortar \$215,000
10126500	98100	VEHICLES	\$0.00	\$0.00	\$95,000.00	\$95,000.00	Truck with plow \$50,000; Van replacement \$45,000
<b>PROSECUTING ATTORNEY</b>							
10126700	96770	BOOK EXPENSE	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	We have pared our books down to the minimum. We have subscriptions for the following: MI Rules of Court, Sentencing Guidelines, MI Criminal Laws & Rules, MI Jury Instructions & MI Courtroom Evidence. Costs continue to rise. In 2021, we spent \$3,501 for publications. We are requesting \$3,750 this year.
<b>REGISTER OF DEEDS</b>							
10126800	96740	OFFICE EQUIPMENT & FURNITURE EXP	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	Need to update some office furniture, chairs/desks
<b>GEOGRAPHIC INFORMATION SYSTEMS</b>							
10128800	96741	COMPUTER HARDWARE EXPENSE	\$100.00	\$100.00	\$100.00	\$100.00	Added \$100 to this account because last year we had \$93 in hardware repair. It would be smart to keep some money in this account in case more computer hardware repairs need to be made.

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXERCISE	COMMISSION	NARRATIVE	
<b>SHERIFF DEPARTMENT</b>								
10130100	96720	BLDGS/BLDG ADD. & IMPROVE EXPENSE		\$0.00	\$0.00	\$10,000.00	\$10,000.00	Jail door locks
10130100	97500	BLDGS, BLDG ADDITIONS & IMPROV		\$13,000.00	\$13,000.00	\$113,000.00	\$113,000.00	Oven in Jail kitchen is the original oven (30 yrs old), uneven heating and due to age, it needs to be replaced. A new Vulcan commercial double oven is approximately \$13,000. Jail fire panels \$100,000.
<b>SECONDARY ROAD PATROL</b>								
10131500	96732	GUN AND TASER EXPENSE		\$14,400.00	\$14,400.00	\$14,400.00	\$14,400.00	\$10,500 Budget for year 4 of a 5 year plan to purchase tasers. \$3,900 update guns & rifles
10131500	96751	VEHICLE EQUIPMENT EXPENSE		\$56,000.00	\$56,000.00	\$56,000.00	\$56,000.00	Equipment list is attached for equipment needed in new vehicles x 4 maintain from last years budget of \$56,000
10131500	98100	VEHICLES		\$154,000.00	\$154,000.00	\$154,000.00	\$154,000.00	X 4 vehicles ***State bid pricing per MI deal bids*** \$154,000 (X1 truck; X3 chargers)
<b>TRANSPORTATION PLANNING</b>								
10172181	96741	COMPUTER HARDWARE EXPENSE		\$100.00	\$100.00	\$100.00	\$100.00	Added \$100 because of a cost of \$94 in 2022. It would be better to put a number in for this account to cover expenses.
<b>COMMUNITY CENTER</b>								
10175700	96730	MACHINERY & EQUIPMENT EXPENSE		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	Replace 1 elliptical and 1 treadmill
10175700	97500	BLDGS, BLDG ADDITIONS & IMPROVE.		\$0.00	\$0.00	\$25,000.00	\$25,000.00	Community Center small gym floor
<b>FAIRGROUNDS</b>								
10176000	97500	BLDGS, BLDG ADDITIONS & IMPROVE.		\$0.00	\$0.00	\$72,000.00	\$72,000.00	Fairgrounds storage barn
<b>CIVIC / ICE ARENA</b>								
10176200	96730	MACHINERY & EQUIPMENT EXPENSE		\$0.00	\$0.00	\$7,500.00	\$7,500.00	Civic Arena floor scrubber
10176201	97500	BLDGS, BLDG ADDITIONS & IMPROV		\$4,600.00	\$4,600.00	\$4,600.00	\$4,600.00	Replacement partitions for the locker room bathrooms. Current ones are rotting away.
<b>PINCONNING PARK</b>								
10176300	96711	LAND IMPROVEMENT EXPENSE		\$0.00	\$0.00	\$7,500.00	\$7,500.00	Pinconning park parking lot sealing/stripping
10176300	96720	BLDGS, BLDG ADDITIONS & IMPROV		\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	Roof replacement for 2-3 cabins
<b>TOTAL GEN-FUND*</b>				<b>\$1,254,133.00</b>	<b>\$1,254,133.00</b>	<b>\$2,943,133.00</b>	<b>\$2,953,133.00</b>	

**FY 2023 BUDGET REQUESTS - CAPITAL ITEMS**  
As of 11/22/2022  
**SPECIAL REVENUE FUNDS**

ORIG.	OR.	DESCRIPTION	DEPARTMENT	PLNAGE	EXECUTIVE	COMMISSION	NARRATIVE	
<b>HEALTH DEPARTMENT - ADMINISTRATION</b>								
22160100	96711	LAND IMPROVEMENT EXPENSE		\$0.00	\$0.00	\$5,000.00	\$5,000.00	Marquee on Washington for HD & Courts
<b>IMMUNIZATIONS</b>								
22161106	96741	COMPUTER HARDWARE EXPENSE		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	Grant funded
<b>HEARING AND VISION SCREENING</b>								
22161301	96741	COMPUTER HARDWARE EXPENSE		\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	Grant funded
<b>FAMILY PLANNING OCT-DEC</b>								
22161681	96741	COMPUTER HARDWARE EXPENSE		\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	Grant funded
<b>WOMEN, INFANTS &amp; CHILD</b>								
22161883	96741	COMPUTER HARDWARE EXPENSE		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	Grant funded
<b>ANIMAL SHELTER ADOPTION CENTER</b>								
23443002	96720	BLDGS/BLDG ADD. & IMPROVE EXPENSE		\$0.00	\$0.00	\$5,000.00	\$5,000.00	HVAC - 1 Furnace / AC @ Cat Room
<b>MOSQUITO CONTROL</b>								
24062000	96720	BLDGS/BLDG ADD. & IMPROVE EXPENSES		\$0.00	\$0.00	\$5,000.00	\$5,000.00	HVAC - 1 furnace/AC @ MC - West side
24062000	96741	COMPUTER HARDWARE EXPENSE		\$10,800.00	\$10,800.00	\$10,800.00	\$10,800.00	ISD scheduled replacement of staff computers (6 computers)
24062000	96742	COMPUTER SOFTWARE EXPENSE		\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	1. With line item 801.00 - \$5,000 towards ISD upgrade of citizen request database. 2. Purchase online vehicle service/repair manual for mechanic \$2,500
24062000	96751	VEHICLE EQUIPMENT EXPENSE		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	1 spray-in bedliner for new truck
24062000	97500	BLDGS/BLDG ADD. & IMPROVE EXPENSES		\$84,000.00	\$84,000.00	\$84,000.00	\$84,000.00	1. Replace 3 exterior steel doors showing deterioration (\$3,000 each estimated by Ponder Door). 2. Re-bid facility fence project pending further discussion with Recreation & Facilities & Animal Control (\$75,000).
24062000	97900	MACHINERY AND EQUIPMENT		\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	1. Purchase/replace 1 ULV fogger (\$20,000) 2. Upgrade hardware on 3 older foggers to SmartFlow II flowcontrol system (\$3,000 ea)
24062000	98100	VEHICLES		\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	Replace 1 truck with 4x4 Chevy pick-up using the MidDeal State Purchasing Program
<b>DEPT. OF INDIGENT DEFENSE / MIDC</b>								
26027360	96741	COMPUTER HARDWARE EXPENSE		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	Computer and Printer
26027360	96770	BOOK EXPENSE		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	Books / Court Rulings
<b>911 CENTRAL DISPATCH</b>								
26132500	96740	OFFICE EQUIP. & FURN. EXPENSE		\$6,000.00	\$6,000.00	\$6,000.00	\$29,000.00	Replacement Iron Horse & Hermann Miller 911 chairs
26132500	96741	COMPUTER HARDWARE EXPENSE		\$0.00	\$0.00	\$0.00	\$22,000.00	32 Computer monitors; 4 Computer replacements
26132500	96742	COMPUTER SOFTWARE EXPENSE		\$0.00	\$0.00	\$0.00	\$286,065.00	Tyler Mobile software & services
26132500	98001	COMPUTER SOFTWARE		\$295,000.00	\$295,000.00	\$295,000.00	\$295,000.00	Public Safety Software
26132500	98002	COMPUTER HARDWARE		\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	Hardware refresh of 911 hosted servers. Our existing hardware is end of life and will no longer have any support by April, 2023.
<b>SHERIFF DEPARTMENT</b>								
26530100	96730	MACHINERY & EQUIPMENT EXPENSE		\$240.00	\$240.00	\$240.00	\$240.00	Purchase Tasers
<b>LIBRARY</b>								
27179000	96730	MACHINERY & EQUIPMENT EXPENSE		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	Component Unit
27179000	96740	OFFICE EQUIP. & FURN. EXPENSE		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	Component Unit
27179000	96741	COMPUTER HARDWARE EXPENSE		\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	Component Unit
27179000	96742	COMPUTER SOFTWARE EXPENSE		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	Component Unit
27179000	96760	AUDIO / VISUAL EXPENSE		\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	Component Unit
27179000	96770	BOOK EXPENSE		\$390,000.00	\$390,000.00	\$390,000.00	\$390,000.00	Component Unit
27179000	96771	BOOK - CD ROM/DISKETTE EXPENSE		\$240,000.00	\$240,000.00	\$240,000.00	\$240,000.00	Component Unit
27179000	96772	MICROFORMS EXPENSE		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	Component Unit
27179000	98002	COMPUTER HARDWARE		\$0.00	\$0.00	\$0.00	\$0.00	Component Unit



**FY 2023 BUDGET REQUESTS - CAPITAL ITEMS**  
 As of 11/22/2022  
 SPECIAL REVENUE FUNDS

ORC	OBJ	DESCRIPTION	DEPARTMENT	INVOICE	EXECUTIVE	COMMISSION	NARRATIVE
DEPT: ON AGING ADMINISTRATION							
27667200	96730	MACHINERY & EQUIPMENT EXPENSE	\$0.00	\$0.00	\$0.00	\$3,000.00	
27667200	96740	OFFICE EQUIP. & FURN. EXPENSE	\$0.00	\$0.00	\$0.00	\$1,000.00	
27667200	96741	COMPUTER HARDWARE EXPENSE	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	Computer Replacements
27667200	98000	OFFICE EQUIPMENT & FURNITURE	\$6,200.00	\$6,200.00	\$6,200.00	\$10,000.00	Desk sat for Director
FEDERAL CHURCH CONGREGATE							
27667236	96730	MACHINERY & EQUIPMENT EXPENSE	\$100.00	\$100.00	\$100.00	\$100.00	Refrigerator
JUV. HOME							
29266203	97101	LAND IMPROVEMENTS	\$0.00	\$0.00	\$100,000.00	\$100,000.00	J. Home parking lot - remilling & resurfacing
<b>TOTAL SPECIAL REV</b>			<b>\$1,352,140.00</b>	<b>\$1,352,140.00</b>	<b>\$1,467,140.00</b>	<b>\$1,806,805.00</b>	

**FY 2023 BUDGET REQUESTS - CAPITAL ITEMS**  
As of 11-22-2022  
**ENTERPRISE/INTERNAL SERVICE/TRUST FUNDS**

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
<b>PUBLIC GOLF COURSE</b>							
50975600	97900	MACHINERY AND EQUIPMENT	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000 Top dresser
50975600	97900	MACHINERY AND EQUIPMENT	0	0	0	0	300 Gallon chemical sprayer (\$70,000)
		NOTE: THIS MAJOR CAPITAL IMPROVEMENTS FOR \$70,000 WHICH GETS CAPITALIZED AND RECORDED UNDER THE ASSET ACCOUNT 5090-14200 EQUIPMENT. THIS GETS DEPRECIATED OVER TIME IN THE GOLF COURSE ENTERPRISE FUND, SO THE \$70,000 IS MOVED OUT OF 50975600-97900 TO 5090-14200	(See below)	(See below)	(See below)	(See below)	
5090	14200	MACHINERY AND EQUIPMENT (Balance Sheet)	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	300 Gallon chemical sprayer (\$70,000)
		NOTE: THIS MAJOR CAPITAL IMPROVEMENTS FOR \$70,000 WHICH GETS CAPITALIZED AND RECORDED UNDER THE ASSET ACCOUNT 5090-14200 EQUIPMENT. THIS GETS DEPRECIATED OVER TIME IN THE GOLF COURSE ENTERPRISE FUND, SO THE \$70,000 IS MOVED OUT OF 50975600-97900 TO 5090-14200					
50975602	97900	MACHINERY AND EQUIPMENT	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	To purchase 5 new golf carts
<b>BAY MED CARE FACILITY</b>							
51267100	96720	BLDGS/BLDG ADD. & IMPROVE EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	MOVED NEGATIVE (\$5,000) FROM CAPITALIZED SAL, WAGE & FRINGE BENEFIT UNDER OBJECT 96720 INTO COMPUTER HARDWARE EXPENSE OBJECT 96741; \$75,460 - \$5,000 = \$70,460 NEW COMPUTER HARDWARE EXPENSE.
51267100	96740	OFFICE EQUIP. & FURN. EXPENSE	\$5,000.00	\$5,000.00	\$5,000.00	\$50,100.00	Component Unit
51267100	96741	COMPUTER HARDWARE EXPENSE	\$75,460.00	\$75,460.00	\$70,460.00	\$74,820.00	MOVED NEGATIVE (\$5,000) FROM CAPITALIZED SAL, WAGE & FRINGE BENEFIT UNDER OBJECT 96720 INTO COMPUTER HARDWARE EXPENSE OBJECT 96741; \$75,460 - \$5,000 = \$70,460 NEW COMPUTER HARDWARE EXPENSE.
<b>2020 DELINQUENT TAX PROPERTY SALES</b>							
51825420	96730	MACHINERY & EQUIPMENT EXPENSE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	Riding mower, replacement equipment, battery's for chain saw.
<b>WALDO &amp; BRANCHES IC CONST. DRAIN</b>							
D090108	97101	LAND IMPROVEMENT--Waldo & Branches IC Const.	\$1,768,000.00	\$1,768,000.00	\$1,768,000.00	\$1,768,000.00	Component Unit
<b>TOTAL ENT/INT SERV/TRUSTS</b>			<b>\$1,968,460.00</b>	<b>\$1,968,460.00</b>	<b>\$1,963,460.00</b>	<b>\$2,012,920.00</b>	

ISD 2023 General Fund Budget Requests

APPENDIX B

Department/Division	Software (96742)	Hardware (96741)	Capital Software (98001)	Capital Hardware (98002)
<b>Information Systems</b>				
Monitors		\$3,000		
Desktop Printer Replacement		\$4,000		
Desktop Scanners		\$3,000		
Desktop/Laptop Replacements General Fund		\$60,000		
Network Switches		\$15,000		
Network Monitoring	\$50,000			
Court Recording Software	\$50,000			
Server Updates		\$50,000		
<b>Sub Total for Department</b>	<b>\$100,000</b>	<b>\$135,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Prosecutors Office</b>				
External Hard Drives Prosecutor Office		\$1,200		
Video Editing Software - 4 Employees	\$1,000			
Video Editing Laptop		\$2,500		
Printer/Scanner for Jeff Stroud		\$800		
<b>Sub Total for Department</b>	<b>\$1,000</b>	<b>\$4,500</b>	<b>\$0</b>	<b>\$0</b>
<b>Probate Court</b>				
New Laptop + 2 Monitors for Probation Officer		\$2,000		
<b>Sub Total for Department</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Administrative Services</b>				
New MAC Computer - Nick Paige		\$2,500		
<b>Sub Total for Department</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>
<b>General Fund Department Grand Totals</b>	<b>\$101,000</b>	<b>\$144,000</b>	<b>\$0</b>	<b>\$0</b>

ISD 2023 Millage and Grant Budget Requests

APPENDIX B

Department/Division	Software (96742)	Hardware (96741)	Capital Software (98001)	Capital Hardware (98002)
<b>Aging</b>				
Computer Replacements		\$13,000		
<b>Sub Total for Department</b>	\$0	\$13,000	\$0	\$0
<b>Central Dispatch (911)</b>				
Computer Monitor Replacements (Millage)		\$10,000		
Computer Replacements (Millage)		\$12,000		
New Server Purchase				\$60,000
Convert/Purchase New Public Safety Software	\$286,065		\$295,000	
<b>Sub Total for Department</b>	\$286,065	\$22,000	\$295,000	\$60,000
<b>Mosquito Control</b>				
Computer Replacements		\$10,800		
Complaint Tracking Conversion Project	\$7,500			
<b>Sub Total for Department</b>	\$7,500	\$10,800	\$0	\$0
<b>DEPT. OF INDIGENT DEFENSE - MIDC</b>				
Computer Replacements		\$2,500		
<b>Sub Total for Department</b>	\$0	\$2,500	\$0	\$0
<b>Millage Fund Department Grant Totals</b>	\$7,500	\$45,800	\$295,000	\$60,000

**No Requests**

- Budget
- Circuit Court
- County Clerk
- District Court Probation
- Drain Office
- Drain Office - Soil Erosion
- Health - Medical Examiner
- LEPC
- Payroll & Benefits
- Public Defender
- Remomentation
- Soil Erosion
- Transportation and Planning

**Summary of 2023 ISD Expenditures Budget**

APPENDIX B

Line Item & Description	Expense
<b>93700 Maintenance Expenses</b>	
Annual software contracts	\$684,793 *Details Below Under Software
Annual maintenance contracts	\$73,890 *Details Below Under Hardware
<b>Total line item 93700</b>	<b>\$758,683</b>
<b>96741 Computer Hardware Expense</b>	
General Fund Department Requests	\$144,000 *Details In 2023 General Fund Dept Budget Requests
Departments with Millage Funds	\$45,800 *Details In 2023 Millage Fund Dept Budget Requests
<b>Total line item 96741</b>	<b>\$189,800</b>
<b>96742 Computer Software Expense</b>	
Department Requests	\$101,000 *Details In 2023 General Fund Dept Budget Requests
Departments with Millage Funds	\$7,500 *Details In 2023 Millage Fund Dept Budget Requests
<b>Total line item 96742</b>	<b>\$108,500</b>
<b>98001 Computer Software</b>	
Department Requests	\$0 *Details In 2023 General Fund Dept Budget Requests
Departments with Millage Funds	\$295,000 *Details In 2023 Millage Fund Dept Budget Requests
<b>Total line item 98001</b>	<b>\$295,000</b>
<b>98002 Computer Hardware</b>	
Department Requests	\$0 *Details In 2023 General Fund Dept Budget Requests
Departments with Millage Funds	\$60,000 *Details In 2023 Millage Fund Dept Budget Requests
<b>Total line item 98002</b>	<b>\$60,000</b>
<b>Grand Total 93700-98002</b>	<b>\$1,411,983</b>

Maintenance	2023	2022
<b>Software Vendor</b>		
Time Clock Plus Web	\$8,500	\$8,500 Increase due to more time clocks
Mobile Device Management	\$2,500	\$2,500
Symantec Anti Virus	\$5,300	\$5,300 535 Licenses
BS&A Assessing and Tax System	\$22,800	\$22,800 .Net Systems-ISD gets Billed Internet Site
BS&A Animal Licensing	\$925	\$925
VMWare	\$22,000	\$22,000
Dude Solutions Software	\$10,000	\$8,500
Cherry Lan-Prosecutor Module	\$4,250	\$4,250
CherryLan-Filer	\$16,000	\$11,000
Track IT Help Desk Software	\$10,500	\$10,500
MUNIS/TYLER - Financials	\$159,544	\$151,947 5% yrly increase combined invoice
Imagesoft - Customer Care Annual	\$24,580	\$24,580
ESRI Annual Server Maintenance	\$5,000	\$5,000
Imagesoft Annual Software Maintenance	\$8,000	\$8,000
OnBase (ImageSoft) Annual Software Maint.	\$55,000	\$40,423
West Law/Concourse	\$5,310	\$5,310
In2Gro Video Maintenance	\$15,000	\$15,000
FTP Server Maintenance	\$750	\$750
Beyond Trust	\$3,800	\$3,800

Summary of 2023 ISD Expenditures Budget

Time Matters	\$5,000	\$1,802	
New World Jail Management	\$18,049	\$18,049	
Archive Social	\$2,700	\$2,700	
TIMS Software Applications	\$6,000	\$6,000	
Remote Support Software - BeyondTrust	\$1,750	\$1,750	
Jury Systems Inc - Jury Software	\$20,000		
Clerk Laptops Antivirus	\$800	\$800	
RecPro (R.C. Systems)	\$5,835		
Office 365 Licensing (Access Interactive)	\$95,000		
Carbon Black (Kroll)	\$71,000	\$70,488	
Just FOIA	\$8,700		
DELL Windows Server	\$19,000		
Barracuda Email Filter (CDWG)	\$49,000		
Pivot Point Software - Equalization	\$2,200		
<b>Software Subtotal</b>	<b>\$684,793</b>	<b>\$452,674</b>	
<b>Hardware Vendor</b>			
MGT Consulting - Perch Security	\$25,940	\$25,940	System Monitoring
Iseries County	\$5,500	\$5,028	
Additional Laptop Maintenance/Tracking	\$6,800		
Network Switches/Firewall	\$10,000	\$10,000	
UPS Data Center	\$1,850	\$1,439	
Shred Experts	\$2,000	\$2,000	Shredding & disposal of hard drives
Creative Breakthrough	\$19,000	\$19,000	Palo Alto Renewal
NetSource One	\$1,500	\$1,500	Web Hosting
MicroTrain - District Court Printers	\$1,300		
<b>Hardware Subtotal</b>	<b>\$73,890</b>	<b>\$64,907</b>	
<b>Total Expense 93700</b>	<b>\$758,683</b>	<b>\$517,581</b>	
<b>Outside of ISD Budget (93700)</b>			
		<b>Org</b>	
Apex Software - Sketching Software	\$705	10125700	Equalization Pays
CareVantage	\$4,550	27667200	Dept on Aging Pays
BS&A PRE Audit	\$453	10125300	Treasurer Pays
BS&A Delinquent Tax System	\$3,000	10125300	Treasurer Pays
PAAM - Prosecutor Attorney Association of Michigan Fees	\$10,575	10126700	Prosecutor Pays
Michigan Supreme Court - Judicial Info Systems	\$30,056	10113100	Circuit Court Pays
Judicial Management Systems	\$27,331	10113600	District Court Pays
Michigan Supreme Court - Judicial Info Systems	\$23,012	10114800	Probate Court Pays
Amerl-Time LLC	\$1,100	10121500	Clerk Pays
ESRI - GIS Software	\$300	10125700	Equalization Pays
ESRI - GIS Software	\$7,000	10128800	GIS
ESRI - GIS Software, Includes Anderson		24062000	Mosquito Control
Radio/TRBOnet vehicle tracking malnt fee	\$8,000		
ESRI - GIS Software	\$300	10127500	Drain
ESRI - GIS Software	\$700	23828600	Gypsy Moth
Tier II Manager	\$1,800	10142600	Emergency Services
ForeUp Maintenance	\$2,400	50975602	Golf Course
Animal Shelter Software	\$1,650	10143000	Animal Control
ESRI - GIS Software	\$1,000	10172181	Transportation
Election Systems	\$7,000	10121500	Clerk Pays

Summary of 2023 ISD Expenditures Budget

Sympro	\$10,000	10125300	Treasurer Pays
Elections Systems & software, Campaing Finance US, LLC	\$11,000	10126200	Elections
Hardware/software Maintenance	\$125	10127302	Public Defender
ID Networks Inc, Cellebrite USA Inc, PowersDMS Inc, Summlt, etc.	\$10,237	10130100	Sheriff
Powers DMS, TIMS, etc.	\$6,827	10131500	2nd Road Patrol
Eclinical Works Software and support	\$50,000	22160100	Health Dpt - Admin
Dell and Healthspace software & support	\$4,500	22161500	Envir Health
		25626800	Register of Deeds
Computer Systems Inc. software & maintenance	\$37,000		
		26132500	911 Central Dispatch
Sanilac software & servers, Computer Aided Dispatch, GIS Svs, Phone Sys Maint, Network Support, Dell, Fire Rip&Runs, training software, scheduling software, Public Safety Network Securly, Enhance Location Info System, Emergency Medial Dispatch software, Enhanced location Info System, Emergency Medial Disopathc software, mass notification system, polocy notification software, text to 911 system.	\$235,000		
Identisys Incorporated	\$1,025	26321500	Clerk-Conceaed Plist Lic
Text My Gov	\$8,100	10121500	Clerk
Hardware/software Maintenance	\$6,600	27179000	Library
Hardware/software replacement/maint (camera, TV)	\$604	29266203	Juv Home
Bellefeuil Szur & Associates	\$6,500	51625301	100% Tax Collect Adm
Bellefeuil Szur & Associates	\$675	51625302	Homestead Exempt
GovConnection Inc.	\$8,000	73127400	Retirement Board
<b>Total Maintenance Outside of ISD</b>	<b>\$527,125</b>		

Bay County  
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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2023 BUDGET,  
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/03/2022

					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b>BOARD OF COMMISSIONERS</b>								
1	10110100	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	10,800	5,400	-5,400
2	10110100	70500	INCREASE	TEMP.HELP, ON CALL, SEASONAL	XE	5,000	166,700	161,700
3	10110100	71500	INCREASE	SOCIAL SECURITY	XF	14,716	24,887	10,171
4	10110100	71800	DECREASE	HEALTH INSURANCE	XF	43,680	24,216	-19,464
5	10110100	71803	DECREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	16,188	5,396	-10,792
6	10110100	71800	DECREASE	RETIREMENT	XF	7,492	7,276	-216
7	10110100	72001	INCREASE	SIF ADMINISTRATION	XF	102	180	78
8	10110100	72100	INCREASE	WORKERS' COMPENSATION	XF	3,082	5,583	2,501
9	10110100	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	121	332	211
10	10110100	98900	INCREASE	CONTRIBUTIONS - OTHER	XL	0	75,000	75,000
<b>CIRCUIT COURT</b>								
11	10113100	71800	DECREASE	HEALTH INSURANCE	XF	239,496	223,382	-16,104
<b>DISTRICT COURT</b>								
12	10113600	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	477,442	524,825	47,383
13	10113600	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	425,945	425,986	41
14	10113600	71500	INCREASE	SOCIAL SECURITY	XF	59,222	62,851	3,629
15	10113600	71600	INCREASE	HEALTH INSURANCE	XF	247,608	271,824	24,216
16	10113600	71700	INCREASE	LIFE INSURANCE	XF	2,812	2,980	148
17	10113600	71800	INCREASE	RETIREMENT	XF	31,039	32,936	1,897
18	10113600	72001	INCREASE	SIF ADMINISTRATION	XF	465	489	24
19	10113600	72100	INCREASE	WORKERS' COMPENSATION	XF	14,614	15,373	759
20	10113600	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	3,578	3,796	218
21	10113600	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	1,014	1,076	62
<b>FRIEND OF THE COURT</b>								
22	10114100	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	263,863	262,928	-935
<b>FRND OF CRT-COOP REIMBURSEMENT</b>								
23	10114200	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	124,171	123,731	-440
<b>COUNTY EXECUTIVE</b>								
24	10117100	71600	INCREASE	HEALTH INSURANCE	XF	31,828	31,831	2
<b>ACCOUNTING DEPARTMENT</b>								
25	10119100	89920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-870,411	-923,659	53,248
26	10119100	88900	INCREASE	TOLL FEE EXPENSE	XL	0	30,000	30,000
<b>BUDGET DEPARTMENT</b>								
27	10121200	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	75,421	82,660	7,239
28	10121200	71500	INCREASE	SOCIAL SECURITY	XF	9,182	9,735	553
29	10121200	71800	INCREASE	RETIREMENT	XF	4,845	5,135	290



Bay County  
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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2023 BUDGET,  
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/03/2022

					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b>BUDGET DEPARTMENT</b>								
30	10121200	72001	INCREASE	SIF ADMINISTRATION	XF	61	65	4
31	10121200	72100	INCREASE	WORKERS' COMPENSATION	XF	1,938	2,054	116
32	10121200	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	558	592	34
33	10121200	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	159	168	9
<b>CLERK</b>								
34	10121500	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-6,383	-7,951	1,568
<b>INFORMATION SYSTEMS DIVISION</b>								
35	10122800	69900	INCREASE	TRANSFERS IN FROM OTHER FUNDS	RT	-44,754	-47,895	3,141
36	10122800	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	425,659	480,426	54,767
37	10122800	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	151,572	101,048	-50,524
38	10122800	71500	INCREASE	SOCIAL SECURITY	XF	44,318	44,643	325
39	10122800	71800	INCREASE	RETIREMENT	XF	23,193	23,363	170
40	10122800	72001	INCREASE	SIF ADMINISTRATION	XF	294	296	2
41	10122800	72100	INCREASE	WORKERS' COMPENSATION	XF	9,280	9,348	68
42	10122800	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	2,671	2,690	19
43	10122800	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	758	764	6
44	10122800	93700	INCREASE	HARD/SOFTWARE REPAIR & MAINT	XL	748,883	758,683	10,000
<b>TREASURER</b>								
45	10125300	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-16,746,214	-16,731,192	-15,022
46	10125300	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-1,501,221	-1,587,661	86,440
47	10125300	57100	INCREASE	STATE GRANT-CONVENT/TOURISM TX	RH	-379,474	-425,000	45,526
48	10125300	67604	INCREASE	REIMBURSEMENT - INDIRECT COST	RR	-7,974	-16,988	9,014
49	10125300	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	695	695
<b>2020 DELQ TAX PROPERTY SALES</b>								
50	10125420	67604	INCREASE	REIMBURSEMENT - INDIRECT COST	RR	-4,577	-4,617	40
<b>2021 DELQ TAX PROPERTY SALES</b>								
51	10125421	67604	INCREASE	REIMBURSEMENT - INDIRECT COST	RR	-22,349	-22,544	195
<b>BUILDINGS AND GROUNDS</b>								
52	10126500	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	432	5,792	5,360
<b>PROSECUTING ATTORNEY</b>								
53	10126700	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	749,314	738,020	-11,294
54	10126700	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	284,713	287,126	2,413
55	10126700	71500	DECREASE	SOCIAL SECURITY	XF	79,263	78,438	-825
56	10126700	71600	DECREASE	HEALTH INSURANCE	XF	289,180	253,102	-16,078
57	10126700	71603	INCREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	26,980	32,376	5,396
58	10126700	71800	DECREASE	RETIREMENT	XF	41,579	41,224	-355

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b><u>PROSECUTING ATTORNEY</u></b>								
59	10126700	72001	DECREASE	SIF ADMINISTRATION	XF	527	522	-5
60	10126700	72100	DECREASE	WORKERS' COMPENSATION	XF	16,639	16,496	-143
61	10126700	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	4,215	4,175	-40
62	10126700	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	1,196	1,184	-12
63	10126700	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	233,904	265,064	31,160
<b><u>COOP REIMBURSEMENT-PROSECUTOR</u></b>								
64	10126704	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	100,245	113,599	13,354
<b><u>REGISTER OF DEEDS</u></b>								
65	10126800	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-11,340	-34,686	23,346
<b><u>RETIREMENT BOARD</u></b>								
66	10127400	67604	INCREASE	REIMBURSEMENT - INDIRECT COST	RR	-252,104	-252,769	665
<b><u>VOL EMPLOYEE BENEF ASSOC BOARD</u></b>								
67	10127401	67604	DECREASE	REIMBURSEMENT - INDIRECT COST	RR	-4,781	-4,777	-4
<b><u>DRAIN COMMISSIONER</u></b>								
68	10127500	67604	DECREASE	REIMBURSEMENT - INDIRECT COST	RR	-30,737	-30,728	-11
<b><u>GYPSY MOTH SUPPRESSION</u></b>								
69	10128600	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-19,531	-21,173	1,642
<b><u>SHERIFF DEPARTMENT</u></b>								
70	10130100	50100	INCREASE	FEDERAL GRANTS	RF	-20,956	-22,007	1,051
71	10130100	71600	INCREASE	HEALTH INSURANCE	XF	956,156	956,182	26
72	10130100	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	14,333	14,333
73	10130100	74500	INCREASE	ROAD/MARINE PATROL SUPPLIES	XI	10,200	11,004	804
74	10130100	80200	INCREASE	CONTRACTUAL SERVICES	XL	11,000	11,004	4
<b><u>SECONDARY ROAD PATROL</u></b>								
75	10131500	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	1,384,024	1,432,717	48,693
76	10131500	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	1,800	0	-1,800
77	10131500	71500	INCREASE	SOCIAL SECURITY	XF	109,068	112,723	3,655
78	10131500	71600	INCREASE	HEALTH INSURANCE	XF	378,854	427,286	48,432
79	10131500	71700	INCREASE	LIFE INSURANCE	XF	3,149	3,297	148
80	10131500	71800	INCREASE	RETIREMENT	XF	57,158	59,069	1,911
81	10131500	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	7,196	7,196
82	10131500	72001	INCREASE	SIF ADMINISTRATION	XF	719	743	24
83	10131500	72100	INCREASE	WORKERS' COMPENSATION	XF	22,892	23,656	764
84	10131500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	6,581	6,802	221
85	10131500	72301	INCREASE	UNIFORM ALLOWANCE	XF	13,595	14,245	650

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						Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>									
<b>SECONDARY ROAD PATROL</b>									
86	10131500	72303	INCREASE	GUN ALLOWANCE	XF	2,538	2,663		125
87	10131500	72304	INCREASE	BREATHALYZER ALLOWANCE	XF	1,600	1,700		100
88	10131500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	1,868	1,931		63
<b>2ND RD PATROL-BANGOR TWP</b>									
89	10131503	88102	DECREASE	REIMBURSEMENT-BANGOR TOWNSHIP	RR	-420,444	-398,455	-21,989	
90	10131503	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	0	1,800		1,800
91	10131503	71500	INCREASE	SOCIAL SECURITY	XF	19,905	20,043		138
92	10131503	71600	DECREASE	HEALTH INSURANCE	XF	64,656	40,440		-24,216
93	10131503	71800	INCREASE	RETIREMENT	XF	10,408	10,480		72
94	10131503	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	1,225		1,225
95	10131503	72001	INCREASE	SIF ADMINISTRATION	XF	132	133		1
96	10131503	72100	INCREASE	WORKERS' COMPENSATION	XF	4,166	4,195		29
97	10131503	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,198	1,206		8
98	10131503	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	341	343		2
99	10131503	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	20,022	18,974		-1,048
<b>2ND RD PTRL-WILLIAMS TWP</b>									
100	10131505	68101	INCREASE	REIMBURSEMENT-WILLIAMS TOWNSHIP	RR	-219,108	-220,029	921	
101	10131505	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	877		877
102	10131505	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	10,434	10,478		44
<b>2ND ROAD PATROL-PINCONNING</b>									
103	10131508	68115	INCREASE	REIMBURSEMENT-PINCONNING TWP.	RR	-225,377	-226,326	949	
104	10131508	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	905		905
105	10131508	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	10,733	10,777		44
<b>ROAD PATROL GRANT OCT-DEC</b>									
106	10131681	53900	INCREASE	STATE GRANTS	RH	-131,312	-209,785	78,473	
107	10131681	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	25,263	26,684		1,321
<b>DRIVE MI SAFELY/TASK FORCE</b>									
108	10131902	50100	INCREASE	FEDERAL GRANTS	RF	-14,443	-43,681	29,238	
109	10131902	70600	INCREASE	OVERTIME	XE	12,753	38,681		25,928
110	10131902	71500	INCREASE	SOCIAL SECURITY	XF	1,690	6,000		3,310
<b>911 CENTRAL DISPATCH</b>									
111	10132500	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-159,168	-161,378	2,208	
112	10132500	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	399,148	0		-399,148
<b>CORRECTIONS DEPARTMENT / JAIL</b>									
113	10135100	67604	DECREASE	REIMBURSEMENT - INDIRECT COST	RR	-4,279	-4,269	-10	

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b>OFF OF EMERG SERV-CIVIL DEFENS</b>								
114	10142800	50500	INCREASE	FEDERAL GRANTS - PUBLIC SAFETY	RF	-23,727	-29,700	5,973
<b>ANIMAL SER. ADOPTION CENTER</b>								
115	10143000	64000	DECREASE	BOARD AND CARE	RL	-100	0	-100
116	10143000	64100	DECREASE	ANIMAL PICK-UP	RL	-6,000	0	-6,000
117	10143000	64101	DECREASE	EUTHANASIA & CREMATION SERVICE	RL	-11,000	0	-11,000
118	10143000	64300	DECREASE	SALE OF ANIMALS	RL	-7,000	0	-7,000
119	10143000	67500	DECREASE	CONTRIBUTIONS FROM PVT SOURCES	RR	-2,000	0	-2,000
120	10143000	67501	DECREASE	CONTRIBUTIONS FROM INDIVIDUALS	RR	-9,000	0	-9,000
121	10143000	67607	DECREASE	REIMBURSEMENT - FOIA REQUESTS	RR	-100	0	-100
122	10143000	67700	DECREASE	PROMOTIONAL REVENUE	RR	-18,000	0	-18,000
123	10143000	69200	DECREASE	CLAIMS/SETTLEMENTS/JUDGEMENTS	RR	-100	0	-100
124	10143000	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	49,868	0	-49,868
125	10143000	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	179,443	0	-179,443
126	10143000	70500	DECREASE	TEMP.HELP, ON CALL, SEASONAL	XE	4,071	0	-4,071
127	10143000	70501	DECREASE	PART TIME WAGES	XE	84,489	0	-84,489
128	10143000	70800	DECREASE	OVERTIME	XE	7,203	0	-7,203
129	10143000	71201	DECREASE	PRIOR YEARS VACATION PAY	XE	3,688	0	-3,688
130	10143000	71600	DECREASE	SOCIAL SECURITY	XF	24,558	0	-24,558
131	10143000	71600	DECREASE	HEALTH INSURANCE	XF	92,960	0	-92,960
132	10143000	71603	DECREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	16,188	0	-16,188
133	10143000	71632	DECREASE	EMPLOYEE NEGOTIATED BENEFITS	XF	2,832	0	-2,832
134	10143000	71700	DECREASE	LIFE INSURANCE	XF	704	0	-704
135	10143000	71800	DECREASE	RETIREMENT	XF	12,714	0	-12,714
136	10143000	71900	DECREASE	OTHER FRINGE BENEFITS (DETAIL.)	XF	357	0	-357
137	10143000	72001	DECREASE	SIF ADMINISTRATION	XF	166	0	-166
138	10143000	72100	DECREASE	WORKERS' COMPENSATION	XF	5,154	0	-5,154
139	10143000	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	1,075	0	-1,075
140	10143000	72301	DECREASE	UNIFORM ALLOWANCE	XF	300	0	-300
141	10143000	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	424	0	-424
142	10143000	72700	DECREASE	OFFICE SUPPLIES	XI	2,450	0	-2,450
143	10143000	72800	DECREASE	PRINTING AND BINDING	XI	1,500	0	-1,500
144	10143000	72900	DECREASE	POSTAGE	XI	750	0	-750
145	10143000	74100	DECREASE	LICENSES	XI	300	0	-300
146	10143000	74300	DECREASE	DOG FOOD	XI	11,500	0	-11,500
147	10143000	74600	DECREASE	UNIFORM PURCHASES	XI	3,500	0	-3,500
148	10143000	75000	DECREASE	GAS, OIL AND GREASE	XI	12,000	0	-12,000
149	10143000	76000	DECREASE	MEDICAL SUPPLIES	XI	13,000	0	-13,000
150	10143000	77600	DECREASE	CUSTODIAL SUPPLIES	XI	5,000	0	-5,000
151	10143000	79900	DECREASE	OTHER SUPPLIES	XI	6,000	0	-6,000
152	10143000	80100	DECREASE	PROFESSIONAL SERVICES	XL	1,400	0	-1,400
153	10143000	80200	DECREASE	CONTRACTUAL SERVICES	XL	3,000	0	-3,000

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AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/03/2022

					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b><u>ANIMAL SER. ADOPTION CENTER</u></b>								
154	10143000	80700	DECREASE VETERINARIAN SERVICES	XL	20,000	0		-20,000
155	10143000	81301	DECREASE INTERNET/CABLE SERVICES	XL	1,900	0		-1,900
156	10143000	82000	DECREASE MEMBERSHIPS AND DUES	XL	250	0		-250
157	10143000	82300	DECREASE GARBAGE REMOVAL	XL	2,000	0		-2,000
158	10143000	85000	DECREASE COMMUNICATIONS	XL	200	0		-200
159	10143000	85200	DECREASE TELEPHONE	XL	3,500	0		-3,500
160	10143000	85201	DECREASE CELLPHONE	XL	2,500	0		-2,500
161	10143000	86100	DECREASE CONFERENCE FEES & EXPENSES	XL	1,200	0		-1,200
162	10143000	86500	DECREASE STATE TRAVEL MILEAGE	XL	300	0		-300
163	10143000	87300	DECREASE FREIGHT AND EXPRESS	XL	100	0		-100
164	10143000	88200	DECREASE PROMOTION EXPENSE	XL	25,000	0		-25,000
165	10143000	92000	DECREASE PUBLIC UTILITIES	XL	41,500	0		-41,500
166	10143000	93100	DECREASE EQUIPMENT REPAIR & MAINTENANCE	XL	3,000	0		-3,000
167	10143000	93200	DECREASE VEHICLE REPAIR & MAINTENANCE	XL	5,000	0		-5,000
168	10143000	93300	DECREASE BLDG. REPAIR AND MAINTENANCE	XL	1,000	0		-1,000
169	10143000	93700	DECREASE HARD/SOFTWARE REPAIR & MAINT	XL	1,650	0		-1,650
170	10143000	94801	DECREASE EQUIPMENT RENTAL-COPY MACHINES	XL	1,400	0		-1,400
171	10143000	95507	DECREASE FLOWERS, WREATHS, PLAQUES ETC.	XL	200	0		-200
172	10143000	95800	DECREASE LICENSES AND PERMITS	XL	1,000	0		-1,000
173	10143000	96100	DECREASE ANIMAL DAMAGES	XL	200	0		-200
174	10143000	98720	DECREASE BLDGS/BLDG ADD.& IMPROVE EXPEN	XL	5,000	0		-5,000
<b><u>PERE MARQUETTE PARKING</u></b>								
175	10158000	66707	INCREASE RENT-PARKING	RP	0	-5,001	5,001	
<b><u>HEALTH DEPART.- ADMINISTRATION</u></b>								
176	10160100	69920	DECREASE TRSF IN-OTHER FND-INDIRECT CST	RT	-698,301	-681,084	-17,217	
177	10160100	99911	INCREASE TRF OUT-OTHER FUNDS-LIQUOR TAX	XX	189,737	212,500		22,763
<b><u>BIOTERRORISM PREPAREDNESS</u></b>								
178	10160501	69920	INCREASE TRSF IN-OTHER FND-INDIRECT CST	RT	-3,681	-6,270	2,589	
<b><u>BIOTERRORISM PREP. AUG-SEPT</u></b>								
179	10160506	69920	INCREASE TRSF IN-OTHER FND-INDIRECT CST	RT	-3,611	-4,237	626	
<b><u>BIOTERRORISM-OCT/DEC</u></b>								
180	10160581	69920	DECREASE TRSF IN-OTHER FND-INDIRECT CST	RT	-7,833	-4,204	-3,629	
<b><u>MOSQUITO CONTROL</u></b>								
181	10162000	89920	INCREASE TRSF IN-OTHER FND-INDIRECT CST	RT	-133,357	-133,853	496	
<b><u>INSTIT.CARE-DET.FAC(JUV.HOME)</u></b>								
182	10166203	69920	INCREASE TRSF IN-OTHER FND-INDIRECT CST	RT	-158,590	-201,150	42,560	

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b><u>INSTIT.CARE-DET.FAC(JUV.HOME)</u></b>								
183	10168203	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	696,269	727,269	31,000
<b><u>JUVENILE DRUG COURT</u></b>								
184	10168402	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	1,890	6,415	4,525
<b><u>INTENSIVE PROBATION</u></b>								
185	10166500	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-30,970	-45,000	14,030
186	10166500	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	233,971	252,840	18,869
<b><u>SOCIAL SERVICES-MED CARE FACIL.</u></b>								
187	10167100	67604	DECREASE	REIMBURSEMENT - INDIRECT COST	RR	-23,202	-23,201	-1
<b><u>ADMINISTRATION - DIV. ON AGING</u></b>								
188	10167200	69920	DECREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-146,968	-141,398	-5,570
<b><u>FEDERAL C1-CONGREGATE</u></b>								
189	10167206	69920	DECREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-44,615	-42,924	-1,691
<b><u>HOME DELIVERED MEALS</u></b>								
190	10167208	69920	DECREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-70,860	-68,173	-2,687
<b><u>VETERANS' RELIEF</u></b>								
191	10168900	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-49,352	-51,662	2,310
<b><u>CRA LIMITED HOUSING ASSOC.</u></b>								
192	10169200	67600	INCREASE	REIMBURSEMENTS	RR	-46,831	-52,296	5,465
193	10169200	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	31,331	36,796	5,465
<b><u>TRANS. PLANNING - OCT.-DEC.</u></b>								
194	10172181	80200	DECREASE	CONTRACTUAL SERVICES	XL	54,791	48,322	-6,469
195	10172181	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	2,980	9,449	6,469
<b><u>JUV.COMMUNITY BASED TREATMENT</u></b>								
196	10175104	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-16,777	-20,000	3,223
197	10175104	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	119,140	120,750	1,610
<b><u>JUV.GENDER SPECIFIC SERVICES</u></b>								
198	10175105	69920	INCREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-15,282	-20,000	4,718
199	10175105	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	86,364	88,742	2,378
<b><u>VETERANS PARK SOFTBALL</u></b>								
200	10175108	85100	DECREASE	REGISTRATIONS,USE & ADMISS FEE	RL	-24,043	0	-24,043

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>1010 GENERAL FUND</b>								
<b><u>VETERANS PARK SOFTBALL</u></b>								
201	10175108	70400	DECREASE WAGES-CLERICAL-OTHER FULL TIME	XE	4,000	0		-4,000
202	10175108	70500	DECREASE TEMP.HELP, ON CALL, SEASONAL	XE	5,032	0		-5,032
203	10175108	71500	DECREASE SOCIAL SECURITY	XF	386	0		-386
204	10175108	71600	DECREASE HEALTH INSURANCE	XF	3,000	0		-3,000
205	10175108	71700	DECREASE LIFE INSURANCE	XF	17	0		-17
206	10175108	71800	DECREASE RETIREMENT	XF	690	0		-690
207	10175108	72001	DECREASE SIF ADMINISTRATION	XF	3	0		-3
208	10175108	72100	DECREASE WORKERS' COMPENSATION	XF	81	0		-81
209	10175108	72200	DECREASE SICK AND ACCIDENT INSURANCE	XF	48	0		-48
210	10175108	72500	DECREASE UNEMPLOYMENT COMPENSATION	XF	7	0		-7
211	10175108	75000	DECREASE GAS, OIL AND GREASE	XI	3,000	0		-3,000
212	10175108	77800	DECREASE GROUNDS MAINTENANCE SUPPLIES	XI	500	0		-500
213	10175108	92000	DECREASE PUBLIC UTILITIES	XL	3,852	0		-3,852
214	10175108	93100	DECREASE EQUIPMENT REPAIR & MAINTENANCE	XL	241	0		-241
215	10175108	93600	DECREASE GROUNDS MAINTENANCE	XL	1,000	0		-1,000
216	10175108	99920	DECREASE TRF OUT-GENERL FD-INDIRECT CST	XX	2,186	0		-2,186
<b><u>RECREATION &amp; FACILITIES</u></b>								
217	10175110	71600	DECREASE HEALTH INSURANCE	XF	7,704	7,697		-7
<b><u>PUBLIC GOLF COURSE</u></b>								
218	10175600	87604	DECREASE REIMBURSEMENT - INDIRECT COST	RR	-77,047	-69,741	-7,306	
<b><u>COMMUNITY CENTER</u></b>								
219	10175700	71900	DECREASE OTHER FRINGE BENEFITS (DETAIL)	XF	287	-9,020		-9,287
<b><u>PINCONNING PARK</u></b>								
220	10176300	65100	INCREASE REGISTRATIONS,USE & ADMISS FEE	RL	-210,000	-220,000	10,000	
221	10176300	65111	INCREASE BOAT LAUNCH FEES	RL	-20,000	-21,383	1,383	
<b><u>LIBRARY</u></b>								
222	10179000	67604	DECREASE REIMBURSEMENT - INDIRECT COST	RR	-2,327	-2,325		-2
<b><u>RISK MANAGEMENT</u></b>								
223	10185100	68700	INCREASE REFUNDS - REBATES	RR	-300,000	-400,000	100,000	
<b><u>SELF INSURANCE CLAIMS</u></b>								
224	10187200	67604	DECREASE REIMBURSEMENT - INDIRECT COST	RR	-5,178	-5,176		-2
<b><u>RETIRES HEALTH/LIFE INSURANCE</u></b>								
225	10187800	71601	INCREASE RETIREES HEALTH INS-GENERAL GP	XF	887,797	1,068,337		180,540
226	10187800	71604	INCREASE RETIREES HEALTH INS-SHERIFF GP	XF	340,054	399,219		59,165

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	Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>SUMMARY:</b>				
Total Revenue Changes-Positive (Negative)			383,555	
Total Expenditures Changes-Positive (Negative)				-276,482
Proposed changes [Increase (decrease) use of Unreserved, undesignated Fund Bal. In Commiss. Budget]			<u>383,555</u>	<u>-276,482</u>
Revenues and Expenditures in the <u>Executive</u> proposed budget			<u>44,226,791</u>	<u>44,226,791</u>
Revenue/Expenditure with above changes (except addition to fund balance)			<u>44,610,346</u>	<u>43,950,309</u>
Unreserved, undesignated Fund Bal. included in <u>Executive</u> Recom. Budget			<u>4,734,590</u>	
Increase (decrease) us of Unrserved, undesignated Fund Bal. In Commiss. Budget			<u>-660,037</u>	
Total use of (addition to) General Fund Balance			<u><u>4,074,553</u></u>	



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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2210 HEALTH DEPT - DIST HEALTH FUND</b>								
<b>HEALTH DEPART.- ADMINISTRATION</b>								
22160100	40001	INCREASE	FUND BALANCE	RA	-975,652	-1,138,376	162,724	
22160100	71601	INCREASE	RETIREEES HEALTH INS-GENERAL GP	XF	204,850	244,709		39,859
22160100	81200	INCREASE	MEDICAL SERVICES	XL	0	180,000		180,000
22160100	99920	DECREASE	TRF OUT-GENERL. FD-INDIRECT CST	XX	698,301	681,084		-17,217
<b>CSHC-CHILD SPECIAL HEALTH CARE</b>								
22160300	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	32,174	35,060		2,886
22160300	71500	INCREASE	SOCIAL SECURITY	XF	2,454	2,659		205
22160300	71600	INCREASE	HEALTH INSURANCE	XF	10,773	10,920		147
22160300	71603	INCREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	1,329	1,349		20
22160300	71700	INCREASE	LIFE INSURANCE	XF	70	72		2
22160300	71800	INCREASE	RETIREMENT	XF	1,296	1,402		106
22160300	72001	INCREASE	SIF ADMINISTRATION	XF	13	17		4
22160300	72100	INCREASE	WORKERS' COMPENSATION	XF	518	560		42
22160300	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	146	161		15
22160300	72301	DECREASE	UNIFORM ALLOWANCE	XF	250	0		-250
22160300	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	41	46		5
<b>CSHC-CHILD SPEC HLTH OCT-DEC</b>								
22160381	68002	INCREASE	MEDICAID	RR	-57,000	-75,000	18,000	
22160381	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	96,519	105,177		8,658
22160381	71500	INCREASE	SOCIAL SECURITY	XF	7,382	7,984		602
22160381	71600	INCREASE	HEALTH INSURANCE	XF	32,326	32,760		434
22160381	71603	INCREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	3,994	4,047		53
22160381	71700	INCREASE	LIFE INSURANCE	XF	218	220		2
22160381	71800	INCREASE	RETIREMENT	XF	3,893	4,209		316
22160381	72001	INCREASE	SIF ADMINISTRATION	XF	51	54		3
22160381	72100	INCREASE	WORKERS' COMPENSATION	XF	1,558	1,684		128
22160381	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	450	485		35
22160381	72301	DECREASE	UNIFORM ALLOWANCE	XF	750	0		-750
22160381	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	129	138		9
<b>HEALTH FUND- HIV</b>								
22160490	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	13,355	15,060		1,705
22160490	71500	INCREASE	SOCIAL SECURITY	XF	1,030	1,162		122
22160490	71600	INCREASE	HEALTH INSURANCE	XF	6,053	6,054		1
22160490	71800	INCREASE	RETIREMENT	XF	539	602		63
22160490	72001	INCREASE	SIF ADMINISTRATION	XF	6	8		2
22160490	72100	INCREASE	WORKERS' COMPENSATION	XF	215	241		26
22160490	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	62	70		8
22160490	72301	DECREASE	UNIFORM ALLOWANCE	XF	125	0		-125
22160490	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	17	20		3

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2210 HEALTH DEPT - DIST HEALTH FUND</b>								
<b>CONTAGIOUS DISEASE</b>								
22160500	68005	INCREASE	MEDICAID-QTLY FULL COST REIMB.	RR	0	-145,480	145,480	
22160500	68010	DECREASE	MEDICAID-I/FINAL FULL COST RMB	RR	-261,707	0	-261,707	
22160500	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	230,351	258,450		28,099
22160500	70900	DECREASE	MISC.NEGOTIATED CONTRACTUAL	XE	3,750	0		-3,750
22160500	71500	INCREASE	SOCIAL SECURITY	XF	18,054	19,775		1,721
22160500	71600	DECREASE	HEALTH INSURANCE	XF	113,647	112,803		-1,044
22160500	71603	DECREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	73	0		-73
22160500	71700	DECREASE	LIFE INSURANCE	XF	547	543		-4
22160500	71800	INCREASE	RETIREMENT	XF	9,439	10,340		901
22160500	72001	INCREASE	SIF ADMINISTRATION	XF	122	131		9
22160500	72100	INCREASE	WORKERS' COMPENSATION	XF	3,776	4,135		359
22160500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,089	1,191		102
22160500	72301	DECREASE	UNIFORM ALLOWANCE	XF	1,875	0		-1,875
22160500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	309	338		29
22160500	72700	INCREASE	OFFICE SUPPLIES	XI	500	1,500		1,000
22160500	72900	INCREASE	POSTAGE	XI	200	500		300
22160500	81200	DECREASE	MEDICAL SERVICES	XL	180,000	0		-180,000
22160500	85201	INCREASE	CELLPHONE	XL	2,500	3,000		500
22160500	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	5,000	7,000		2,000
<b>BIOTERRORISM PREPAREDNESS</b>								
22160501	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	3,681	6,270		2,589
<b>BIOTERRORISM PREP. AUG-SEPT</b>								
22160506	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	3,611	4,237		626
<b>BIOTERRORISM-OCT/DEC</b>								
22160581	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	7,833	4,204		-3,629
<b>CRF LDH CONTACT TRACING O-DEC</b>								
22160782	50100	INCREASE	FEDERAL GRANTS	RF	-276,461	-380,763	104,302	
22160782	72700	INCREASE	OFFICE SUPPLIES	XI	0	3,000		3,000
22160782	72800	INCREASE	PRINTING AND BINDING	XI	0	1,000		1,000
22160782	72900	INCREASE	POSTAGE	XI	0	1,000		1,000
22160782	75100	INCREASE	COMPUTER SUPPLIES	XI	0	2,000		2,000
22160782	76000	INCREASE	MEDICAL SUPPLIES	XI	0	2,000		2,000
22160782	78900	INCREASE	OTHER SUPPLIES	XI	0	2,000		2,000
22160782	80100	INCREASE	PROFESSIONAL SERVICES	XL	0	30,000		30,000
22160782	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	29,126		29,126
22160782	81200	INCREASE	MEDICAL SERVICES	XL	0	10,000		10,000
22160782	81301	INCREASE	INTERNET/CABLE SERVICES	XL	0	3,000		3,000
22160782	85000	INCREASE	COMMUNICATIONS	XL	0	2,500		2,500
22160782	85200	INCREASE	TELEPHONE	XL	0	3,000		3,000

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2210 HEALTH DEPT - DIST HEALTH FUND</b>								
<b><u>CRF LDH CONTACT TRACING O-DEC</u></b>								
22160782	85201	INCREASE	CELLPHONE	XL	0	3,000		3,000
22160782	86600	INCREASE	LOCAL TRAVEL MILEAGE	XL	0	1,000		1,000
22160782	88100	INCREASE	HEALTH EDUCATION & PROMOTION	XL	0	6,000		6,000
22160782	94601	INCREASE	EQUIPMENT RENTAL-COPY MACHINES	XL	0	1,500		1,500
22160782	96500	INCREASE	INSURANCE AND BONDS	XL	0	1,500		1,500
<b><u>MATERNAL/INFANT-CHILDREN MCH</u></b>								
22161103	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	12,044	14,904		2,860
22161103	71500	INCREASE	SOCIAL SECURITY	XF	922	1,140		218
22161103	71800	INCREASE	RETIREMENT	XF	481	596		115
22161103	72001	INCREASE	SIF ADMINISTRATION	XF	6	7		1
22161103	72100	INCREASE	WORKERS' COMPENSATION	XF	193	238		45
22161103	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	55	69		14
22161103	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	16	19		3
<b><u>IMMUNIZATIONS</u></b>								
22161106	68005	INCREASE	MEDICAID-QTLY FULL COST REIMB.	RR	-259,322	-265,297	5,975	
22161106	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	189,689	205,060		15,371
22161106	71500	INCREASE	SOCIAL SECURITY	XF	17,434	18,533		1,099
22161106	71600	INCREASE	HEALTH INSURANCE	XF	63,792	63,900		108
22161106	71800	INCREASE	RETIREMENT	XF	9,114	9,689		575
22161106	72001	INCREASE	SIF ADMINISTRATION	XF	116	122		6
22161106	72100	INCREASE	WORKERS' COMPENSATION	XF	3,646	3,876		230
22161106	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	741	807		66
22161106	72301	DECREASE	UNIFORM ALLOWANCE	XF	1,000	0		-1,000
22161106	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	298	316		18
<b><u>MSS/ISS - EARLY ON</u></b>								
22161107	68005	INCREASE	MEDICAID-QTLY FULL COST REIMB.	RR	0	-115,126	115,126	
22161107	68010	DECREASE	MEDICAID-I/FINAL FULL COST RMB	RR	-111,560	0	-111,560	
22161107	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	74,174	79,998		5,824
22161107	71500	INCREASE	SOCIAL SECURITY	XF	10,393	10,800		407
22161107	71800	INCREASE	RETIREMENT	XF	5,435	5,648		213
22161107	72001	INCREASE	SIF ADMINISTRATION	XF	70	72		2
22161107	72100	INCREASE	WORKERS' COMPENSATION	XF	2,175	2,260		85
22161107	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	626	651		25
22161107	72301	DECREASE	UNIFORM ALLOWANCE	XF	500	0		-500
22161107	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	178	185		7
<b><u>MATERNAL/INFANT-CHILD OCT-DEC</u></b>								
22161183	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	36,130	44,710		8,580
22161183	71500	INCREASE	SOCIAL SECURITY	XF	2,764	3,421		657
22161183	71800	INCREASE	RETIREMENT	XF	1,446	1,789		343

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2210 HEALTH DEPT - DIST HEALTH FUND</b>								
<b>MATERNAL/INFANT-CHILD OCT-DEC</b>								
22161183	72001	INCREASE	SIF ADMINISTRATION	XF	19	23		4
22161183	72100	INCREASE	WORKERS' COMPENSATION	XF	578	716		138
22161183	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	167	206		39
22161183	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	47	59		12
<b>LABORATORY</b>								
22161400	55500	DECREASE	STATE GRANTS-HEALTH	RH	-400	0	-400	
22161400	62600	DECREASE	LAB SERVICES	RL	-7,500	0	-7,500	
22161400	68002	DECREASE	MEDICAID	RR	-100	0	-100	
22161400	88003	DECREASE	BLUE CROSS/OTHER INSURANCE	RR	-975	0	-975	
22161400	72700	DECREASE	OFFICE SUPPLIES	XI	175	0		-175
22161400	72900	DECREASE	POSTAGE	XI	100	0		-100
22161400	79900	DECREASE	OTHER SUPPLIES	XI	17,500	0		-17,500
22161400	80200	DECREASE	CONTRACTUAL SERVICES	XL	1,000	0		-1,000
22161400	85200	DECREASE	TELEPHONE	XL	100	0		-100
22161400	86100	DECREASE	CONFERENCE FEES & EXPENSES	XL	150	0		-150
22161400	86500	DECREASE	STATE TRAVEL MILEAGE	XL	50	0		-50
22161400	93100	DECREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	350	0		-350
22161400	94601	DECREASE	EQUIPMENT RENTAL-COPY MACHINES	XL	140	0		-140
22161400	95800	DECREASE	LICENSES AND PERMITS	XL	150	0		-150
22161400	98000	DECREASE	EDUCATION AND TRAINING	XL	100	0		-100
22161400	98500	DECREASE	INSURANCE AND BONDS	XL	1,000	0		-1,000
<b>ENVIRONMENTAL HEALTH</b>								
22161500	47700	DECREASE	WELL PERMITS	RD	-20,000	-17,000	-3,000	
22161500	47900	INCREASE	SWIMMING POOL PERMITS	RD	-10,000	-12,000	2,000	
22161500	48100	INCREASE	PLAN REVIEW	RD	-6,500	-8,500	2,000	
22161500	48500	INCREASE	SEPTIC TANK PERMITS	RD	-40,000	-45,000	5,000	
22161500	55500	INCREASE	STATE GRANTS-HEALTH	RH	-3,500	-4,200	700	
22161500	62600	INCREASE	LAB SERVICES	RL	0	-7,500	7,500	
22161500	80200	INCREASE	CONTRACTUAL SERVICES	XL	5,600	13,000		7,400
22161500	81301	INCREASE	INTERNET/CABLE SERVICES	XL	0	1,500		1,500
22161500	85201	INCREASE	CELLPHONE	XL	3,600	3,600		200
<b>KAW WATERSHED SEPTIC REPLAC</b>								
22161508	50100	INCREASE	FEDERAL GRANTS	RF	-200,316	-253,122	52,806	
22161508	67600	INCREASE	REIMBURSEMENTS	RR	-71,618	-74,120	2,502	
22161508	70501	DECREASE	PART TIME WAGES	XE	52,541	45,823		-6,718
22161508	71500	DECREASE	SOCIAL SECURITY	XF	4,020	3,507		-513
22161508	71800	DECREASE	RETIREMENT	XF	2,102	1,833		-269
22161508	71900	DECREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	-6,251		-6,251
22161508	72001	DECREASE	SIF ADMINISTRATION	XF	27	23		-4
22161508	72100	DECREASE	WORKERS' COMPENSATION	XF	841	734		-107

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<b>2210 HEALTH DEPT - DIST HEALTH FUND</b>								
<b><u>KAW WATERSHED SEPTIC REPLAC</u></b>								
22161508	72600	DECREASE	UNEMPLOYMENT COMPENSATION	XF	69	60		-9
22161508	80200	INCREASE	CONTRACTUAL SERVICES	XL	236,667	281,396		44,729
22161508	95610	DECREASE	ADMIN/DE MINIMIS RATE	XL	4,267	0		-4,267
<b><u>FAMILY PLANNING</u></b>								
22161600	50100	INCREASE	FEDERAL GRANTS	RF	-19,750	-32,244	12,494	
22161600	68005	DECREASE	MEDICAID-QTLY FULL COST REIMB.	RR	-85,596	-50,856	-34,740	
22161600	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	36,875	43,921		7,046
22161600	71500	INCREASE	SOCIAL SECURITY	XF	2,841	3,362		521
22161600	71600	INCREASE	HEALTH INSURANCE	XF	14,442	14,530		88
22161600	71700	DECREASE	LIFE INSURANCE	XF	83	82		-1
22161600	71800	INCREASE	RETIREMENT	XF	1,487	1,758		271
22161600	72001	INCREASE	SIF ADMINISTRATION	XF	18	21		3
22161600	72100	INCREASE	WORKERS' COMPENSATION	XF	598	704		108
22161600	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	120	130		10
22161600	72301	DECREASE	UNIFORM ALLOWANCE	XF	250	0		-250
22161600	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	50	57		7
22161600	72700	INCREASE	OFFICE SUPPLIES	XI	500	2,000		1,500
22161600	72900	INCREASE	POSTAGE	XI	500	3,000		2,500
22161600	76000	INCREASE	MEDICAL SUPPLIES	XI	5,000	13,000		8,000
22161600	79900	INCREASE	OTHER SUPPLIES	XI	500	3,000		2,500
<b><u>FAMILY PLANNING OCT-DEC</u></b>								
22161681	50100	INCREASE	FEDERAL GRANTS	RF	-59,250	-96,732	37,482	
22161681	68005	INCREASE	MEDICAID-QTLY FULL COST REIMB.	RR	-89,635	-102,296	12,661	
22161681	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	110,617	131,757		21,140
22161681	71500	INCREASE	SOCIAL SECURITY	XF	8,526	10,083		1,557
22161681	71600	INCREASE	HEALTH INSURANCE	XF	43,323	43,589		266
22161681	71700	INCREASE	LIFE INSURANCE	XF	250	251		1
22161681	71800	INCREASE	RETIREMENT	XF	4,466	5,272		816
22161681	72001	INCREASE	SIF ADMINISTRATION	XF	60	69		9
22161681	72100	INCREASE	WORKERS' COMPENSATION	XF	1,785	2,111		326
22161681	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	356	388		32
22161681	72301	DECREASE	UNIFORM ALLOWANCE	XF	750	0		-750
22161681	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	148	174		26
22161681	76000	INCREASE	MEDICAL SUPPLIES	XI	14,000	18,000		4,000
<b><u>WIC LEAD TESTING</u></b>								
22161806	68002	INCREASE	MEDICAID	RR	0	-12,000	12,000	
22161806	68005	INCREASE	MEDICAID-QTLY FULL COST REIMB.	RR	0	-13,200	13,200	
22161806	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	0	17,581		17,581
22161806	71500	INCREASE	SOCIAL SECURITY	XF	0	1,345		1,345
22161806	71700	INCREASE	LIFE INSURANCE	XF	0	117		117

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<b>2210 HEALTH DEPT - DIST HEALTH FUND</b>									
<u>WIC LEAD TESTING</u>									
22161806	71800	INCREASE	RETIREMENT	XF	0	704		704	
22161806	71900	DECREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	-142		-142	
22161806	72001	INCREASE	SIF ADMINISTRATION	XF	0	9		9	
22161806	72100	INCREASE	WORKERS' COMPENSATION	XF	0	282		282	
22161806	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	0	81		81	
22161806	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	0	23		23	
22161806	72700	INCREASE	OFFICE SUPPLIES	XI	0	200		200	
22161806	76000	INCREASE	MEDICAL SUPPLIES	XI	0	4,000		4,000	
22161806	79900	INCREASE	OTHER SUPPLIES	XI	0	500		500	
22161806	85200	INCREASE	TELEPHONE	XL	0	200		200	
22161806	96500	INCREASE	INSURANCE AND BONDS	XL	0	300		300	
 <u>SUBSTANCE ABUSE</u>									
22163100	69911	INCREASE	TRSF IN-GEN'L FUND-LIQUOR TAX	RT	-189,737	-212,500	22,763		
22163100	96900	INCREASE	CONTRIBUTIONS - OTHER	XL	189,737	212,500		22,763	
							<b>Fund 2210</b>	<b>314,733</b>	<b>314,733</b>
 <b>2340 ANIMAL SER. ADOPTION FUND</b>									
<u>ANIMAL SER. ADOPTION MILLAGE</u>									
23443002	40200	INCREASE	CURRENT REAL PROPERTY TAXES	RB	0	-1,929,281	1,929,281		
23443002	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	0	-194,710	194,710		
23443002	43700	INCREASE	INDUSTRIAL FACILITY TAXES	RB	0	-9,058	9,058		
23443002	64000	INCREASE	BOARD AND CARE	RL	0	-100	100		
23443002	64100	INCREASE	ANIMAL PICK-UP	RL	0	-6,000	6,000		
23443002	64101	INCREASE	EUTHANASIA & CREMATION SERVICE	RL	0	-11,000	11,000		
23443002	64300	INCREASE	SALE OF ANIMALS	RL	0	-7,000	7,000		
23443002	67500	INCREASE	CONTRIBUTIONS FROM PVT SOURCES	RR	0	-2,000	2,000		
23443002	67501	INCREASE	CONTRIBUTIONS FROM INDIVIDUALS	RR	0	-9,000	9,000		
23443002	67607	INCREASE	REIMBURSEMENT - FOIA REQUESTS	RR	0	-100	100		
23443002	67700	INCREASE	PROMOTIONAL REVENUE	RR	0	-18,000	18,000		
23443002	69200	INCREASE	CLAIMS/SETTLEMENTS/JUDGEMENTS	RR	0	-100	100		
23443002	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	0	49,868		49,868	
23443002	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	0	179,443		179,443	
23443002	70500	INCREASE	TEMP.HELP, ON CALL, SEASONAL	XE	0	4,071		4,071	
23443002	70501	INCREASE	PART TIME WAGES	XE	0	84,489		84,489	
23443002	70600	INCREASE	OVERTIME	XE	0	7,203		7,203	
23443002	71201	INCREASE	PRIOR YEARS VACATION PAY	XE	0	3,688		3,688	
23443002	71500	INCREASE	SOCIAL SECURITY	XF	0	24,558		24,558	
23443002	71600	INCREASE	HEALTH INSURANCE	XF	0	92,960		92,960	
23443002	71603	INCREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	0	16,188		16,188	
23443002	71632	INCREASE	EMPLOYEE NEGOTIATED BENEFITS	XF	0	2,832		2,832	
23443002	71700	INCREASE	LIFE INSURANCE	XF	0	704		704	

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<b>2340 ANIMAL SER. ADOPTION FUND</b>									
<b>ANIMAL SER. ADOPTION MILLAGE</b>									
23443002	71800	INCREASE	RETIREMENT	XF	0	12,714		12,714	
23443002	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	357		357	
23443002	72001	INCREASE	SIF ADMINISTRATION	XF	0	166		166	
23443002	72100	INCREASE	WORKERS' COMPENSATION	XF	0	5,154		5,154	
23443002	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	0	1,075		1,075	
23443002	72301	INCREASE	UNIFORM ALLOWANCE	XF	0	300		300	
23443002	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	0	424		424	
23443002	72700	INCREASE	OFFICE SUPPLIES	XI	0	2,450		2,450	
23443002	72800	INCREASE	PRINTING AND BINDING	XI	0	1,500		1,500	
23443002	72800	INCREASE	POSTAGE	XI	0	750		750	
23443002	74100	INCREASE	LICENSES	XI	0	300		300	
23443002	74300	INCREASE	DOG FOOD	XI	0	11,500		11,500	
23443002	74600	INCREASE	UNIFORM PURCHASES	XI	0	3,500		3,500	
23443002	75000	INCREASE	GAS, OIL AND GREASE	XI	0	12,000		12,000	
23443002	76000	INCREASE	MEDICAL SUPPLIES	XI	0	13,000		13,000	
23443002	76000	INCREASE	CUSTODIAL SUPPLIES	XI	0	5,000		5,000	
23443002	77600	INCREASE	OTHER SUPPLIES	XI	0	6,000		6,000	
23443002	79900	INCREASE	OTHER SUPPLIES	XI	0	6,000		6,000	
23443002	80100	INCREASE	PROFESSIONAL SERVICES	XL	0	1,400		1,400	
23443002	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	3,000		3,000	
23443002	80700	INCREASE	VETERINARIAN SERVICES	XL	0	20,000		20,000	
23443002	81301	INCREASE	INTERNET/CABLE SERVICES	XL	0	1,900		1,900	
23443002	82000	INCREASE	MEMBERSHIPS AND DUES	XL	0	250		250	
23443002	82300	INCREASE	GARBAGE REMOVAL	XL	0	2,000		2,000	
23443002	83100	INCREASE	OTHER SERVICES AND CHARGES	XL	0	1,522,835		1,522,835	
23443002	83500	INCREASE	HEALTH SERVICES	XL	0	200		200	
23443002	85200	INCREASE	TELEPHONE	XL	0	3,500		3,500	
23443002	85201	INCREASE	CELLPHONE	XL	0	2,500		2,500	
23443002	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	0	1,200		1,200	
23443002	86500	INCREASE	STATE TRAVEL MILEAGE	XL	0	300		300	
23443002	87300	INCREASE	FREIGHT AND EXPRESS	XL	0	100		100	
23443002	88200	INCREASE	PROMOTION EXPENSE	XL	0	25,000		25,000	
23443002	92000	INCREASE	PUBLIC UTILITIES	XL	0	41,500		41,500	
23443002	93100	INCREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	0	3,000		3,000	
23443002	93200	INCREASE	VEHICLE REPAIR & MAINTENANCE	XL	0	5,000		5,000	
23443002	93300	INCREASE	BLDG. REPAIR AND MAINTENANCE	XL	0	1,000		1,000	
23443002	93700	INCREASE	HARD/SOFTWARE REPAIR & MAINT	XL	0	1,650		1,650	
23443002	94601	INCREASE	EQUIPMENT RENTAL-COPY MACHINES	XL	0	1,400		1,400	
23443002	95507	INCREASE	FLOWERS, WREATHS, PLAQUES ETC.	XL	0	200		200	
23443002	95800	INCREASE	LICENSES AND PERMITS	XL	0	1,000		1,000	
23443002	96100	INCREASE	ANIMAL DAMAGES	XL	0	200		200	
23443002	96720	INCREASE	BLDGS/BLDG ADD.& IMPROVE EXPEN	XL	0	5,000		5,000	
							Fund 2340	2,186,329	2,186,329

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**2380 GYPSY MOTH CONTROL FUND**

GYPSY MOTH SUPPRESSION

23828600	40001	INCREASE	FUND BALANCE	RA	-174,202	-174,696	394		
23828600	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-274,766	-274,607	-261		
23828600	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-26,196	-27,706	1,509		
23828600	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	19,531	21,173		1,642	
							Fund 2380	1,642	1,642

**2400 MOSQUITO CONTROL FUND**

MOSQUITO CONTROL

24062000	40001	DECREASE	FUND BALANCE	RA	-405,334	-399,971	-5,363		
24062000	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-1,512,330	-1,510,887	-1,443		
24062000	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-144,183	-152,486	8,303		
24062000	43700	INCREASE	INDUSTRIAL FACILITY TAXES	RB	-7,093	-7,094	1		
24062000	71600	INCREASE	HEALTH INSURANCE	XF	43,075	43,117		42	
24062000	71601	INCREASE	RETIREES HEALTH INS-GENERAL GP	XF	5,595	6,555		960	
24062000	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	133,357	133,853		498	
							Fund 2400	1,498	1,498

**2560 REGIST.OF DEEDS AUTOMATION FND**

REGISTER OF DEEDS

25626800	40001	INCREASE	FUND BALANCE	RA	24,144	798	23,346		
25626800	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	11,340	34,686		23,346	
							Fund 2560	23,346	23,346

**2600 INDIGENT DEFENSE FUND**

DEPT.OF INDIGENT DEFENSE -MIDC

26027360	71600	DECREASE	HEALTH INSURANCE	XF	148,776	132,672		-16,104
26027360	71800	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	-74,192	-58,088		16,104

**2610 911 SERVICE FUND**

911 CENTRAL DISPATCH

26132500	40001	DECREASE	FUND BALANCE	RA	-758,496	-510,421	-248,075	
26132500	40200	INCREASE	CURRENT REAL PROPERTY TAXES	RB	-1,924,768	-2,893,892	969,134	
26132500	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-183,504	-292,065	108,561	
26132500	43700	INCREASE	INDUSTRIAL FACILITY TAXES	RB	-9,027	-13,588	4,561	
26132500	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-399,148	0	-399,148	
26132500	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	1,369,287	1,414,427		45,140
26132500	71500	INCREASE	SOCIAL SECURITY	XF	112,917	116,402		3,485
26132500	71600	INCREASE	HEALTH INSURANCE	XF	591,384	615,600		24,216
26132500	71601	INCREASE	RETIREES HEALTH INS-GENERAL GP	XF	51,772	61,512		9,740
26132500	71804	INCREASE	RETIREES HEALTH INS-SHERIFF GP	XF	9,922	12,221		2,299
26132500	71700	INCREASE	LIFE INSURANCE	XF	1,829	1,888		59
26132500	71800	INCREASE	RETIREMENT	XF	59,112	60,934		1,822



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<b>2610 911 SERVICE FUND</b>									
<u>911 CENTRAL DISPATCH</u>									
26132500	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	10,436		10,436	
26132500	72001	INCREASE	SIF ADMINISTRATION	XF	760	773		23	
26132500	72100	INCREASE	WORKERS' COMPENSATION	XF	23,657	24,386		729	
26132500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	6,815	7,025		210	
26132500	72301	INCREASE	UNIFORM ALLOWANCE	XF	12,000	12,400		400	
26132500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	1,934	1,994		60	
26132500	96740	INCREASE	OFFICE EQUIP.& FURN. EXPENSE	XL	6,000	29,000		23,000	
26132500	96741	INCREASE	COMPUTER HARDWARE EXPENSE	XL	0	22,000		22,000	
26132500	96742	INCREASE	COMPUTER SOFTWARE EXPENSE	XL	0	286,065		286,065	
26132500	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	82,088	85,229		3,141	
26132500	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	159,168	161,376		2,208	
							Fund 2610	<u>435,033</u>	<u>435,033</u>
<b>2630 CONCEALED PISTOL LICENSING</b>									
<u>CLERK-CONCEALED PISTOL LICENSI</u>									
26321500	40001	INCREASE	FUND BALANCE	RA	-27,101	-28,669	1,568		
26321500	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	6,383	7,951		1,568	
							Fund 2630	<u>1,568</u>	<u>1,568</u>
<b>2710 LIBRARY FUND</b>									
<u>LIBRARY</u>									
27179000	40001	INCREASE	FUND BALANCE	RA	3,973	-40,213	44,186		
27179000	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-5,360,000	-4,807,994	-552,006		
27179000	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	0	-485,244	485,244		
27179000	43700	INCREASE	INDUSTRIAL FACILITY TAXES	RB	0	-22,574	22,574		
27179000	86600	DECREASE	INDIRECT COST EXPENSE	XL	2,327	2,325		-2	
							Fund 2710	<u>-2</u>	<u>-2</u>
<b>2760 DEPARTMENT ON AGING FUND</b>									
<u>PERSONAL CARE - GRANTS</u>									
27661701	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	20,195	20,866		670	
27661701	71500	INCREASE	SOCIAL SECURITY	XF	2,157	2,211		54	
27661701	71600	DECREASE	HEALTH INSURANCE	XF	8,054	8,051		-3	
27661701	71800	INCREASE	RETIREMENT	XF	1,137	1,166		29	
27661701	72001	INCREASE	SIF ADMINISTRATION	XF	-4	-3		1	
27661701	72100	INCREASE	WORKERS' COMPENSATION	XF	437	449		12	
27661701	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	108	112		4	
27661701	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	15	14		-1	
27661701	88600	INCREASE	LOCAL TRAVEL MILEAGE	XL	5,000	8,000		3,000	
<u>PERSONAL CARE-GRANT/OCT-DEC</u>									
27661731	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	60,577	62,583		2,006	

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2760 DEPARTMENT ON AGING FUND</b>								
<b>PERSONAL CARE-GRANT/OCT-DEC</b>								
27661731	71500	INCREASE	SOCIAL SECURITY	XF	6,055	6,208		153
27661731	71600	DECREASE	HEALTH INSURANCE	XF	23,630	23,624		-6
27661731	71800	INCREASE	RETIREMENT	XF	3,161	3,241		80
27661731	72001	INCREASE	SIF ADMINISTRATION	XF	44	45		1
27661731	72100	INCREASE	WORKERS' COMPENSATION	XF	1,271	1,303		32
27661731	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	337	346		9
27661731	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	109	112		3
27661731	72700	INCREASE	OFFICE SUPPLIES	XI	100	375		275
27661731	72800	INCREASE	PRINTING AND BINDING	XI	500	700		200
27661731	72900	INCREASE	POSTAGE	XI	0	1,050		1,050
27661731	76000	INCREASE	MEDICAL SUPPLIES	XI	1,000	2,000		1,000
27661731	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	500		500
27661731	86600	INCREASE	LOCAL TRAVEL MILEAGE	XL	6,000	12,000		6,000
27661731	96000	INCREASE	EDUCATION AND TRAINING	XL	150	250		100
<b>ADMINISTRATION - DIV. ON AGING</b>								
27667200	40001	INCREASE	FUND BALANCE	RA	-666,529	-904,554	238,025	
27667200	40200	INCREASE	CURRENT REAL PROPERTY TAXES	RB	-1,612,330	-1,692,674	180,344	
27667200	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-144,183	-236,433	92,250	
27667200	43700	INCREASE	INDUSTRIAL FACILITY TAXES	RB	-7,094	-10,999	3,905	
27667200	71600	DECREASE	HEALTH INSURANCE	XF	37,055	37,024		-31
27667200	71601	INCREASE	RETIREES HEALTH INS-GENERAL GP	XF	88,792	103,540		14,748
27667200	72700	INCREASE	OFFICE SUPPLIES	XI	5,000	8,000		3,000
27667200	72800	INCREASE	PRINTING AND BINDING	XI	1,000	4,000		3,000
27667200	72900	INCREASE	POSTAGE	XI	5,000	14,000		9,000
27667200	74200	INCREASE	FOOD SUPPLIES	XI	1,000	2,000		1,000
27667200	74300	INCREASE	DOG FOOD	XI	500	1,000		500
27667200	75100	INCREASE	COMPUTER SUPPLIES	XI	1,000	2,000		1,000
27667200	78000	INCREASE	MEDICAL SUPPLIES	XI	1,000	2,000		1,000
27667200	78100	INCREASE	SMALL TOOLS	XI	250	500		250
27667200	79900	INCREASE	OTHER SUPPLIES	XI	500	1,000		500
27667200	80200	INCREASE	CONTRACTUAL SERVICES	XL	10,000	12,000		2,000
27667200	81301	INCREASE	INTERNET/CABLE SERVICES	XL	100	300		200
27667200	85200	INCREASE	TELEPHONE	XL	2,000	2,500		500
27667200	85201	INCREASE	CELLPHONE	XL	500	750		250
27667200	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	200	600		400
27667200	86600	INCREASE	LOCAL TRAVEL MILEAGE	XL	2,000	3,000		1,000
27667200	88200	INCREASE	PROMOTION EXPENSE	XL	2,000	4,100		2,100
27667200	90000	INCREASE	PRINTING/PUBLISHING/ADVERTISI	XL	5,000	7,000		2,000
27667200	94600	INCREASE	EQUIPMENT RENTAL	XL	50	100		50
27667200	95500	INCREASE	MISCELLANEOUS	XL	0	200		200
27667200	96000	INCREASE	EDUCATION AND TRAINING	XL	0	600		600
27667200	96730	INCREASE	MACHINERY & EQUIPMENT EXPENSE	XL	0	3,000		3,000

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2760 DEPARTMENT ON AGING FUND</b>								
<b>ADMINISTRATION - DIV. ON AGING</b>								
27667200	98740	INCREASE	OFFICE EQUIP.& FURN. EXPENSE	XL	0	1,000		1,000
27667200	98900	INCREASE	CONTRIBUTIONS - OTHER	XL	15,000	20,000		5,000
27667200	98000	INCREASE	OFFICE EQUIPMENT AND FURNITURE	XQ	6,200	10,000		3,800
27667200	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	146,968	141,398		-5,570
<b>HOMEMAKING</b>								
27667201	70501	INCREASE	PART TIME WAGES	XE	40,189	44,936		4,747
27667201	71500	INCREASE	SOCIAL SECURITY	XF	4,092	4,466		364
27667201	71600	DECREASE	HEALTH INSURANCE	XF	2,891	2,888		-3
27667201	71700	INCREASE	LIFE INSURANCE	XF	151	165		14
27667201	71800	INCREASE	RETIREMENT	XF	2,126	2,316		190
27667201	72001	INCREASE	SIF ADMINISTRATION	XF	35	37		2
27667201	72100	INCREASE	WORKERS' COMPENSATION	XF	859	935		76
27667201	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	78	84		6
27667201	76000	INCREASE	MEDICAL SUPPLIES	XI	250	500		250
27667201	86600	INCREASE	LOCAL TRAVEL MILEAGE	XL	4,000	8,000		4,000
<b>CASE COORDINATION</b>								
27667203	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	7,093	7,763		670
27667203	71500	INCREASE	SOCIAL SECURITY	XF	6,638	6,689		51
27667203	71600	DECREASE	HEALTH INSURANCE	XF	9,137	9,134		-3
27667203	71800	INCREASE	RETIREMENT	XF	3,466	3,492		26
27667203	72100	INCREASE	WORKERS' COMPENSATION	XF	1,390	1,400		10
27667203	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	363	366		3
27667203	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	118	119		1
27667203	76000	DECREASE	GAS, OIL AND GREASE	XI	10	0		-10
27667203	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	0	400		400
27667203	86600	INCREASE	LOCAL TRAVEL MILEAGE	XL	3,000	4,000		1,000
27667203	93200	DECREASE	VEHICLE REPAIR & MAINTENANCE	XL	10	0		-10
27667203	96000	INCREASE	EDUCATION AND TRAINING	XL	0	100		100
<b>CAREGIVING TRAINING</b>								
27667204	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	3,653	4,099		446
27667204	71500	INCREASE	SOCIAL SECURITY	XF	300	333		33
27667204	71800	INCREASE	RETIREMENT	XF	167	174		17
27667204	72100	INCREASE	WORKERS' COMPENSATION	XF	64	71		7
27667204	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	19	21		2
27667204	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	6	7		1
<b>ELDER ABUSE PREVENTION GRANT</b>								
27667205	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	44	0		-44

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2760 DEPARTMENT ON AGING FUND</b>								
<b>FEDERAL C1-CONGREGATE</b>								
27667206	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	13,105	13,119		14
27667206	71500	INCREASE	SOCIAL SECURITY	XF	5,097	5,098		1
27667206	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	73	71		-2
27667206	72700	INCREASE	OFFICE SUPPLIES	XI	250	500		250
27667206	72800	INCREASE	PRINTING AND BINDING	XI	0	500		500
27667206	72900	INCREASE	POSTAGE	XI	0	500		500
27667206	74200	INCREASE	FOOD SUPPLIES	XI	45,000	70,000		25,000
27667206	74800	INCREASE	KITCHEN SUPPLIES	XI	15,000	30,000		15,000
27667206	75000	INCREASE	GAS, OIL AND GREASE	XI	4,000	9,000		5,000
27667206	76000	INCREASE	MEDICAL SUPPLIES	XI	0	500		500
27667206	81301	INCREASE	INTERNET/CABLE SERVICES	XL	50	150		100
27667206	82300	INCREASE	GARBAGE REMOVAL	XL	300	500		200
27667206	86800	INCREASE	LOCAL TRAVEL MILEAGE	XL	500	600		100
27667206	88200	INCREASE	PROMOTION EXPENSE	XL	3,000	4,000		1,000
27667206	92000	INCREASE	PUBLIC UTILITIES	XL	8,220	9,000		780
27667206	93100	INCREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	200	400		200
27667206	95500	INCREASE	MISCELLANEOUS	XL	0	100		100
27667206	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	44,615	42,924		-1,691
<b>HOME DELIVERED MEALS</b>								
27667208	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	49,794	49,920		126
27667208	71500	INCREASE	SOCIAL SECURITY	XF	11,096	11,106		10
27667208	71800	INCREASE	RETIREMENT	XF	5,207	5,212		5
27667208	72100	INCREASE	WORKERS' COMPENSATION	XF	2,329	2,331		2
27667208	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	201	202		1
27667208	74200	INCREASE	FOOD SUPPLIES	XI	120,000	200,000		80,000
27667208	75000	INCREASE	GAS, OIL AND GREASE	XI	10,000	20,000		10,000
27667208	76000	INCREASE	MEDICAL SUPPLIES	XI	0	1,000		1,000
27667208	86500	INCREASE	STATE TRAVEL MILEAGE	XL	0	100		100
27667208	86800	INCREASE	LOCAL TRAVEL MILEAGE	XL	50	200		150
27667208	92000	INCREASE	PUBLIC UTILITIES	XL	7,000	10,000		3,000
27667208	93100	INCREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	1,500	3,000		1,500
27667208	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	70,860	68,173		-2,687
<b>ARPA (R7) HOME MAKING SERVICES</b>								
27667215	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	26,916	53,374		26,458
27667215	71500	INCREASE	SOCIAL SECURITY	XF	2,080	4,085		2,025
27667215	71600	INCREASE	HEALTH INSURANCE	XF	8,112	16,224		8,112
27667215	71700	INCREASE	LIFE INSURANCE	XF	117	234		117
27667215	71800	INCREASE	RETIREMENT	XF	1,077	2,136		1,059
27667215	72001	INCREASE	SIF ADMINISTRATION	XF	14	28		14
27667215	72100	INCREASE	WORKERS' COMPENSATION	XF	431	855		424
27667215	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	124	246		122

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<b>2760 DEPARTMENT ON AGING FUND</b>								
<b>ARPA (R7) HOMEMAKING SERVICES</b>								
27667215	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	36	71		35
<b>HOMEMAKING OCT-DEC</b>								
27667231	70501	INCREASE	PART TIME WAGES	XE	120,555	134,795		14,240
27667231	71500	INCREASE	SOCIAL SECURITY	XF	12,014	13,104		1,080
27667231	71600	DECREASE	HEALTH INSURANCE	XF	8,087	8,079		-8
27667231	71700	INCREASE	LIFE INSURANCE	XF	437	482		45
27667231	71800	INCREASE	RETIREMENT	XF	6,253	6,823		570
27667231	72001	INCREASE	SIF ADMINISTRATION	XF	85	93		8
27667231	72100	INCREASE	WORKERS' COMPENSATION	XF	2,515	2,743		228
27667231	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	211	230		19
27667231	72700	INCREASE	OFFICE SUPPLIES	XI	50	300		250
27667231	72800	INCREASE	PRINTING AND BINDING	XI	500	1,000		500
27667231	72900	INCREASE	POSTAGE	XI	500	1,000		500
<b>CASE COORDINATION OCT-DEC</b>								
27667233	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	21,284	23,290		2,006
27667233	71500	INCREASE	SOCIAL SECURITY	XF	18,964	19,117		153
27667233	71600	DECREASE	HEALTH INSURANCE	XF	26,824	26,816		-8
27667233	71800	INCREASE	RETIREMENT	XF	9,917	9,997		80
27667233	72001	INCREASE	SIF ADMINISTRATION	XF	128	129		1
27667233	72100	INCREASE	WORKERS' COMPENSATION	XF	3,970	4,002		32
27667233	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,027	1,036		9
27667233	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	328	331		3
27667233	72700	INCREASE	OFFICE SUPPLIES	XI	100	700		600
27667233	72800	INCREASE	PRINTING AND BINDING	XI	500	1,000		500
27667233	76000	INCREASE	MEDICAL SUPPLIES	XI	500	1,000		500
27667233	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	200	600		400
27667233	86600	INCREASE	LOCAL TRAVEL MILEAGE	XL	6,000	10,000		4,000
27667233	96000	INCREASE	EDUCATION AND TRAINING	XL	150	300		150
<b>CAREGIVING TRAINING-OCT/DEC</b>								
27667234	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	10,947	12,284		1,337
27667234	71500	INCREASE	SOCIAL SECURITY	XF	840	942		102
27667234	71800	INCREASE	RETIREMENT	XF	439	492		53
27667234	72001	INCREASE	SIF ADMINISTRATION	XF	6	7		1
27667234	72100	INCREASE	WORKERS' COMPENSATION	XF	177	198		21
27667234	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	51	57		6
27667234	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	15	17		2
<b>FEDERAL C1-CONGREGATE OCT-DEC</b>								
27667236	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	39,303	39,345		42

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT	
<b>2760 DEPARTMENT ON AGING FUND</b>									
<b>FEDERAL C1-CONGREGATE OCT-DEC</b>									
27667236	71500	INCREASE	SOCIAL SECURITY	XF	14,810	14,814		4	
27667236	71800	INCREASE	RETIREMENT	XF	7,744	7,748		2	
27667236	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	266	267		1	
27667236	72700	INCREASE	OFFICE SUPPLIES	XI	500	1,500		1,000	
27667236	72800	INCREASE	PRINTING AND BINDING	XI	900	1,500		600	
27667236	72900	INCREASE	POSTAGE	XI	500	1,500		1,000	
27667236	80200	INCREASE	CONTRACTUAL SERVICES	XL	150	500		350	
27667236	81301	INCREASE	INTERNET/CABLE SERVICES	XL	50	70		20	
27667236	82300	INCREASE	GARBAGE REMOVAL	XL	900	1,500		600	
27667236	85200	INCREASE	TELEPHONE	XL	150	250		100	
27667236	85201	INCREASE	CELLPHONE	XL	400	600		200	
27667236	86800	INCREASE	LOCAL TRAVEL MILEAGE	XL	1,000	2,000		1,000	
27667236	88200	INCREASE	PROMOTION EXPENSE	XL	7,000	10,000		3,000	
27667236	92000	INCREASE	PUBLIC UTILITIES	XL	19,180	25,000		5,820	
27667236	93200	INCREASE	VEHICLE REPAIR & MAINTENANCE	XL	500	1,000		500	
27667236	94601	INCREASE	EQUIPMENT RENTAL-COPY MACHINES	XL	1,050	1,500		450	
<b>HOME DELIVERED MEALS OCT-DEC</b>									
27667238	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	149,391	149,768		377	
27667238	71500	INCREASE	SOCIAL SECURITY	XF	33,118	33,146		28	
27667238	71800	INCREASE	RETIREMENT	XF	15,538	15,553		15	
27667238	72001	INCREASE	SIF ADMINISTRATION	XF	231	232		1	
27667238	72100	INCREASE	WORKERS' COMPENSATION	XF	6,934	6,940		6	
27667238	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	582	583		1	
27667238	72900	INCREASE	POSTAGE	XI	1,000	2,000		1,000	
27667238	74200	INCREASE	FOOD SUPPLIES	XI	460,000	615,000		155,000	
27667238	74600	INCREASE	UNIFORM PURCHASES	XI	250	500		250	
27667238	74800	INCREASE	KITCHEN SUPPLIES	XI	48,000	78,000		30,000	
27667238	75000	INCREASE	GAS, OIL AND GREASE	XI	20,000	32,000		12,000	
27667238	76000	INCREASE	MEDICAL SUPPLIES	XI	1,000	2,000		1,000	
27667238	85201	DECREASE	CELLPHONE	XL	250	0		-250	
27667238	86800	INCREASE	LOCAL TRAVEL MILEAGE	XL	200	400		200	
27667238	92000	INCREASE	PUBLIC UTILITIES	XL	17,470	25,000		7,530	
27667238	93100	INCREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	2,500	5,000		2,500	
27667238	93200	INCREASE	VEHICLE REPAIR & MAINTENANCE	XL	10,000	16,000		6,000	
27667238	96000	INCREASE	EDUCATION AND TRAINING	XL	50	700		650	
<b>DOA 2013 SPECIAL PROJECT</b>									
27667250	40200	INCREASE	CURRENT REAL PROPERTY TAXES	RB	0	-650,000	650,000		
27667250	80100	INCREASE	PROFESSIONAL SERVICES	XL	0	90,000		90,000	
27667250	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	580,000		580,000	
							<b>Fund 2760</b>	<b>1,164,524</b>	<b>1,164,524</b>

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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2023 BUDGET,  
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/03/2022

					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT	
<b>2770 HOME REHABILITATION FUND</b>									
<u>REDEVELOP/HOUSING RECAPTURED</u>									
27769001	40003	INCREASE	FUND BALANCE-RESRVS/DSGNATIONS	RA	-16,723	-40,000	23,277		
27769001	80200	DECREASE	CONTRACTUAL SERVICES	XL	16,073	0		-16,073	
27769001	98400	INCREASE	REFUNDS & REBATES	XL	0	39,350		39,350	
<u>SEPTIC SYS REP REV LOAN</u>									
27769100	40003	DECREASE	FUND BALANCE-RESRVS/DSGNATIONS	RA	-17,763	0	-17,763		
27769100	80200	DECREASE	CONTRACTUAL SERVICES	XL	17,763	0		-17,763	
							<u>Fund 2770</u>	<u>5,514</u>	<u>5,514</u>
<b>2779 SEPTIC SYS REPL. REV. LOAN</b>									
<u>SEPTIC SYS REPL. REV. LOAN</u>									
27796910	40003	INCREASE	FUND BALANCE-RESRVS/DSGNATIONS	RA	0	-8,850	8,850		
27796910	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	8,850		8,850	
							<u>Fund 2779</u>	<u>8,850</u>	<u>8,850</u>
<b>2840 OPIOID SETTLEMENT FUND</b>									
<u>OPIOID ABUSE SETTLEMENT</u>									
28463102	68550	INCREASE	OPIOID SETTLEMENT REVENUES	RR	0	-86,500	86,500		
28463102	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	86,500		86,500	
							<u>Fund 2840</u>	<u>86,500</u>	<u>86,500</u>
<b>2920 CHILD CARE FUND</b>									
<u>INSTIT.CARE-DET.FAC(JUV.HOME)</u>									
29266203	68300	INCREASE	REIMBURSEMENTS-STATE	RR	-671,103	-702,102	30,999		
29266203	69901	INCREASE	TRANSFERS IN FROM GENERAL FUND	RT	-696,269	-727,269	31,000		
29266203	71601	INCREASE	RETIREEES HEALTH INS-GENERAL GP	XF	36,326	45,234		8,908	
29266203	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	1,173	11,704		10,531	
29266203	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	168,590	201,150		42,560	
<u>IN-HOME CARE FAM &amp; JUV.D COURT</u>									
29266400	68300	INCREASE	REIMBURSEMENTS-STATE	RR	0	-9,000	9,000		
29266400	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	7,318	14,970		7,652	
29266400	71600	INCREASE	SOCIAL SECURITY	XF	658	1,145		687	
29266400	71600	DECREASE	HEALTH INSURANCE	XF	2,867	0		-2,867	
29266400	71601	INCREASE	RETIREEES HEALTH INS-GENERAL GP	XF	9,084	11,654		2,570	
29266400	71603	DECREASE	RETIREEE HEALTH CARE CONTRIBUT.	XF	638	0		-638	
29266400	71700	DECREASE	LIFE INSURANCE	XF	13	0		-13	
29266400	71800	DECREASE	RETIREMENT	XF	292	0		-292	
29266400	72001	INCREASE	SIF ADMINISTRATION	XF	3	8		5	
29266400	72100	INCREASE	WORKERS' COMPENSATION	XF	116	239		123	
29266400	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	34	0		-34	
29266400	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	9	19		10	

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2920 CHILD CARE FUND</b>								
<b><u>IN-HOME CARE FAM &amp; JUV.D COURT</u></b>								
29266400	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	1,897		1,897
<b><u>YOUTH &amp; FAMILY SUPPORT SERVICE</u></b>								
29266401	68300	INCREASE	REIMBURSEMENTS-STATE	RR	-118,602	-119,562	960	
29266401	71801	INCREASE	RETIREEES HEALTH INS-GENERAL GP	XF	5,595	6,555		960
<b><u>JUVENILE DRUG COURT</u></b>								
29266402	69901	INCREASE	TRANSFERS IN FROM GENERAL FUND	RT	-1,890	-6,415	4,525	
29266402	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	7,318	14,970		7,652
29266402	71500	INCREASE	SOCIAL SECURITY	XF	561	1,147		586
29266402	71600	DECREASE	HEALTH INSURANCE	XF	2,868	0		-2,868
29266402	71803	DECREASE	RETIREEE HEALTH CARE CONTRIBUT.	XF	640	0		-640
29266402	71700	DECREASE	LIFE INSURANCE	XF	14	0		-14
29266402	71800	DECREASE	RETIREMENT	XF	293	0		-293
29266402	72001	INCREASE	SIF ADMINISTRATION	XF	4	8		4
29266402	72100	INCREASE	WORKERS' COMPENSATION	XF	118	240		122
29266402	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	34	0		-34
29266402	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	10	20		10
29266402	81200	INCREASE	MEDICAL SERVICES	XL	1,977	2,877		700
29266402	88100	DECREASE	CONFERENCE FEES & EXPENSES	XL	1,000	300		-700
<b><u>INTENSIVE PROBATION</u></b>								
29266500	68300	INCREASE	REIMBURSEMENTS-STATE	RR	-206,990	-225,859	18,869	
29266500	69901	INCREASE	TRANSFERS IN FROM GENERAL FUND	RT	-233,971	-252,840	18,869	
29266500	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	244,248	258,884		14,636
29266500	71500	INCREASE	SOCIAL SECURITY	XF	19,247	20,366		1,119
29266500	71600	INCREASE	HEALTH INSURANCE	XF	79,022	84,757		5,735
29266500	71803	INCREASE	RETIREEE HEALTH CARE CONTRIBUT.	XF	17,609	18,887		1,278
29266500	71700	INCREASE	LIFE INSURANCE	XF	500	527		27
29266500	71800	INCREASE	RETIREMENT	XF	10,064	10,649		585
29266500	72001	INCREASE	SIF ADMINISTRATION	XF	129	136		7
29266500	72100	INCREASE	WORKERS' COMPENSATION	XF	4,028	4,262		234
29266500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,159	1,227		68
29266500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	329	348		19
29266500	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	30,970	45,000		14,030
<b><u>JUV.COMMUNITY BASED TREATMENT</u></b>								
29275104	68300	INCREASE	REIMBURSEMENTS-STATE	RR	-97,557	-99,170	1,613	
29275104	69901	INCREASE	TRANSFERS IN FROM GENERAL FUND	RT	-119,140	-120,750	1,610	
29275104	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	16,777	20,000		3,223



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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>2920 CHILD CARE FUND</b>								
<u>JUV.GENDER SPECIFIC SERVICES</u>								
29275105	68300	INCREASE	REIMBURSEMENTS-STATE	RR	-76,352	-78,731	2,379	
29275105	69901	INCREASE	TRANSFERS IN FROM GENERAL FUND	RT	-86,364	-88,742	2,378	
29275105	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	0	39		39
29275105	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	15,282	20,000		4,718
							<u>122,202</u>	<u>122,202</u>
Fund 2920								
<b>2930 VETERANS' RELIEF FUND</b>								
<u>VETERANS' RELIEF</u>								
29368900	40001	INCREASE	FUND BALANCE	RA	8,812	7,750	1,062	
29368900	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-274,768	-274,607	-261	
29368900	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-26,196	-27,705	1,509	
29368900	99920	INCREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	49,352	51,662		2,310
							<u>2,310</u>	<u>2,310</u>
Fund 2930								
<b>2970 HISTORICAL PRESERVATION FUND</b>								
<u>HISTORICAL PRESERVATION</u>								
29780300	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-261,527	-261,278	-249	
29780300	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-24,934	-26,370	1,436	
29780300	80200	INCREASE	CONTRACTUAL SERVICES	XL	333,363	334,550		1,187
							<u>1,187</u>	<u>1,187</u>
Fund 2970								
<b>5090 GOLF COURSE FUND</b>								
<u>PUBLIC GOLF COURSE</u>								
50975600	70500	DECREASE	TEMP.HELP, ON CALL, SEASONAL	XE	63,752	53,752		-10,000
50975600	71500	DECREASE	SOCIAL SECURITY	XF	12,893	12,128		-765
50975600	71601	INCREASE	RETIREES HEALTH INS-GENERAL GP	XF	11,441	12,974		1,533
50975600	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	-10,000	0		10,000
50975600	72001	DECREASE	SIF ADMINISTRATION	XF	87	83		-4
50975600	72100	DECREASE	WORKERS' COMPENSATION	XF	2,699	2,539		-160
50975600	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	222	209		-13
50975600	93600	INCREASE	GROUPS MAINTENANCE	XL	4,100	5,815		1,715
50975600	95600	DECREASE	INDIRECT COST EXPENSE	XL	27,412	23,480		-3,932
<u>PUBLIC GOLF COURSE-SNACK SHOP</u>								
50975601	92000	INCREASE	PUBLIC UTILITIES	XL	3,300	4,800		1,500
50975601	95600	DECREASE	INDIRECT COST EXPENSE	XL	788	787		-1
<u>PUBLIC GOLF COURSE-CLUB HOUSE</u>								
50975602	95600	DECREASE	INDIRECT COST EXPENSE	XL	48,847	45,474		-3,373
50975602	96800	INCREASE	DEPRECIATION AND DEPLETION	XL	0	3,500		3,500

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					Bgt req Exec: level-3	Bgt req Comm: level-4	Revenue changes Positive (Negative) IMPACT	Expenditure change (Positive) Negative IMPACT
<b>5120 MEDICAL CARE FACILITY FUND</b>								
<b>SOCIAL SERVICES-MED CARE FACIL</b>								
51267100	40002	INCREASE	UNRESTRICTED NET ASSETS	RA	-2,776,262	-2,807,389	131,137	
51267100	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-2,062,418	-2,060,451	-1,967	
51267100	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-196,628	-207,950	11,322	
51267100	43700	INCREASE	INDUSTRIAL FACILITY TAXES	RB	-9,674	-9,675	1	
51267100	60000	INCREASE	CHARGES FOR SERVICES	RL	-360,235	-395,670	35,435	
51267100	66400	INCREASE	INVESTMENT INTEREST/DIVIDENDS	RP	-54,955	-103,300	48,345	
51267100	66401	INCREASE	INTEREST INCOME - OTHER	RP	-2,210	-8,200	5,990	
51267100	68001	INCREASE	MEDICARE	RR	-2,250,535	-2,539,800	289,265	
51267100	68002	INCREASE	MEDICAID	RR	-10,695,400	-11,564,140	868,740	
51267100	68004	INCREASE	PRIVATE PAY	RR	-712,995	-770,700	57,705	
51267100	68007	DECREASE	MEDICAID-QUALITY ASSURANCE SUP	RR	-2,493,325	-2,121,500	-371,825	
51267100	69200	DECREASE	CLAIMS/SETTLEMENTS/JUDGEMENTS	RR	294,400	503,370	-208,970	
51267100	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	11,863,523	13,377,353		1,513,830
51267100	71500	INCREASE	SOCIAL SECURITY	XF	916,862	1,031,859		114,997
51267100	71600	INCREASE	HEALTH INSURANCE	XF	2,306,569	3,057,371		750,802
51267100	71601	DECREASE	RETIREEES HEALTH INS-GENERAL GP	XF	1,603,850	1,223,600		-380,250
51267100	71603	DECREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	-75,025	-1,253,795		-1,178,770
51267100	71700	INCREASE	LIFE INSURANCE	XF	18,107	18,410		303
51267100	71800	DECREASE	RETIREMENT	XF	241,639	239,121		-2,518
51267100	71900	INCREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	1,513	43,369		41,856
51267100	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	103,500	107,500		4,000
51267100	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	30,340	10,000		-20,340
51267100	72700	DECREASE	OFFICE SUPPLIES	XI	30,175	29,640		-535
51267100	72900	DECREASE	POSTAGE	XI	6,075	3,000		-3,075
51267100	73000	DECREASE	MAGAZINES AND PERIODICALS	XI	400	0		-400
51267100	74200	DECREASE	FOOD SUPPLIES	XI	438,935	404,095		-34,840
51267100	74800	DECREASE	KITCHEN SUPPLIES	XI	16,500	0		-16,500
51267100	76000	INCREASE	MEDICAL SUPPLIES	XI	282,050	344,000		61,950
51267100	77600	DECREASE	CUSTODIAL SUPPLIES	XI	80,000	75,000		-5,000
51267100	79900	INCREASE	OTHER SUPPLIES	XI	99,150	109,265		10,115
51267100	80100	DECREASE	PROFESSIONAL SERVICES	XL	266,825	194,830		-71,995
51267100	80200	INCREASE	CONTRACTUAL SERVICES	XL	4,000	5,310		1,310
51267100	81301	DECREASE	INTERNET/CABLE SERVICES	XL	74,275	63,060		-11,215
51267100	81700	INCREASE	LEGAL FEES	XL	45,500	56,200		10,700
51267100	81800	INCREASE	AUDIT FEES	XL	28,160	46,750		18,600
51267100	81900	INCREASE	CONSULTANTS	XL	500	14,300		13,800
51267100	82000	DECREASE	MEMBERSHIPS AND DUES	XL	20,780	20,665		-115
51267100	83500	DECREASE	HEALTH SERVICES	XL	416,625	310,925		-105,700
51267100	85200	INCREASE	TELEPHONE	XL	33,850	44,845		10,995
51267100	86100	DECREASE	CONFERENCE FEES & EXPENSES	XL	12,160	9,740		-2,420
51267100	86500	DECREASE	STATE TRAVEL MILEAGE	XL	4,095	3,495		-600
51267100	90000	INCREASE	PRINTING/PUBLISHING/ADVERTISI	XL	2,300	25,300		23,000
51267100	92000	INCREASE	PUBLIC UTILITIES	XL	380,000	435,745		55,745

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<b>5120 MEDICAL CARE FACILITY FUND</b>									
<b>SOCIAL SERVICES-MED CARE FACIL</b>									
51267100	93100	DECREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	76,480	69,280		-7,200	
51267100	93200	INCREASE	VEHICLE REPAIR & MAINTENANCE	XL	10,100	13,300		3,200	
51267100	93300	INCREASE	BLDG. REPAIR AND MAINTENANCE	XL	128,335	133,990		5,655	
51267100	93600	INCREASE	GROUNDS MAINTENANCE	XL	6,000	7,500		1,500	
51267100	95504	DECREASE	OTHER OPERATING EXPENSES	XL	1,362,730	1,280,823		-81,907	
51267100	95505	INCREASE	BAD DEBTS/WRITE OFFS	XL	42,000	45,000		3,000	
51267100	95509	INCREASE	PROVIDER TAX-QUALITY ASSUR SUP	XL	1,325,000	1,502,000		177,000	
51267100	95600	DECREASE	INDIRECT COST EXPENSE	XL	23,202	23,201		-1	
51267100	95700	DECREASE	DEFECTIVE/SPOILED MERCHANDISE	XL	15,600	5,600		-10,000	
51267100	96500	DECREASE	INSURANCE AND BONDS	XL	224,285	203,500		-20,785	
51267100	96720	INCREASE	BLDGS/BLDG ADD.& IMPROVE EXPEN	XL	-5,000	0		5,000	
51267100	96740	INCREASE	OFFICE EQUIP.& FURN. EXPENSE	XL	5,000	50,100		45,100	
51267100	96741	DECREASE	COMPUTER HARDWARE EXPENSE	XL	75,460	74,820		-640	
51267100	96800	DECREASE	DEPRECIATION AND DEPLETION	XL	1,750,000	1,710,000		-40,000	
<b>S.MILLAGE 2020 SOC.SERV.BMCF.</b>									
51267110	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-2,750,167	-2,747,543	-2,624		
51267110	41000	INCREASE	CURRENT PERSONAL PROPERTY TAX	RB	-262,197	-277,295	15,098		
							Fund 5120	<u>877,652</u>	<u>877,652</u>
<b>5160 100% TAX PAYMENT FUND (DTR)</b>									
<b>TREASURER</b>									
51625300	40002	INCREASE	UNRESTRICTED NET ASSETS	RA	104,589	93,575	11,014		
51625300	95600	INCREASE	INDIRECT COST EXPENSE	XL	7,974	18,988		9,014	
<b>100% TAX COLLECT.ADMINISTRATIO</b>									
51625301	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	500	1,500		1,000	
51625301	90000	INCREASE	PRINTING/PUBLISHING/ADVERTISI	XL	400	1,400		1,000	
							Fund 5160	<u>11,014</u>	<u>11,014</u>
<b>5180 DELQ PROP TAX FORECLOSURE FUND</b>									
<b>2020 DELQ TAX PROPERTY SALES</b>									
51825420	61400	INCREASE	PREFORFEITURE NOTICE MAIL COST	RL	-9,360	-9,596	235		
51825420	95600	INCREASE	INDIRECT COST EXPENSE	XL	4,577	4,817		40	
<b>2021 DELQ TX PROPERTY SALES</b>									
51825421	95600	INCREASE	INDIRECT COST EXPENSE	XL	22,349	22,544		195	
							Fund 5180	<u>235</u>	<u>235</u>
<b>5920 WATER AND SEWER FUND</b>									
<b>DEBT- BAY AREA WATER T. PLANT</b>									
59290500	66401	DECREASE	INTEREST INCOME - OTHER	RP	-1,890,222	-1,172,339	-717,883		

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<b>5920 WATER AND SEWER FUND</b>								
<b>DEBT- BAY AREA WATER T. PLANT</b>								
59290500	99500	DECREASE	INTEREST PAYMENT	XU	1,890,222	1,172,339		-717,883
						Fund 5920	<u>-717,883</u>	<u>-717,883</u>
<b>5950 COMMISSARY FUND</b>								
<b>CORRECTIONS DEPARTMENT / JAIL</b>								
59535100	95600	DECREASE	INDIRECT COST EXPENSE	XL	4,279	4,269		-10
59535100	95900	INCREASE	COST OF RESALE MERCHAND. SOLD	XL	240,221	240,231		10
<b>6771 SELF-INSURANCE FUND-HEALTHCARE</b>								
<b>SELF INSURANCE CLAIMS</b>								
67718720	83100	INCREASE	OTHER SERVICES AND CHARGES	XL	1,448	1,450		2
67718720	95600	DECREASE	INDIRECT COST EXPENSE	XL	5,178	5,176		-2
<b>7310 RETIREMENT SYSTEM FUND</b>								
<b>RETIREMENT BOARD</b>								
73127400	40004	INCREASE	NET ASSETS - RESERVES	RA	8,322,599	8,321,934	665	
73127400	95600	INCREASE	INDIRECT COST EXPENSE	XL	252,104	252,789		665
						Fund 7310	<u>665</u>	<u>665</u>
<b>7360 PUBLIC EMPLOYEE HEALTH CARE</b>								
<b>VOL.EMPLOYEE BENEF.ASSOC.BOARD</b>								
73627401	40004	DECREASE	NET ASSETS - RESERVES	RA	3,214,939	3,214,943	-4	
73627401	95600	DECREASE	INDIRECT COST EXPENSE	XL	4,781	4,777		-4
						Fund 7360	<u>-4</u>	<u>-4</u>

End of Report

PERSONNEL CHANGES FOR 2023 BUDGET

Department	Description	Amount of Dept. Request With w/Benefits	Amount In Exec. Budget w/Benefits	Amount In Comm. Budget With Benefits
Board of Commissioners	Add Temporary Help for training of the Board Coordinator position, \$5,000 wages before fringes, 10110100-70500 funding source is General Fund.	5,474	5,474	5,474
District Court	New one full time District Court Recorder/Judicial Secretary PC05 \$22.78 per hour, \$47,383 before fringe benefits, 10113600-70300 funding source General Fund.	78,843	78,843	78,843
Board of Commissioners	New Temporary Help for Board of Commissioners scanning project, \$161,700 wages before fringes, 10110100-70500 funding source is General Fund.	0	0	175,165
<b>SUBTOTAL GENERAL FUND</b>		<b>\$84,317</b>	<b>\$84,317</b>	<b>\$259,482</b>

Other Funds:

<b>SUBTOTAL OTHER FUNDS (MILLAGES / ENTERPRISES FUNDS)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)
- WHEREAS, Communities across the country are planning for electric vehicle (EV) charging availability and accessibility in advance of state and federal investments in alternative energy transportation; and
- WHEREAS, Planning for future use based on the current forecast for EV charging station/infrastructure needs and identifying the best locations for such infrastructure will be a key to competing for funding; and
- WHEREAS, The Infrastructure Investment and Jobs Act includes \$3 billion in competitive funding for place-based and corridor focused EV charging infrastructure through the US Department of Transportation. The State of Michigan will also be receiving \$110 million over the next 5 years through the National Electric Vehicle Infrastructure program. In addition to existing credits and incentives, the Build Back Better bill currently being advanced in the US Senate is expected to include additional funding for clean energy technologies; and An EV Charging plan would help Bay County access this funding,
- WHEREAS, By Partnering with the City of Bay City, the Bay County Area Transportation Study (BCATS) planning group, and Bay City Downtown Development Authority, an EV Charging plan would help Bay County access this funding, while also shaping future public and private projects where EV infrastructure is fully integrated into projects and support State and regional goals to improve the availability of charging stations as electric vehicles become more widespread; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners hereby appropriates up to \$40,000 in unallocated ARPA funding for a County-wide EV charging station feasibility study to be provided by Wade Trim; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Finance and Corporation review and approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

ARPA – EV Feasibility Study - \$40,000 – Wade Trim

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)

WHEREAS, Over the last six years, Bay County Animal Services & Adoption Center has undergone a myriad of improvements in the day-to-day operations of the center, one of which is accomplishing no-kill shelter status; and

WHEREAS, Across Michigan there is an increase in the request and intake of animals which requires increased volunteer needs, adoption events, fundraising, public outreach, and education in the community; and

WHEREAS, Additionally, on November 8, 2022, the voters approved a millage to renovate/add-on to the building or build a new center which requires a tremendous amount of research, planning and execution to ensure this is completed in the most efficient and cost-effective way; and

WHEREAS, Based on these factors and the current limited staffing, there is a need for a full time Animal Services Manager position; and

WHEREAS, A full-time position, with benefits as provided for within the BCAMPS labor agreement, (although union membership is voluntary), pays \$26.59 per hour progressing to \$28.92 per hour after four years (MB09). This position will be millage funded in 2023 with no additional general funds needed; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the new full time Animal Services Manager position (MB09) and authorizes posting and filling said position; Be It Further

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR AND COMMITTEE

Animal Services & Adoption Center - Full Time Animal Services Manager

MOVED BY COMM. JOHNSON
SUPPORTED BY COMM. COONAN

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Marie Fox, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Kaysey L. Radtke.

VOTE TOTALS:
ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)

WHEREAS, Since the 1980s, the Health Department has employed several Nurse Practitioners at the Bay Community Health Clinic and within the Bay County Health Department as Independent Contractors; and

WHEREAS, Nurse Practitioner services are necessary so that services (Personal Health Services, HIV/STI, Family Planning) can be continued without interruption; and

WHEREAS, Several contracts are set to expire and must be renewed so that services can be continued at the clinics; and

WHEREAS, The Independent Contractor Agreement with Tammy J. Hill is expiring and Dr. Hill has informed the Health Department that she will be limiting her duties and, as a result, it is prudent to obtain the services of an additional Nurse Practitioner to cover necessary services; and

WHEREAS, There are no economic considerations, as funding for Nurse Practitioner services has already been budgeted via grant agreements and through anticipated revenues, and can be utilized to pay all fees associated with the Independent Contractor Agreement(s); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Independent Contractor Agreement with Tammy J. Hill, DNP.; Be It Further

RESOLVED That given the limited duties of Tammy J. Hill, DNP, authorization is granted to obtain the services of an additional Nurse Practitioner to cover necessary services on a timely basis; Be It Further

RESOLVED That, in an effort not to disrupt Nurse Practitioner services, upcoming renewal Independent Contractor Agreements with existing Nurse Practitioners are approved and the Chairman of the Board to execute said Agreements and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR AND COMMITTEE

Health Dept - Renewal Agreements with Nurse Practitioners – Tammy J. Hill, DNP/Additional Nurse Practitioner  
 MOVED BY COMM. JOHNSON  
 SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)

WHEREAS, The Board of Commissioners adopted the Bay County FOIA Procedures and Guidelines on June 9, 2015, pursuant to Board Resolution 2015-135; and

WHEREAS Bay County has maintained a policy of providing public records subject to disclosure under the Michigan Freedom of Information Act (FOIA), Public Act 422 of 1976 ("the Act"), to individuals requesting such records; and

WHEREAS, FOIA requires public bodies to establish procedures and guidelines to implement the fee requirements and provide a public summary of the procedures and guidelines explaining how to submit written requests for public records, deposit requirements, fee calculations, and avenues to appeal fees or record denials; and

WHEREAS, Since the adoption of the County's policy, the Michigan legislature has enacted numerous amendments to the FOIA; and

WHEREAS, Following a departmental review of the changes in the statute, proposed revisions were made to the County's policy to conform with the recent amendments; and

WHEREAS, There is no financial impact resulting from incorporating changes to the Act; Therefore, Be It RESOLVED That the Bay County Board of Commissioners, effective immediately, adopts and amends the Bay County FOIA Procedures & Guidelines (attached), and authorizes the FOIA Coordinator to facilitate the legal review and processing of requests for public records made pursuant to the Michigan FOIA statute provided such modifications are consistent with State law.

JAYME A. JOHNSON, CHAIR AND COMMITTEE

Corporation Counsel – Amendments to FOIA Procedures and Guidelines - 2022

MOVED BY COMM. JOHNSON SUPPORTED BY COMM. FOX

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Marie Fox, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Kaysey L. Radtke.

VOTE TOTALS:

ROLL CALL: YEAS NAYS EXCUSED VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN AMENDED CORRECTED REFERRED NO ACTION TAKEN



## Bay County FOIA Procedures and Guidelines

### Preamble: Statement of Principles

It is the policy of Bay County that all persons, except those incarcerated, consistent with the Michigan Freedom of Information Act (FOIA), are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and employees. The people shall be informed so that they fully participate in the democratic process.

The County's policy with respect to FOIA requests is to comply with State law in all respects and to respond to FOIA requests in a consistent, fair, and even-handed manner regardless of who makes such a request.

The County acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request. The County acknowledges that sometimes it is necessary to invoke the exemptions identified under FOIA to ensure the effective operation of government and to protect the privacy of individuals.

Bay County will protect the public's interest in disclosure while balancing the requirement to withhold or redact portions of certain records. The County's policy is to disclose public records consistent with and in compliance with State law.

The County Board of Commissioners has established the following written procedures and guidelines to implement the FOIA and will create a written public summary of the specific procedures and guidelines relevant to the general public regarding how to submit written requests to the public body and explain how to understand a public body's written responses, deposit requirements, fee calculations, and avenues for challenge and appeal. The written public summary will be written in a manner to be easily understood by the general public.

### Section 1: General Policies

The County Board of Commissioners, acting pursuant to the mandate of MCL 15.236, designates the County Executive as the FOIA Coordinator. He or she is authorized to designate other County staff to act on his or her behalf to accept and process written requests for the County's public records and approve denials.

If a request for a public record is received electronically, the request is deemed to have been received on the following business day. If a request is sent by email and delivered to a County spam or junk-mail folder, the request is not deemed received until one day after the FOIA Coordinator first becomes aware of the request. The FOIA Coordinator shall note in the FOIA log the date the FOIA Coordinator became aware of the request.

The FOIA Coordinator or his/her designee(s) shall review County spam and junk-mail folders on a regular basis, which shall be not less than once per month. The FOIA Coordinator shall work with County Information Technology staff to develop administrative rules for handling spam and junk mail so as to protect County systems from computer attacks that may be embedded in an electronic FOIA request.

The FOIA Coordinator may, at his or her discretion, implement administrative rules, consistent with State law and these Procedures and Guidelines to administer the acceptance and processing of FOIA requests.

The County is not obligated to create a new public record or make a compilation or summary of information which does not already exist. Neither the FOIA Coordinator nor other County staff is obligated to provide answers to questions contained in requests for public records or regarding the content of the records themselves.

The FOIA Coordinator shall keep a copy of all written requests for public records received by the County on file for a period of at least one year.

The County will make this Procedures and Guidelines document and the Written Public Summary publicly available without charge. If it does not, the County cannot require deposits or charge fees otherwise permitted under the FOIA until it is in compliance.

This Procedures and Guidelines document and the County's Written Public Summary will be maintained on the County's website at: [www.baycounty-mi.gov](http://www.baycounty-mi.gov) and a link to those documents may be provided in lieu of providing paper copies of those documents.

## **Section 2: Requesting a Public Record**

No specific form to submit a request for a public record is required. However, the FOIA Coordinator may make available a FOIA Request Form for use by the public.

Requests to inspect or obtain copies of public records prepared, owned, used, possessed or retained by the County may be submitted on the County's FOIA Request Form, in any other form of writing (letter, email, online portal, etc.), or by verbal request to the FOIA Coordinator or his/her designee.

A request must sufficiently describe a public record so as to enable County personnel to identify and find the requested public record.

Written requests for public records may be submitted in person or by mail to any County office. Requests may also be submitted electronically by email and via the County's online portal. Upon their receipt, requests for public records shall be promptly forwarded within one business day to the FOIA Coordinator for processing.

A person may request that public records be provided on non-paper physical media, emailed or otherwise provided to him or her in digital form in lieu of paper copies. The County will comply with the request only if it possesses the necessary technological capability to provide records in the requested non-paper physical media format.

A person may subscribe to future issues of public records that are created, issued or disseminated by Bay County on a regular basis. A subscription is valid for up to 6 months and may be renewed by the subscriber.

A person serving a sentence of imprisonment in a local, state or federal correctional facility is not entitled to submit a request for a public record. The FOIA Coordinator will deny all such requests.

Unless the person can prove they qualify for an indigence request, ALL requests for records MUST include the following information, no matter what format is used to submit the request:

1. Complete name of the person making the request
2. Address of the person making the request
3. Valid telephone number or email address of the person making the request

## **Section 3: Processing a Request**

Unless otherwise agreed to in writing by the person making the request, the County will issue a response within 5 business days of receipt of a FOIA request. If a request is received by electronically, the request is deemed to have been received on the following business day.

The County will respond to a request in one of the following ways:

- Grant the request.
- Issue a written notice denying the request.
- Grant the request in part and issue a written notice denying in part the request.

- Issue a notice indicating that due to the nature of the request the County needs an additional 10 business days to respond for a total of no more than 15 business days. Only one such extension is permitted.
- Issue a written notice indicating that the public record requested is available at no charge on the County's website.

***When a request is granted:***

If the request is granted, or granted in part, the FOIA Coordinator will require that payment be made in full for the allowable fees associated with responding to the request before the public record is made available.

The FOIA Coordinator shall provide a detailed itemization of the allowable costs incurred to process the request to the person making the request.

A copy of these Procedures and Guidelines and the Written Public Summary will be provided to the requestor free of charge with the response to a written request for public records, provided however, because these Procedures and Guidelines and the Written Public Summary are maintained on the County's website at: [www.baycounty-mi.gov](http://www.baycounty-mi.gov), a link to the Procedures and Guidelines and the Written Public Summary may be provided in lieu of providing paper copies of those documents.

If the cost of processing a FOIA request is \$50 or less, the requestor will be notified of the amount due and where the documents can be obtained.

If the cost of processing a FOIA request is expected to exceed \$50 based on a good-faith calculation, or if the requestor has not paid in full for a previously granted request, the County may require a good-faith deposit pursuant to Section 4 of this policy before processing the request.

In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the County to process the request and also provide a best efforts estimate of the time frame it will take the County to provide the records to the requestor. The best efforts estimate shall be nonbinding on the County, but will be made in good faith and will strive to be reasonably accurate, given the nature of the request in the particular instance, so as to provide the requested records in a manner based on the public policy expressed by Section 1 of the FOIA.

***When a request is denied or denied in part:***

If the request is denied or denied in part, the FOIA Coordinator will issue a Notice of Denial which shall provide in the applicable circumstance:

- An explanation as to why a requested public record is exempt from disclosure; or
- A certificate that the requested record does not exist under the name or description provided by the requestor, or another name reasonably known by the County; or
- An explanation or description of the public record or information within a public record that is separated or deleted from the public record; and
- An explanation of the person's right to submit an appeal of the denial to either the office of the County Executive or seek judicial review in the Bay County Circuit Court; and
- An explanation of the right to receive attorneys' fees, costs, and disbursements as well actual or compensatory damages, and punitive damages of \$1,000, should the requestor prevail in Circuit Court.
- The Notice of Denial shall be signed by the FOIA Coordinator or his/her designee.

If a request does not sufficiently describe a public record, the FOIA Coordinator may, in lieu of issuing a Notice of Denial indicating that the request is deficient, seek clarification or amendment of the request by the person making the request. Any clarification or amendment will be considered a new request subject to the timelines described in this Section.

***Requests to inspect public records:***

The County shall provide reasonable facilities and opportunities for persons to examine and inspect public records during normal business hours. The public does not have unlimited access to County offices or facilities, and a person may be required to inspect records at a specified county location or table, and in view of County personnel.

Prior to record examination, records must be retrieved, reviewed and exempt material must be sorted from nonexempt material.

In coordination with the official responsible for the records, the FOIA Coordinator will determine on a case-by-case basis when the County will provide copies of original records, to allow for blacking out exempt information, to protect old or delicate original records, or

because the original record is a digital file or database not available for public inspection. A fee may be charged for copies made to enable public inspection in accordance with Section 5 of this policy.

A person cannot remove books, records or files from the place the County has provided for the inspection.

The FOIA Coordinator is authorized to promulgate rules regulating the manner in which records may be viewed so as to protect County records from loss, alteration, mutilation or destruction and to prevent excessive interference with normal County operations.

***Requests for certified copies:***

The FOIA Coordinator shall, upon written request, furnish a certified copy of a public record at no additional cost to the person requesting the public record.

#### **Section 4: Fee Deposits**

If the fee estimate is expected to exceed \$50.00 based on a good-faith calculation, the requestor may be asked to provide a deposit not exceeding one-half of the total estimated fee.

If a required deposit is not received by the County within 45 days from receipt of the requesting person of the notice that a deposit is required, and no appeal of the deposit amount has been filed, the request shall be considered abandoned and the County shall be no longer required to fulfill the request. Notice of a deposit requirement is considered received 3 days after it is sent, regardless of the means of transmission. Notice of a deposit requirement will include the date by which the deposit must be received, which date will be 48 days after the date the notice was sent.

If a request for public records is from a person who has not paid the County in full for copies of public records made in fulfillment of a previously granted written request, the FOIA Coordinator will require a deposit of 100% of the estimated processing fee before beginning to search for a public record for any subsequent written request by that person when all of the following conditions exist:

- The final fee for the prior written request is not more than 105% of the estimated fee;
- The public records made available contained the information sought in the prior written request and remain in the County's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the County to provide the records;
- Ninety (90) days have passed since the FOIA Coordinator notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the County; and
- The FOIA Coordinator has calculated a detailed itemization that is the basis for the current written request's increased estimated fee deposit.

The FOIA Coordinator will not require an increased estimated fee deposit if any of the following apply:

- The person making the request is able to show proof of prior payment in full to the County;
- The County is subsequently paid in full for the applicable prior written request; or
- Three hundred sixty-five (365) days have passed since the person made the request for which full payment was not remitted to the County.

#### **Section 5: Calculation of Fees**

A fee may be charged for the labor cost of copying/duplication.

A fee will *not* be charged for the labor cost of search, examination, review and the deletion and separation of exempt from nonexempt information *unless* failure to charge a fee would result in unreasonably high costs to the County because of the nature of the request in the particular instance, and the County specifically identifies the nature of the unreasonably high costs.

Costs for the search, examination review, and deletion and separation of exempt from non-exempt information are "unreasonably high" when they are excessive and beyond the normal or usual amount for those services (Attorney General Opinion 7083 of 2001)

compared to the costs of the County's usual FOIA requests, not compared to the County's operating budget. (*Bloch v. Davison Community Schools*, Michigan Court of Appeals, Unpublished, April 26, 2011)

The following factors shall be used to determine an unreasonably high cost to the County:

- Volume of the public record requested;
- Amount of time spent to search for, examine, review and separate exempt from non-exempt information in the record requested;
- Whether the public records are from more than one County department or whether various County offices are necessary to respond to the request;
- The available staffing to respond to the request; and
- Any other similar factors identified by the FOIA Coordinator in responding to the particular request.

The Michigan FOIA statute permits the County to charge for the following costs associated with processing a request:

- Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet;
- Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the County;
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure, when failure to charge a fee will result in unreasonably high costs to the County;
- The cost of copying or duplication, not including labor, of paper copies of public records. This may include the cost for copies of records already on the County's website if you ask for the County to make copies;
- The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include the cost for copies of records already on the County's website if you ask for the County to make copies; and
- The cost to mail or send a public record to a requestor.

Labor costs will be calculated based on the following requirements:

- All labor costs will be estimated and charged in 15-minute increments, with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge;
- Labor costs will be charged at the hourly wage of the lowest-paid County employee capable of doing the work in the specific fee category, regardless of who actually performs work;
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits;
- The County may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits;
- Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost;
- Contracted labor costs will be charged at the hourly rate of 6 times the state minimum hourly wage.

The cost to provide records on non-paper physical media when so requested will be based on the following requirements:

- Computer disks, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media;
- This cost will only be assessed if the County has the technological capability necessary to provide the public record in the requested non-paper physical media format; and
- The County will procure any non-paper media and will not accept media from the requestor in order to ensure the integrity of the County's technology infrastructure.

The cost to provide paper copies of records will be based on the following requirements:

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper. Copies for non-standard-sized sheets of paper will reflect the actual cost of reproduction.
- The County will provide records using double-sided printing if it is cost-saving and available.

The cost to mail records to a requestor will be based on the following requirements:

- The actual cost to mail public records using a reasonably economical and justified means.
- The County may charge for the least expensive form of postal delivery confirmation.
- No cost will be made for expedited shipping or insurance unless specified by the requestor.

If the FOIA Coordinator does not respond to a written request in a timely manner, the County must:

- Reduce the labor costs by 5% for each day the County exceeds the time permitted under FOIA up to a 50% maximum reduction, if *any* of the following applies:
  - The County's late response was willful and intentional;
  - The written request conveyed a request for information within the first 250 words of the body of a letter facsimile, email or email attachment; or
  - The written request included the words, characters, or abbreviations for "freedom of information," "information," "FOIA," "copy" or a recognizable misspelling of such, or legal code reference to MCL 15. 231, et seq. or 1976 Public Act 442 on the front of an envelope or in the subject line of an email, letter or facsimile cover page.
- Fully note the charge reduction in the Detailed Itemization of Costs Form.

#### **Section 6: Waiver of Fees**

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public. The County Board of Commissioners may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

#### **Section 7: Discounted Fees**

##### ***Indigence***

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request if the person requesting a public record submits an affidavit stating that they are:

- Indigent and receiving specific public assistance, or
- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence.

An individual is not eligible to receive the waiver if:

- The requestor has previously received discounted copies of public records from the County twice during the calendar year; or
- The requestor requests information in connection with other persons who are offering or providing payment to make the request.

An affidavit is a sworn statement. The FOIA Coordinator will make a Affidavit of Indigency Form available for use by the public.

##### ***Nonprofit organization advocating for developmentally disabled or mentally ill individuals***

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request from:

- A nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal developmental disabilities assistance and bill of rights act of 2000, Public Law 106-402, and the protection and advocacy for individuals with mental illness act, Public Law 99-319, or their successors, if the request meets all of the following requirements:
  - Is made directly on behalf of the organization or its clients;
  - Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the mental health code, 1974 PA 258, MCL 330.1931; and
  - Is accompanied by documentation of its designation by the state, if requested by the County.

### **Section 8: Appeal of a Denial of a Public Record**

When a requestor believes that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may file an appeal of the denial with the Office of the County Executive.

The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons the requestor is seeking a reversal of the denial. The County FOIA Appeal Form (To Appeal a Denial of Records), may be used.

Within 10 business days of receiving the appeal, the County Executive or his/her designee will respond in writing by:

- Reversing the disclosure denial;
- Upholding the disclosure denial; or
- Reversing the disclosure denial in part and upholding the disclosure denial in part; or
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the County Executive shall respond to the written appeal. The County Executive shall not issue more than 1 notice of extension for a particular written appeal.

If the County Executive fails to respond to a written appeal, or if the County Executive upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action in Circuit Court.

Whether or not a requestor submitted an appeal of a denial to the County Executive, he or she may file a civil action in Bay County Circuit Court within 180 days after the County's final determination to deny the request.

If a court determines a public record is not exempt from disclosure, it shall order the County to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Failure to comply with an order of the court may be punished as contempt of court.

If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in such an action, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or County prevails in part, the court may, at its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

If the court determines that the County has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the County to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

### **Section 9: Appeal of an Excessive FOIA Processing Fee**

"Fee" means the total fee or any component of the total fee calculated under section 4 of the FOIA, including any deposit.

If a requestor believes that the fee charged by the County to process a FOIA request exceeds the amount permitted by state law or under this policy, he or she must submit a written appeal for a fee reduction to the Office of the County Executive.

The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted. The County FOIA Appeal Form (To Appeal an Excess Fee) may be used.

Within 10 business days after receiving the appeal, the County Executive or his/her designee will respond in writing by:

- Waiving the fee;
- Reducing the fee and issuing a written determination indicating the specific basis that supports the remaining fee;
- Upholding the fee and issuing a written determination indicating the specific basis that supports the required fee; or



- Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the County Executive will respond to the written appeal. The County Executive shall not issue more than 1 notice of extension for a particular written appeal.

Where the County Executive reduces or upholds the fee, the determination must include a certification from the County Board of Commissioners that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available procedures and guidelines and Section 4 of the FOIA.

Within 45 days after receiving notice of the County Executive's determination of an appeal, the requesting person may commence a civil action in Bay County Circuit Court for a fee reduction.

If a civil action is commenced against the County for an excess fee, the County is not obligated to complete the processing of the written request for the public record at issue until the court resolves the fee dispute.

An action shall not be filed in circuit court unless *one* of the following applies:

- The County does not provide for appeals of fees;
- The County Executive failed to respond to a written appeal as required; or
- The County Executive issued a determination to a written appeal.

If a court determines that the County required a fee that exceeds the amount permitted under its publicly available procedures and guidelines or Section 4 of the FOIA, the court shall reduce the fee to a permissible amount. Failure to comply with an order of the court may be punished as contempt of court.

If the requesting person prevails in court by receiving a reduction of 50% or more of the total fee, the court may, at its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages.

If the court determines that the County has arbitrarily and capriciously violated the FOIA by charging an excessive fee, the court shall order the County to pay a civil fine of \$500.00, which shall be deposited in the general fund of the state treasury. The court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

### **Section 10: Conflict with Prior FOIA Policies and Procedures; Effective Date**

To the extent that these Procedures and Guidelines conflict with previous FOIA policies promulgated by the County Board of Commissioners these Procedures and Guidelines are controlling.

To the extent that any provision of these Procedures and Guidelines or any administrative rule promulgated by the FOIA Coordinator pertaining to the release of public records is found to conflict with any State statute, the applicable statute shall control. The FOIA Coordinator is authorized to adopt such administrative rules as he or she may deem necessary, to facilitate the legal review and processing of requests for public records made pursuant to Michigan's FOIA statute, provided that such modifications and rules are consistent with State law.

These FOIA Policies and Guidelines become effective July 1, 2015, pursuant to Bay County Board of Commissioners' Resolution #2015-135. The FOIA Policies and Guidelines were amended on \_\_\_\_\_, pursuant to Resolution #2022-\_\_\_\_\_.

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)  
 WHEREAS, Property and liability insurance and risk management services have been provided through Bay County's membership in the Michigan Municipal Risk Management Authority (MMRMA) for several years; and  
 WHEREAS, Bay County administration and other departments in Bay County's government have been very satisfied with the coverage and services provided by MMRMA; and  
 WHEREAS, Bay County has been the recipient of many beneficial grants through the Risk Avoidance Program (RAP) Grant program sponsored by MMRMA - since 2004 Bay County has received \$88,851 in grant funding from MMRMA; and  
 WHEREAS, Renewal exposure application materials were completed by Administrative Services and Corporation Counsel, and submitted to MMRMA for evaluation and computation of Bay County's premium for 2023; and  
 WHEREAS, Bay County's claim and loss history and proactive risk management measures have kept the 2023 increase relatively low and the figure for 2023 reflects an approximate 2.27% increase from 2022 (\$599,492) for a total of \$613,108, which includes the requested contribution to the County's loss fund deposit of \$50,000; and  
 WHEREAS, This slight increase over the past year's rate is due in large part to an increase in fleet vehicle exposures (vehicle count and value). Additionally, there are a number of open claims against the County as a result of the changes to the General Property Tax Act ("GPTA") surrounding tax foreclosures and surplus proceeds claims. This is due to no fault or wrongdoing by the County, but rather due to a Michigan Supreme Court Ruling invalidating a portion of the GPTA which is outside of the County's control; and  
 WHEREAS, For 2023, MMRMA will award Bay County a Net Asset Distribution (NAD) of \$486,918, Bay County's largest NAD amount to date; and  
 WHEREAS, This award is based on investment income, member longevity, proactive risk management measures, and loss history; and  
 WHEREAS, Since 2006, Bay County has received \$3,412,770 in Net Asset Distribution disbursements from MMRMA; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves renewal of property and liability insurance for the period of 1/1/2023 through 12/31/2023 with Michigan Municipal Risk Management Authority and extends the right for MMRMA to provide a quote to Bay County for the next two (2) years; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute the Coverage Document and all related renewal documents on behalf of Bay County following review and approval by Corporation Counsel; Be It Further  
 RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
 AND COMMITTEE

Corporation Counsel - MMRMA Renewal 2023

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. KRYGLER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGLER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

- a. 9-1-1 Central Dispatch: Dispatcher (full time; \$17.80/hr. entry)
- b. Department of Criminal Defense: Legal Secretary (full time; 16.78/hr. entry)
- c. Mosquito Control: Supervisor (full time; 21.14/hr. entry)

II. New Position (Grant Funded)

- a. Department on Aging: Respite Care Worker (part time; \$12.02/hr. entry)

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Vacancies – December

MOVED BY COMM. JOHNSON  
SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)

WHEREAS, The BCAMPS collective bargaining agreement provides an opportunity for the union to present reclassification requests on behalf of the membership should the employee make a request for consideration; and

WHEREAS, If the position qualifies under the criteria of the collective bargaining agreement and the Bay County compensation program, the recommendations are brought to the committee for approval and recommendation to the full board; and

WHEREAS, All Department Directors with the exception of the Directors of the Department of Criminal Defense/MIDC, Corporation Counsel and Public Defender are classified on the MN scale. In order to create consistency among Department Directors, those Department Directors should also be classified on the MN scale at the closest available pay scale; and

WHEREAS, Any reclassifications that are approved are effective January 1 of the following year; and

WHEREAS, The following reclassifications that are being recommended:

- 1) Recreation Manager: MB08 TO MB09
- 2) Gypsy Moth Coordinator: PB06 TO PB07
- 3) Criminal Defense/MIDC Director: PN12 to MN 16
- 3) Corporation Counsel: PN12 to MN 16
- 4) Public Defender: PN11 to MN 15

RESOLVED That the Bay County Board of Commissioners approves the recommended reclassifications (referenced above) as provided for in the collective bargaining agreements; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Personnel – Reclassifications – Recreation Manager MB09 /Gypsy Moth Coordinator PB07/Criminal Defense/MIDC Director MN 16/Corporation Counsel - MN 16/Public Defender MN 15

MOVED BY COMM. JOHNSON  
SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_  
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)  
 WHEREAS, On September 6, 2022, the Bay County Sheriff received written notification that the Teamsters Local 214 disavowed and relinquished any further representation of the Preliminary Breathalyzer Test (PBT) Officers bargaining unit effective immediately; and  
 WHEREAS, The Bay County Sheriff's Office currently employs four part time PBT Officers who were included in that bargaining unit and, as a result of the Teamsters Local 214 action, will now be considered non-represented employees and covered under the provisions of the Bay County Personnel Policy; and  
 WHEREAS, Currently employed PBT Officers receive fringe benefits afforded to them under the collective bargaining agreement that expires on December 31, 2022; and  
 WHEREAS, Retention of the following pay scale for the currently employed PBT Officers is recommended:  
 Hire: \$17.09 per hour, 1 Year \$18.45, 2 Year \$19.83, 3 Year \$21.19, 4 Year \$22.58 and 5 Year \$23.94.  
 WHEREAS, If the Sheriff determines a need to rehire a PBT officer in the future, new hire benefits would be provided for under the Personnel Policy at a pay rate to be determined at that time; and  
 WHEREAS, Wages above are within the conditions set forth by the Board of Commissioners for collective bargaining in 2022 and will become effective upon full Board approval; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners approves the recommendation allowing four (4) currently employed Preliminary Breathalyzer Test (PBT) Officers to retain fringe benefits as provided at hire under the collective bargaining agreement and retention of the wages as referenced above; Be It Further  
 RESOLVED If the Sheriff determines a need to rehire a PBT officer in the future, new hire benefits would be provided for under the Personnel Policy at a pay rate to be determined at that time; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR  
 AND COMMITTEE

Personnel - Preliminary Breathalyzer Test (PBT) Officers retainment of fringe benefits and wages

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
 VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-      
 AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (12/6/2022)

WHEREAS, Over the last six years, Bay County Animal Services & Adoption Center has undergone a myriad of improvements in the day-to-day operations of the center, one of which is accomplishing no-kill shelter status; and

WHEREAS, Across Michigan there is an increase in the requests and intake of animals which requires increased volunteer needs, adoption events, fundraising, public outreach, and education in the community; and

WHEREAS, Animal Services & Adoption Center is open six days per week and receives between 50-150 calls per day; office staff is required to perform receptionist duties including answering phones, dispatching officers, setting up and greeting onsite visits, processing orders and vouchers in the County's financial system amongst various other clerical duties; and

WHEREAS, The increase in severe abuse and neglect cases has increased the workload of the ACO's which decreases their ability to assist in the office; and

WHEREAS, Additionally, the high number of severe abuse and neglect cases increases paperwork and appointments that are setup by the office staff and, in order to provide appropriate services and response times to constituent calls and concerns, it is necessary to change the current office staffing model from one full time and one part time clerk to two full time clerks; and

WHEREAS, A full-time position, with benefits as provided for within the USW labor agreement (although union membership is voluntary), pays \$15.28 per hour progressing to \$18.06 per hour. This position will be millage funded in 2023 with no additional general funds needed; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the new full time Typist Clerk III position for the Animal Services & Adoption Center and authorizes posting and filling said position; Be It Further

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60-day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR  
AND COMMITTEE

Personnel/Animal Services - Full Time Typist Clerk III

MOVED BY COMM. JOHNSON

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (12/13/22)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

1. Employment Status Report – NOVEMBER 2022

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

County Executive – Status Reports

MOVED BY COMM. BEGICK  
SUPPORTED BY COMM. FOX

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (12/13/2022)

WHEREAS, The Bay County Board of Commissioners and the Bay County Executive wish to take this opportunity to honor the BAY COUNTY PONY ALL- STARS TEAM on capturing the PONY North Zone Championship after winning the Pony League North Zone Tournament and representing Bay County at the Pony League World Series in Washington, Pennsylvania; and

WHEREAS, The BAY COUNTY PONY LEAGUE ALL-STARS defeated Eastern Illinois in the Zone Championship by a score of 11-2 much to the delight of their family and friends; and

WHEREAS, The BAY COUNTY PONY LEAGUE ALL-STARS traveled to Washington, Pennsylvania to face off against 7 other Championship Teams in the Pony League World Series; and

WHEREAS, The BAY COUNTY PONY LEAGUE ALL-STARS managed to beat the Puerto Rico All-Stars; a feat that had never been accomplished by a Bay County Team. The team bowed out of the tournament with a 5<sup>th</sup> place finish and a whole lot of memories and stories of their run to greatness; and

WHEREAS, Throughout their entire season the BAY COUNTY PONY ALL- STARS TEAM garnered impressive victories, finishing as one of the top 5 teams in the world, which was the result of hard work, team spirit and focus on a goal they knew was achievable; and

WHEREAS, Manager Craig Revette and Coaches Tom Debo and Adam Kanuszewski instilled in their team a sense of fair play and commitment to strive to be the best they could be, and they succeeded; and

WHEREAS, Team members Jackson Andreski, Ryan Brey, Benjamin Briggs, Drew Goik, Jeffrey Hartman, Jaxon Jenkins, Dawson Lavender, Charlie Maze, Brody O'Loughlin, Grant Reder, Aiden Revette, Aiden Richard, Andrew Shufelt, Brady Vrabie and Jack Wetters with great integrity and sportsmanship, honored themselves, their coaches, their families and this community with the PONY North Zone Championship; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners and Bay County Executive extend to the BAY COUNTY PONY ALL- STARS TEAM and their coaches congratulations for their fine record and their history making Championship Title and offer best wishes for all future endeavors.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

2022 Bay County Pony All-Stars Team

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN- XX  
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/6/2022)

RESOLVED By the Bay County Board of Commissioners that the 2022 Hampton Township Assessment Roll, as submitted by the Bay County Drain Commissioner (summary attached) and on file in the Bay County Clerk's Office, is hereby adopted.

MARIE FOX; CHAIR  
AND COMMITTEE

Drain - 2022 Assessment Roll – Hampton Township

MOVED BY COMM. BEGICK

SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

## BAY COUNTY DRAIN COMMISSIONER

MICHAEL RIVARD  
rivardm@baycounty.net

515 CENTER AVENUE, SUITE 601  
BAY CITY, MICHIGAN 48708-5127  
drainoffice@baycounty.net

PHONE (989) 895-4290  
FAX (989) 895-4292  
TDD (989) 895-4049  
(HEARING IMPAIRED)

December 9, 2022

Tom Herek, Chairman  
Bay County Board of Commissioners  
Bay County Building  
Bay City, Michigan 48708

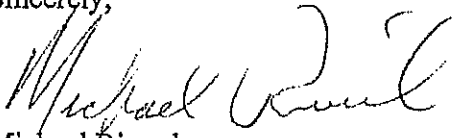
Re: 2022 Hampton Township Chapter 20 Assessment Roll

Dear Mr. Herek:

Enclosed herewith please find the Assessment Roll for Hampton Township Chapter 2022 which must be adopted by the Board of Commissioners.

If you should have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,



Michael Rivard  
Bay County Drain Commissioner

Enclosures

# DRAIN SPECIAL ASSESSMENT ROLL

## HAMPTON TOWNSHIP OPERATION AND MAINTENANCE

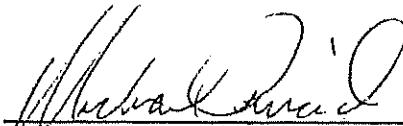
Hampton Township(s), County of Bay, State of Michigan

YEAR 1 OF 1

<u>Municipality</u>	<u>Assessment</u>	<u>Totals</u>
Hampton Twp @ Large Total Assessment	<u>\$327,500.00</u>	<u>\$327,500.00</u>
Total to be collected in 2022		<u>\$327,500.00</u>

I hereby certify that the above and foregoing is the "Special Assessment Roll" for the Hampton Township Drain Drainage District for the Township(s) of Hampton, County of Bay, State of Michigan, and that I have entered therein a correct description of all tracts, parcels, and subdivisions of land benefited by said drain as provide by law, and that I have placed opposite each description the amount of the percent theretofore determined by me, also the amount of the percent apportioned by said Michael Rivard to said Bay County At Large.

Given under my hand, this 9th day of December, A.D., 2022.



\_\_\_\_\_  
Michael Rivard  
Bay County Drain Commissioner

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 13, 2022

RESOLUTION

- BY: BAY COUNTY BOARD OF COMMISSIONERS (12/13/2022)
- RESOLVED That the Bay County Board of Commissioners, pursuant to Act 139, concurs with the appointment of Michael Huber as Chief Defense Attorney in the Public Defender's office effective upon the retirement of Bruce Mannikko and a mutually agreed upon date prior to Mr. Mannikko's retirement; Be It Further
- RESOLVED That Michael Huber will be hired at the two-year pay rate (\$90,958.40) during the time he is in training and will be compensated at the three-year pay rate (\$95,118.40) upon Mr. Mannikko's retirement; Be it Further
- RESOLVED That the Chairman of the Board is authorized to sign any required documents related to this appointment following Corporation Counsel review and approval; Be it Finally
- RESOLVED That budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR  
AND COMMITTEE

County Executive- Appointment of Michael Huber as Chief Defense Attorney in the Public Defender's office

MOVED BY COMM. BEGICK  
SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	X			KIM J. COONAN	X			JAYME A. JOHNSON	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0  
VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN-      
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. KRYGIER

MOTION NO.: 110

TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS REGULAR SESSION BOARD MEETING NOVEMBER 15, 2022; AS PRESENTED.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. BEGICK

MOTION NO.: 111

TO APPROVE AN ADDITION TO THE AGENDA TO INCLUDE RES. 2022-282, WHICH WAS A LATE ADDITION, FROM THE COUNTY EXECUTIVE TO APPOINT MICHAEL HUBER AS CHIEF DEFENSE ATTORNEY IN THE PUBLIC DEFENDER'S OFFICE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

**VOICE:** XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

**DISPOSITION:** ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. RADTKE

MOTION NO.: 112

TO APPROVE AN ADJUSTMENT TO INCLUDE ADDITIONAL RECLASSIFICATIONS ON RESOLUTION 2022-276. INCLUDING RECREATION MANAGER, GYPSY MOTH COORDINATOR, CRIMINAL DEFENSE/MIDC DIRECTOR, CORPORATION COUNSEL AND THE PUBLIC DEFENDER.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. BEGICK

MOTION NO.: 113

RECEIVE THE PRESENTATION OF THE PATRIOT AWARD TO  
BAY COUNTY EXECUTIVE JIM BARCIA FROM PAUL DESANDER,  
MILITARY OUTREACH DIRECTOR.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayme Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

**VOICE:** XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

**DISPOSITION:** ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. KRYGER

MOTION NO.: 114

RECEIVE THE PRESENTATION TO DEANNE C. BERGER, BAY COUNTY BOARD COORDINATOR FOR HER 52 YEARS OF SERVICE TO BAY COUNTY AND THE BOARD OF COMMISSIONERS.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. JOHNSON

MOTION SUPPORTED BY: COMM. RADTKE

MOTION NO.: 115

RECEIVE FROM THE CITY OF BAY CITY AN APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTION DISTRICT AND CERTIFICATE FROM MERSEN USA GA CORPORATION, FOR A TOTAL OF \$17,000,000.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

**VOICE:** XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

**DISPOSITION:** ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. BEGICK

MOTION NO.: 116

RECEIVED FROM CONNIE BARBER, HER RESIGNATION FROM  
THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY BOARD  
OF DIRECTORS.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

**VOICE:** XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

**DISPOSITION:** ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. BEGICK

MOTION NO.: 117

RECEIVED A REQUEST FOR APPOINTMENT FROM VAN DIGBY,  
TO THE BAY COUNTY VETERANS AFFAIRS COMMITTEE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. JOHNSON

MOTION NO.: 118

APPOINTMENT OF VAN DIGBY, TO THE BAY COUNTY  
VETERANS AFFAIRS COMMITTEE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

**VOICE:** XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

**DISPOSITION:** ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. COONAN

MOTION SUPPORTED BY: COMM. JOHNSON

MOTION NO.: 119

RECEIVED TO THE BAY COUNTY DEPARTMENT ON AGING  
 ADVISORY COMMITTEE; DOUG DEWALD - 2<sup>ND</sup> DISTRICT;  
 SALLY KAMINSKI - 4<sup>TH</sup> DISTRICT; MARY DONNELLY - 6<sup>TH</sup>  
 DISTRICT; JANINE KRAVETZ - AT LARGE REPRESENTATIVE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. FOX

MOTION NO.: 120

APPOINTMENT TO THE BAY COUNTY DEPARTMENT ON AGING  
 ADVISORY COMMITTEE; DOUG DEWALD - 2<sup>ND</sup> DISTRICT;  
 SALLY KAMINSKI - 4<sup>TH</sup> DISTRICT; MARY DONNELLY - 6<sup>TH</sup>  
 DISTRICT; JANINE KRAVETZ - AT LARGE REPRESENTATIVE.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayne Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: **XX** YEAS 7 NAYS 0 EXCUSED \_\_\_\_\_

DISPOSITION: **ADOPTED** XX **DEFEATED** \_\_\_\_\_ **WITHDRAWN** \_\_\_\_\_

**AMENDED** \_\_\_\_\_ **CORRECTED** \_\_\_\_\_ **REFERRED** \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. KRYGIER

MOTION NO.: 121

TO AMEND THE BAY COUNTY BUDGET TO ELIMINATE THE PER DIEM PAY FOR BAY COUNTY COMMISSIONERS WHO SERVE ON OTHER BOARDS, INCLUDING THE BAY COUNTY RETIREMENT BOARD.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox		X		Kim Coonan	X			Jayme Johnson	X		
Ernie Krygier	X			Thomas Herek		X					
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: **XX** YEAS 5 NAYS 2 EXCUSED 0

VOICE: YEAS      NAYS      EXCUSED     

DISPOSITION: ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED



## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. COONAN

MOTION NO.: 122

CALL TO QUESTION ON MOTION 121, TO AMEND THE BAY COUNTY BUDGET TO ELIMINATE THE PER DIEM PAY FOR BAY COUNTY COMMISSIONERS WHO SERVE ON OTHER BOARDS, INCLUDING THE BAY COUNTY RETIREMENT BOARD.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox		X		Kim Coonan	X			Jayne Johnson		X	
Ernie Krygier	X			Thomas Herek		X					
Vaughn J. Begick		X		Kaysey Radtke		X					

**VOTE TOTALS:**

ROLL CALL: **XX** YEAS 2 NAYS 5 EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED **XX** WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 13, 2022

MOTION SPONSORED BY: COMM. KRYGIER

MOTION SUPPORTED BY: COMM. COONAN

MOTION NO.: 123

MOVED TO ADJOURN THE REGULAR BOARD SESSION OF  
DECEMBER 13, 2022. THE MEETING CONCLUDED AT 5:15  
P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Marie Fox	X			Kim Coonan	X			Jayme Johnson	X		
Ernie Krygier	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: XX YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_